

**Ordinary Meeting of the Council – Tuesday, January 14 at 7pm  
Location: St John’s Church, Delabole**

**TO MEMBERS OF THE COUNCIL:** H Ferguson (chairman), K Cann (vice chairman), J Chapman, A Pooley, A Stacey, A Pengelly, C Bailey, P Cook and P Martin.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, January 14, 2025 at 7pm at St John’s Church, Delabole.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*  
**Parish Clerk**

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

**AGENDA**

- 25/1 Councillors present**  
To note councillors present.
- 25/2 Apologies for absence**  
To receive apologies for absence with reasons.
- 25/3 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 25/4 To receive and approve minutes of the last meeting**  
Councillors to receive and approve minutes from the Ordinary meeting on December 10, 2024.
- 25/5 Public participation (15 minutes allowed for this)**  
To note views shared and questions posed to the parish council on issues on this agenda only.
- 25/6 County Councillor report - Cllr Dominic Fairman**  
To note any updates from Cllr Fairman – County Councillor.
- 25/7 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 25/8 Consideration of planning applications**  
PA24/08088 – Retrospective change of use of land to campsite, with access, parking, landscaping and associated facilities buildings. Blackthorn, Vell Lane, Delabole.
- b. To consider any other consultations received since publication of the agenda.**  
None.

**c. To note planning application decisions**

None.

- 25/9 Correspondence**  
Forest for Cornwall winter newsletter; road closure intention notice (road from junction north of Park Farm to south west of Old Blake House, road from Bryher Cott to junction south of Park Farm, road from Old Blake House to Bryher Cott, road from Poole Farm to junction north of Park Farm and road from junction north of Park Farm to junction south of Park Farm, Treligga, Delabole from February 17th February to February 28 – 24 hours); Community Area Partnership agenda and draft
- 25/10 Atlantic Road update.**  
To receive reply from Cornwall Highways.
- 25/11 Seaweed Farm**  
To receive any updates on the Seaweed Farm.
- 25/12 Letter from Marazion Town Council**  
To receive correspondence from Marazion Town Council regarding Cornwall Council planning and enforcement departments.
- 25/13 Vell Lane**  
To receive an update.
- 25/14 Zebra crossing**  
To give an update from Cornwall Highways.
- 25/15 Trees**  
To discuss planting trees in the playing fields.
- 25/16 Park Pennkarn planning enforcement**  
To receive correspondence regarding the planning enforcement and
- 25/17 Meeting dates**  
To confirm 2025 meeting dates.
- 25/18 Memorial request**  
To approve the memorial – Dawe.
- 25/19 Finance**  
a. To **note** the balances of accounts as accurate for January 8, 2024.

**Bank balance (January 8, 2025) £86,477.69**

b. To **note** the income received.

Name	Budget line	Payment method	Value
Drew Memorials – Dawe		BACS	£ 73.40
W J Keat – cremation plots		BACS	£ 358.00

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – January	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (December)	As per contract

Office	Clerk mileage	£ 16.20
Grass cutting, weed spraying & footpaths	Growing Concern (December)	£960.00
Maintenance, utilities & supplies	EDF Energy – clock electricity (December)	£86.69
Maintenance, utilities & supplies	Suez – cemetery bin	£96.47
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Source for Business – water cemetery (November payment)	£TBC
Maintenance, utilities & supplies	Source for Business – water toilets (November payment)	£TBC
Maintenance, utilities & supplies	British Gas – electricity toilets (December 2 to January 1)	£57.36
Maintenance, utilities & supplies	Direct365 – toilet roll (including £5 discount)	£103.69
Bank	Unity Trust service charge	£6.00
Hall hire	St John's Church – January meeting	£15.00

- 25/20**      **Agenda items for next meeting – February 11, 2025 – Delabole Fire Station.**  
To discuss items to be added to future agendas.
- 25/21**      **Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.**
- 25/22**      **Grass cutting / footpaths and weed control tenders**  
To consider tenders received and select a contractor.