

Annual Meeting of the Council – Tuesday, May 14 at 7pm

Location: Delabole Methodist Church

TO MEMBERS OF THE COUNCIL: H Ferguson (vice chairman), K Cann, J Chapman, A Pooley, A Stacey, A Pengelly and C Bailey.

Dear Members,

I hereby give you notice that the Annual Meeting of Delabole Parish Council will be held on **Tuesday, May 14 at Delabole Methodist Church, following the Annual Parish Meeting at 7pm.** All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 24/96 Election of chairman**
To elect a chairman for 2024/25. Chair to sign the Declaration of Office.
- 24/97 Election of vice-chairman**
To elect a vice chairman for 2024/25
- 24/98 To elect committee and members to outside bodies**
For the year 2024/25.
- 24/99 Councillors present**
To note councillors present.
- 24/100 Apologies for absence**
To receive apologies for absence with reasons.
- 24/101 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 24/102 To receive and approve minutes of last meeting**
Councillors to receive and approve minutes from the Ordinary meeting on April 16, 2024.
- 24/103 Public participation (15 minutes allowed for this)**
To note parishioners' views shared and questions posed to the parish council on issues on this agenda only.
- 24/104 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 24/105 Clerk's report**
To note information from the clerk on actions since the last meeting.

- 24/106** **Consideration of planning applications**
PA24/02893 – Works to trees subject to a Tree Preservation Order for Sycamore (T1) – cut back branches by approximately 2m to give better clearance of property. Sycamore (T2) – cut back branches by approximately 2m to give better clearance of property (see photos on Cornwall Council planning portal). Chy Ancarva, Pengelly, Delabole.
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**
PA24/00298/PRE – Pre application advice for residential development – open market. Land west of 15 Rockhead Street, Delabole. **Closed – advice given**
- PA24/00923 – Outline planning permission with some matters reserved for the construction of an agricultural workers dwelling, namely access only. Land west of Shelton Farm, Delabole. **APPROVED**
- PA24/01707- Full planning application for the formalisation of a car park and other associated works. Rendle Street car park, Delabole **APPROVED**
- 24/107** **Correspondence**
Save Port Isaac Bay update and latest meeting information; Community Area Partnership Local Plan workshop; Community Area Partnership climate training session information; CALC biodiversity briefing details; Cornwall Together newsletter.
- 24/108** **Event application**
To consider an event application from the Christmas lights committee.
- 24/109** **Clock tower electrics**
To receive request for upgrade of the clock electrics by Christmas Lights committee.
- 24/110** **Sewage concerns**
To discuss the sewage flow from the Delabole Wastewater Treatment Works.
- 24/111** **West Lane**
To receive any update on the condition of West Lane.
- 24/112** **CCTV**
To receive any update on the CCTV.
- 24/112** **Seaweed Farm**
To receive any update on the Seaweed Farm proposals.
- 24/114** **Delabole congestion scheme**
To receive information on the new congestion scheme proposals.
- 24/115** **Well Street noticeboard**
To receive request for a new noticeboard at Well Street.
- 24/116** **ROSPA report**
To note the ROSPA report for the playing fields and to action any work needed.
- 24/117** **Toddler swing**
To receive quote for new toddler swing in the playing field.
- 24/118** **Public toilet drainage**
To receive an update from Cllr Fairman about the drainage issues.

24/119

Co-option

To receive update on the council vacancies and to receive an application from Peter Cook.

24/120

Finance

a. To **note** the balances of accounts as accurate for May 9, 2024.

Bank balance (May 9, 2024) £89,565.38

b. To **note** the income received.

Name	Budget line	Payment method	Value
Cornwall Council – first half of precept		BACS	£25,200

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – April	Total
Staff wages	Staff wages	As per contract
Pension Fund	Cornwall Pension Fund (April)	£155.58
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (April)	£1,920.00
Maintenance, utilities & supplies	EDF Energy – clock electricity (April 1, 2024 – April 30, 2024)	£106.43
Maintenance, utilities & supplies	Suez – cemetery bin	£133.07
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	British Gas – electricity toilets	£40.83
Maintenance, utilities & supplies	ROSPA playing field 2024 inspection	£141.60
Cemetery	Scribe cemetery renewal	£328.32
Office	Amazon Black and yellow ink cartridges	£74.08
Grants	Delabole Allotment Group fence replacement (approved at April meeting)	£1,000.00

24/121

Agenda items for next meeting – June 11, 2024, St John’s Church, Delabole.

To discuss items to be added to future agendas.