

## **MINUTES – Tuesday, January 9, 2024**

Cllr R Chapman opened the meeting, wishing a happy new year to councillors. She also offered the council's condolences to Cllr Ferguson on the loss of her dad, former councillor Chris Keat.

- 24/01 Councillors present**  
Cllrs R Chapman (chair); H Ferguson (vice chair); K Cann; I Johns; A Stacey; A Pooley. Also in attendance: Cllr D Fairman and S Cleave, clerk.
- 24/02 Apologies for absence**  
Cllr J Chapman – unwell; Cllr Reynolds – personal reasons.
- 24/03 Declaration of Interests**  
None.
- 24/04 To receive and approve minutes of last meeting**  
Councillors approved the minutes of the Ordinary meeting held on November 14, 2023.  
**Proposed: A Pooley                      Seconded: A Stacey                      Votes: Unanimous**
- 24/05 Public participation (15 minutes allowed for this)**  
None.
- 24/06 County Councillor report - Cllr Dominic Fairman**  
Cllr Fairman gave an update on Rendle Street car park, which, after eight years, is set to be resurfaced on January 14.  
With regards to the village highways scheme, he said not everybody was happy with the consultation process of the original plans. Then it was discovered that BT had a cable running underneath, which would cost £300,000 to move. There are plans for a new scheme, which will not include widening the highway, but will utilise some of the green verge to create more parking. There is not a date for the new consultation, but it is expected to be mid-March in the village.  
A Community Area Partnership meeting had been held the night before. There was a long presentation about the Cornwall Local Plan. It is expected that there will be updated legislation this year about Neighbourhood Development Plans. It is hoped this will make the process simpler.  
Cllr Chapman enquired about social housing, having heard that there are three properties empty in the village. Cllr Fairman said these should be turned around within 12 weeks. Further enquiries to be made.
- 24/07 Clerk's report**  
The clerk's report was noted.
- 24/08 Consideration of planning applications**  
PA23/07982 – Erection of single storey self-contained annexe. New Haven, West Downs, Delabole.  
Councillors felt the plans looked like a separate building and not an annexe. In addition, there is too much redacted in the design statement and application form, omitting out information that the council is unable to see. Councillors proposed to raise objection to the plans.  
**Proposed: A Pooley                      Seconded: I Johns                      Votes: Unanimous**

PA23/08576 – Proposed front and rear dormers to maximise the head height within the existing roof structure. Internal alterations, removal of ground floor bay windows to SW elevation, addition of front porch to SW elevation, removal of flat roofs between main house and outbuilding, removal of ground floor extension to SE elevation. Removal of ground floor flat roof extension to NE elevation, addition of double storey extension to NE elevation. Celtic, Treligga Downs Road, Delabole.  
Councillors proposed no objection.

**Proposed: A Pooley**

**Seconded: H Ferguson**

**Votes: Unanimous**

PA23/10289 – Proposed annexe. Trefenyon, Rendle Street, Delabole.  
Councillors proposed no objection.

**Proposed: H Ferguson**

**Seconded: A Stacey**

**Votes: Unanimous**

**b. To consider any other consultations received since publication of the agenda.**

None received.

**c. To note planning application decisions**

The following decisions were noted:

PA23/06309 – Replacement of existing glass conservatory with orangery. Tregardock Cottage, Treligga. **APPROVED**

PA23/06310 – Listed Building Consent for replacement of existing glass conservatory with orangery. Tregardock Cottage, Treligga. **APPROVED**

PA23/07696 – Change of use of land and conversion and modification of former goat shed to a garden room / storage shed. Helland Barton Farm, Delabole. **APPROVED**

**24/09**

**Correspondence**

The following correspondence was noted: Cornwall National Landscape email; Have your say on the future of electric vehicle charging in Cornwall; Cornwall Council off-street parking order proposals; closure extension notice B3314 Higher Trethern; Citizens Advice newsletter; Cornwall Council Resettlement Team message; Community Area Partnership January 8 agenda; Civility and Respect newsletter.

**24/10**

**Skatepark Project**

The skatepark committee representatives were unable to attend, but they sent some information on a pump track design and pricing. Councillors discussed putting an application into the county-wide CIL fund, along with funding for additional equipment. This will be placed on the February agenda for further discussion.

**24/11**

**Equipment for the playing field**

As above.

**24/12**

**Bin in Pengelly**

Biffa are aware of the bin and have advised if there is any fly tipping in the area of the bin, they will deal with it, if reported, and prosecute. It was decided to not replace the bin, that had been sited opposite the Workman's Club.

**Proposed: H Ferguson**

**Seconded: K Cann**

**Votes: Unanimous**

**24/13**

**Poo bins**

It was noted that there is a poo bin in Pengelly, which cannot be moved. There was concern raised about the state of the triangle of grass around the poo bin; and also, the area around the poo bin at Treligga Downs.

**24/14**

**Delabole Primary School crossing funds**

Correspondence from the headteacher at Delabole Primary School regarding the funds given was noted.

**24/15**                    **CCTV**  
 It was proposed to write to Andy Lawler to ask for a progress update on the additional camera, and costings by the end of the month.  
**Proposed: H Ferguson                    Seconded: A Stacey                    Votes: Unanimous**

**24/16**                    **Benches**  
 An update was given on the benches in and around the village. Two benches have been installed at Slate Close. The memorial bench has been put on the corner of Treligga Downs Road and there is a new bench on the Trewalder triangle. There is one spare bench, which is to be used to replace the broken bench opposite Smugglers. The clerk to ask Jack if he can repair the bench past Poldark.

**24/17**                    **Memorial bench inscription**  
 The council will check with the family regarding the wording of Patricia Molloy's memorial bench.

**24/18**                    **Complaint about trees**  
 The council received a complaint about trees being cut behind The Sidings. The clerk to respond and advise them to contact the Quarry.

**24/19**                    **Toilet manager**  
 The council noted the retirement of Val Roots, current toilet manager. The recruitment process has begun, with the vacancy being advertised on the noticeboard, website and community Facebook page. The clerk to also look into prices from local cleaning companies. The clerk will update councillors on applications.

**24/20**                    **Activity in Memorial Garden**  
 Councillors discussed activity in the Memorial Garden, and it was noted that as the parish council oversees the area, it should be notified of any activity arranged for insurance purposes.

**24/21**                    **Finance**  
 a. To **note** the balances of accounts as accurate for January 3, 2024. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

**Bank balance (January 2, 2024)                    £79,817.13**

b. To **note** the income received.

<u>Name</u>	<u>Budget line</u>	<u>Payment method</u>	<u>Value</u>
Cornwall Council – Local Maintenance Partnership payment		BACS	£2,692.24

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

<b>Budget line</b>	<b>Payment – December</b>	<b>Total</b>
Staff wages	Staff wages (November)	£1,474.52
Pension Fund	Cornwall Pension Fund (November)	£155.58
Grass cutting, weed spraying & footpaths	Growing Concern (November)	£2,400.00
Maintenance, utilities & supplies	Western Supply	£342.51
Bank	Unity Trust service charge	£18.00
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16

Maintenance, utilities & supplies	EDF Energy – clock electricity	£62.72
Maintenance, utilities & supplies	Pennon water - cemetery	£27.00
Maintenance, utilities & supplies	Pennon water - toilets	£65.00
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	British Gas – electricity toilets	£177.42

<b>Budget line</b>	<b>Payment – January</b>	<b>Total</b>
Staff wages	Staff wages (December)	£1,474.52
Pension Fund	Cornwall Pension Fund (November)	£155.58
Office	Clerk mileage – November meeting	£16.20
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Suez – cemetery bin	£85.28
Grass cutting, weed spraying & footpaths	Growing Concern (December)	£960.00
Maintenance, utilities & supplies	British Gas – electricity toilets	£116.69
Maintenance, utilities & supplies	EDF Energy – clock electricity	£64.81
Maintenance, utilities & supplies	Shane Mitchell – siting of two benches at Slate Close	£816.00
Maintenance, utilities & supplies	Western Supply	£125.64

Councillors approved the payments and accounts.

**Proposed: H Ferguson**

**Seconded: K Cann**

**Votes: Unanimous**

**24/22**

**Agenda items for next meeting – February 20, 2024, Delabole Methodist Church**

Social housing; CCTV; play equipment in the park; meetings over the winter months; councillor co-option.

The meeting closed at 8.55pm.