

**Ordinary Meeting of the Council – Tuesday, November 14, 2023 at 7pm
Location: St John's Church, Delabole**

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish Council be held on **Tuesday, November 14, 2023 at St John's Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 23/209 Councillors present**
To note councillors present.
- 23/210 Apologies for absence**
To receive apologies for absence with reasons.
- 23/211 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 23/212 To receive and approve minutes of last meeting**
Councillors to receive and approve minutes from Ordinary meeting on October 10, 2023. Chairman to initial each page and sign once approved.
- 23/213 Co-option of councillor**
To discuss the co-option a new councillor to fill one of the vacancies.
- 23/214 Public participation (15 minutes allowed for this)**
To note parishioners' views shared and questions posed to the Parish Council on issues on this agenda.
- 23/215 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 23/216 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 23/217 Consideration of planning applications**
PA23/07924 – Dropped kerb and access over footpath. 76 High Street, Delabole.

PA23/07146 – Proposed first floor extension over existing flat roof single storey and infill ground floor side extension. St Antonys Cottage, Poldark Road, Delabole.

PA23/08522 – Change of use from Doctors Surgery to single dwelling. Currently a single storey building which they plan to make into a two-storey house. 46 High Street, Delabole.

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

None.

- 23/218 Correspondence**
Cornwall Council budget briefing slides; road closure information – Medrose; road closure information – Higher Trethern Farm.
- 23/219 Skatepark Project**
To receive an update on the village Skatepark Project.
- 23/220 Grant request**
To discuss a grant request from Delabole Christmas Lights Committee
- 23/221 CCTV**
To receive update on the CCTV.
- 23/222 2024 meeting dates**
To discuss the 2024 meeting dates and locations.
- 23/223 Citizens Advice**
To discuss a grant for Citizens Advice, following the presentation at the October meeting.
- 23/224 Park gate**
To discuss the gates at the playing field.
- 23/224 Budget**
To discuss the council's budget for 2024/25
- 23/225 Finance**
a. To **note** the balances of accounts as accurate for November 8, 2023. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank balance (November 8, 2023) £86,876.14

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name Budget line Payment method Value
None

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – November	Total
Staff wages	Staff wages (October)	£1,744.52
Pension Fund	Cornwall Pension Fund (October)	£155.58

Office	Clerk mileage, stationary for cemetery files, Amazon ink	£69.79
Hall hire	St John's Church – hall hire November meeting	£15.00
Maintenance, utilities & supplies	Barrelled Locksmiths - new lock for toilets	£25.00
Maintenance, utilities & supplies	Direct 365 – toilet paper	69.52
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16
Grass cutting, weed spraying & footpaths	Growing Concern (October)	£1,752.00
Maintenance, utilities & supplies	British Gas – electricity toilets	£289.15
Maintenance, utilities & supplies	EDF Energy – clock electricity	£64.81

23/226 **Agenda items for next meeting – January 9, 2024, Delabole Fire Station**
To discuss items to be added to future agendas.

23/227 **Exclusion of members of the public and press To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.**
Land in the village.