

MINUTES – Tuesday, September 12, 2023

- 23/156 Councillors present**
Cllrs R Chapman (chair), H Ferguson (vice chair), K Cann, A Pooley, J Chapman and E Reynolds. Also in attendance: Cllr D Fairman; S Cleave, clerk; and seven members of the public.
- 23/157 Apologies for absence**
Cllr A Stacey – family; Cllr C Keat – poorly.
- 23/158 Declaration of Interests**
None.
- 23/159 To receive and approve minutes of last meeting**
Councillors approved the minutes of the June 13, 2023 meeting.
Proposed: K Cann Seconded: H Ferguson Five in favour, one abstention
- 23/160 Public participation (15 minutes allowed for this)**
None.
- 23/161 Citizens Advice**
Wailim Wong from Citizens Advice addressed the council on the work of the organisation. Cornwall Citizens Advice is part of a national federation but is a local charity, so has to raise its own money. Last year, they saw 9,000 people in Cornwall. The numbers have risen after lockdown. They are always in need of volunteers. In 2022,, they saw 24 individuals from Delabole about 80 separate issues. The top three were: Universal Credit and benefits; relationships and families; and financial capability. The top three debt issues in the parish are: fuel debts; debt collection and bailiffs. He said people had a better chance of seeing someone quickly if they go to an office. The nearest is Bodmin (Bude has recently re-opened and they do have some presence at Camelford Foodbank). Mr Wong was thanked for attending the meeting.
- 23/162 County Councillor report - Cllr Dominic Fairman**
Cllr Fairman said there was the threat of withdrawal of the school bus passes (which will be discussed later on the agenda). He did not have any update on the road scheme or Rendle Street car park.
- 23/163 Clerk's report**
The clerk's report was noted. There have been complaints about overgrown hedges on a property in Pengelly. The clerk to write to the homeowner.
Proposed: A Pooley Seconded: H Ferguson Votes: Unanimous
- 23/164 Consideration of planning applications**
None.
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**
The following decisions were noted:
PA23/03638 – Replace current window on first floor on rear of property with a Juliette balcony. 32 The Sidings, Delabole.

Approved

PA23/03489 – Enlargement of front porch for disabled access and storage of wheelchairs. 55A Westdown Road, Delabole. **Approved**

PA23/05699 – Prior notification for the extension of an existing agricultural farm shed. Home Farm, Delabole. **Prior approval not required (AF/TEL/DEM)**

PA23/03316 – To add two windows to the west elevation at ground floor level. Tregardock Caradoc, road from Tregardock to Treligga, Delabole. **Approved**

PA23/03317 – Listed building consent for the above application **Approved**

23/165

Correspondence

The following correspondence was noted: Cllr Fairman's traffic maps; Tesco Camelford information; affordable housing newsletter; CAP draft action notes; Cornwall Council planning news; thank you letter from Tintagel Brownies.

23/166

Request for basketball hoop

Jake Moss addressed the council with a request for a basketball hoop at the playing fields. He has recently joined a basketball team and would like to practice as much as possible in the village. He has contacted St Endellion Parish Council and gathered some costings from them. He also passed on details about company that provides a complete basketball kit. He hoped the council would think it a viable option for the playing field.

The clerk to investigate costings and bring back to a future meeting. Jake and his mum were thanked for attending the meeting.

Proposed: K Cann Seconded: R Chapman Votes: Unanimous

23/167

Walk to School route

Councillors received the latest information on the Walk to School route revisions. Cllr R Chapman said she had written, via the clerk, to Cllr Barbara Ellenbroek, and had received a reply (circulated). Cllr Fairman said when the issue came up last time, a lot of parents got involved. It went to appeal, which was lost, but parents went to a local government ombudsman. There were two elements that the ombudsman did not think were right. Cllr Fairman said years on there is a different Cabinet and different party. This time, there are 16 groups affected across Cornwall, and Cornwall Council believe that by withdrawing passes, it will save in the region of £50,000 to £60,000 a year. He encouraged as many people as possible to reply to the consultation. Cllr Fairman noted that there was never any formal ratification that the road was safe. The clerk to reply to the consultation on behalf of the parish council.

23/168

Skatepark Project

Zoe Burnard and Jo Harris attended to give an update on the village Skatepark Project. Zoe reported that someone had come forward with the hope of starting a new committee, and a couple of other people are interested. They are due to meet with those interested in the next couple of weeks, and they will attend the next parish council meeting with the outcome.

23/169

CCTV

An update was given on the CCTV, which is in and working. There has been no vandalism to the pavilion or the park. Councillors discussed having an additional camera on the other side of Spar. Cllr Ferguson to speak to the homeowner to see if she is happy to host. Andy Lawler to be contacted to find out the cost of the camera.

Proposed: E Reynolds Seconded: K Cann Votes: Unanimous

Councillors were given several different CCTV policies to look at. It was agreed to adapt the River Parish Council draft for the council's purposes.

Proposed: R Chapman Seconded: K Cann Votes: Unanimous

23/170

Co-option

Nobody has come forward to fill the vacancy on the council. The vacancy is ongoing and will be re-advertised in the Slate.

- 23/171** **Civility Pledge**
Councillors agreed to adopt the Civility Pledge.
Proposed: H Ferguson **Seconded: E Reynolds** **Votes: Unanimous**
- 23/172** **Speed signs**
Cllr J Chapman gave councillors statistics from the speed indicator signs at either end of the village. Figures showed like the signs were doing their job. Cllr It was agreed to purchase another speed sign to be placed on the swan-neck pole in the centre of the village.
Proposed: E Reynolds **Seconded: H Ferguson** **Votes: Unanimous**
- 23/173** **Defibrillators**
The clerk reported that Maria Chidley was still happy to monitor the defibrillators at the Bettle & Chisel and the Methodist Church.
- 23/174** **Play equipment in the playing fields**
Cllr Pooley will ask Alf to re-quote for the repairs to the matting in the playing field.
Proposed: A Pooley **Seconded: J Chapman** **Votes: Unanimous**
- 23/175** **Footpath from Poldark to Treligga**
The clerk to contact Chris Monk at Cornwall Council about the footpath. There is a spring, which makes it boggy and treacherous, and needs diverting to the side.
- 23/176** **Seat – Treligga Road**
Councillors agreed to purchase a new seat to replace the broken one.
Proposed J Chapman **Seconded: A Pooley** **Votes: Unanimous**
- 23/177** **Trees at Pengelly**
Councillors received correspondence regarding overhanging trees in Pengelly. It was decided to respond, stating that it is not parish council land, but to refer them to a tree surgeon for advice.
- 23/178** **Toilets**
Councillors discussed the toilets – Cllr Ferguson to check if the disabled radar key works; Cllr J Chapman to repair the broken tiles in the disabled toilets. Winter opening times were also discussed, especially considering a spate of vandalism last year. It was proposed to close the toilets at 3.30pm in the winter (when the clocks change). Cllrs Pooley and J Chapman to look at the issue with the overflow to the side of the building.
Proposed: H Ferguson **Seconded: J Chapman** **Votes: Unanimous**
- 23/179** **St John's churchyard grant request**
Councillors considered a grant request from St John's PCC of £700 towards the maintenance of the churchyard. Councillors agreed to the request.
Proposed: A Pooley **Seconded: H Ferguson** **Votes: Five in favour, one abstention**
- 23/180** **Planters**
It was decided to ask Jack to remove the planters opposite M & R Motors. Cllr Pooley said that the planters outside the playing field were getting damaged, as people were climbing on them to get into the park. The council will discuss this at the October meeting. The replacement planters were considered, but an advert will go into the Slate first appealing for volunteers who are willing to maintain them before purchase is made. This will be placed on the November agenda.
- 23/181** **Rendle Street car park**

Update received from Cornwall Council that is on the list of works. Clerk to chase.

23/182 Police drop-in surgery

PC Skinner had approached Cllr R Chapman about holding a police surgery in the village. Councillors thought it would be a good idea. Cllr R Chapman to let PC Skinner know.

23/183 Cemetery wall

Work has begun to repair the cemetery wall that was damaged in the recent bad weather. Councillors retrospectively agreed for Dean Dangar to carry out the work. The clerk to check whether the repairs fall under the council's insurance.

Proposed: E Reynolds Seconded: K Cann Votes: Unanimous

23/184 Footpath behind the old water pump

Councillors discussed the path and said it was a cut through and not a footpath. The clerk to ask Jack to cut the path from cemetery lane, and to reply to the people who have been maintaining the cut-through to say thank you.

23/185 Finance

a. Councillors noted the balances of accounts as accurate for September 4. Two councillors signed the bank reconciliation statement on behalf of the council as noted.

Bank balance (September 4, 2023) £79,220.56

b. Councillors noted the income received. Two councillors signed each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Grantscape (grant request for Coronation money boxes)		BACS	£630.00
R J Bray (Baker)		BACS	£ 80.00

c. Councillors noted and authorised the below payments.

Budget line	Payment – July	Total
Staff wages	Staff wages (June)	£1,407.92
Pension Fund	Cornwall Pension Fund (June)	£142.53
Admin	Clerk's expenses (mileage)	£16.20
Training	CALC – Code of Conduct Paul Clark	£24.00
Grass cutting, weed spraying & footpaths	Growing Concern (June)	£4,152.00
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16
Maintenance, utilities & supplies	British Gas – playing fields toilets electricity	£178.34
Maintenance, utilities & supplies	EDF Energy – clock electricity	£65.24
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	CCTV signs	£14.97
Maintenance, utilities & supplies	Cumbria Clock Company – clock service	£222.00
Maintenance, utilities & supplies	Wallgate – new hand washing unit in the ladies toilets	£4,208.17
Maintenance, utilities & supplies	Steve Kitto – painting the toilets	£850.00
Maintenance, utilities & supplies	Western Supply account	£137.44

Defibrillator	Planet Park defibrillator insurance	£123.23
Donation	Delabole School – school crossing patrol	£2,500.00
Maintenance, utilities & supplies	Cornwall Supplies – bleach for toilets	£47.40
Training	SLCC FiLCA course	£144.00

Budget line	Payment – August	Total
Staff wages	Staff wages (July)	£1,407.92
Pension Fund	Cornwall Pension Fund (July)	£142.53
Admin	Clerk's expenses (mileage and expenses)	£57.60
Admin	R Chapman – expenses and mileage	£27.78
Grass cutting, weed spraying & footpaths	Growing Concern (July)	£1,920.00
Maintenance, utilities & supplies	Suez – cemetery bin	£72.90
Maintenance, utilities & supplies	British Gas – toilets electricity	£189.92
Maintenance, utilities & supplies	Yeti Serve – CCTV installation	£1,032.00
Defibrillators	Duchy Defibrillators – Methodist Church annual monitoring fee and 12 months data connection	£372.00
Defibrillators	Duchy Defibrillators – Bettle & Chisel annual monitoring fee	£228.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£67.41
Maintenance, utilities & supplies	Western Supply account	£230.04
Maintenance, utilities & supplies	Direct365 – new toilet roll dispensers and toilet roll	£229.02
Training	ICCM – cemetery management training – A Stacey and S Cleave	£336.00
Maintenance, utilities & supplies	L Osborne – four call-outs to unblock the toilets	£200.00
Maintenance, utilities & supplies	Val Roots – toilet rolls	£17.24
Maintenance, utilities & supplies	Wallgate – 50L handwashing liquid for the toilets	£81.38
Office	3 mobile phone	£5.89

Budget line	Payment – September	Total
Staff wages	Staff wages (August)	£1,407.92
Pension Fund	Cornwall Pension Fund (August)	£142.53
Pension Fund	Cornwall Pension Fund (secondary contribution)	£200.00
Maintenance, utilities & supplies	Source for Business – water at toilets (February to August)	£355.38
Maintenance, utilities & supplies	EDF Energy – clock electricity	£65.65
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16
Maintenance, utilities & supplies	British Gas – toilets electricity	£196.53
Benches	Creative Wood - Four new benches	£2,106.00
Maintenance, utilities & supplies	Western Supply account	£20.34
Hall hire	St John's Church – September meeting	£15.00
Office	3 mobile phone	£5.89

Audit	AGAR audit (year ended 31 March 2023)	£378.00
Grass cutting, weed spraying & footpaths	Growing Concern (August)	£1,920.00

Councillors approved the finances.

Proposed: A Pooley

Seconded: H Ferguson

Votes: Unanimous

23/186

Agenda items for next meeting – October 10, Delabole Methodist Church Schoolroom.

To discuss items to be added to future agendas.
Playing field gate; cemetery committee.

DRAFT