

Ordinary Meeting of the Council – Tuesday, September 12, 2023 at 7pm Location: St John's Church, Delabole

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish Council be held on **Tuesday, September 12, 2023 at St John's Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 23/156 Councillors present**
To note councillors present.
- 23/157 Apologies for absence**
To receive apologies for absence with reasons.
- 23/158 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 23/159 To receive and approve minutes of last meeting**
Councillors to receive and approve minutes from Ordinary meeting on June 13, 2023. Chairman to initial each page and sign once approved.
- 23/160 Public participation (15 minutes allowed for this)**
To note parishioners' views shared and questions posed to the Parish Council on issues on this agenda.
- 23/161 Citizens Advice**
Wailim Wong from Citizens Advice to address the council.
- 23/162 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 23/163 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 23/164 Consideration of planning applications**
None.

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

PA23/03638 – Replace current window on first floor on rear of property with a Juliette balcony. 32 The Sidings, Delabole. **Approved**

PA23/03489 – Enlargement of front porch for disabled access and storage of wheelchairs. 55A Westdown Road, Delabole. **Approved**

PA23/05699 – Prior notification for the extension of an existing agricultural farm shed. Home Farm, Delabole. **Prior approval not required (AF/TEL/DEM)**

PA23/03316 – To add two windows to the west elevation at ground floor level. Tregardock Caradoc, road from Tregardock to Treligga, Delabole. **Approved**

PA23/03317 – Listed building consent for the above application **Approved**

23/165

Correspondence

Cllr Fairman's traffic maps; Tesco Camelford information; affordable housing newsletter; CAP draft action notes; Cornwall Council planning news; thank you letter from Tintagel Brownies.

23/166

Request for basketball hoop

Jake Moss to address the council with a request for a basketball hoop at the playing fields.

23/167

Walk to School route

To note information received about the Walk to School route and decide if the council would like to respond.

23/168

Skatepark Project

To receive an update on the village Skatepark Project.

23/169

CCTV

To receive an update on the CCTV and to adopt a CCTV policy.

23/170

Co-option

To discuss the co-option of a councillor to fill the casual vacancy.

23/171

Civility Pledge

To discuss and to resolve adopting the Civility Pledge.

23/172

Speed signs

To discuss the traffic speed statistics and to discuss the purchase of further speed indicator signs for the village.

23/173

Defibrillators

To discuss the monitoring of the village defibrillators.

23/174

Play equipment in the playing fields

To discuss the play equipment in the playing field.

23/175

Footpath from Poldark to Treligga

To discuss the footpath from the Poldark to Treligga.

23/176

Seat – Treligga Road

To discuss the replacement of the broken seat at Treligga Road.

23/177

Trees at Pengelly

To receive correspondence regarding overhanging trees in Pengelly.

- 23/178 Toilets**
To receive an update on the public toilets, including a report of damaged tiles in the disabled toilet. To discuss the toilet block keys and winter opening times.
- 23/179 St John's churchyard grant request**
To consider a grant request from St John's PCC.
- 23/180 Planters**
To discuss the planters in the village.
- 23/181 Rendle Street car park**
To receive any update available and to consider a council response.
- 23/182 Police drop-in surgery**
To discuss a request from PC Skinner to hold a drop-in surgery in the village.
- 23/183 Cemetery wall**
To discuss repair to cemetery wall.
- 23/184 Footpath behind the old water pump**
To discuss the maintenance of the above footpath.
- 23/185 Finance**

- a. To **note** the balances of accounts as accurate for September 4. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank balance (September 4, 2023) £79,220.56

- b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Grantscape (grant request for Coronation money boxes)		BACS	£630.00
R J Bray (Baker)		BACS	£ 80.00

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – July	Total
Staff wages	Staff wages (June)	£1,407.92
Pension Fund	Cornwall Pension Fund (June)	£142.53
Admin	Clerk's expenses (mileage)	£16.20
Training	CALC – Code of Conduct Paul Clark	£24.00
Grass cutting, weed spraying & footpaths	Growing Concern (June)	£4,152.00
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16
Maintenance, utilities & supplies	British Gas – playing fields toilets electricity	£178.34
Maintenance, utilities & supplies	EDF Energy – clock electricity	£65.24
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	CCTV signs	£14.97
Maintenance, utilities & supplies	Cumbria Clock Company – clock service	£222.00
Maintenance, utilities & supplies	Wallgate – new hand washing unit in the ladies toilets	£4,208.17

Maintenance, utilities & supplies	Steve Kitto – painting the toilets	£850.00
Maintenance, utilities & supplies	Western Supply account	£137.44
Defibrillator	Planet Park defibrillator insurance	£123.23
Donation	Delabole School – school crossing patrol	£2,500.00
Maintenance, utilities & supplies	Cornwall Supplies – bleach for toilets	£47.40
Training	SLCC FilCA course	£144.00

Budget line	Payment – August	Total
Staff wages	Staff wages (July)	£1,407.92
Pension Fund	Cornwall Pension Fund (July)	£142.53
Admin	Clerk's expenses (mileage and expenses)	£57.60
Admin	R Chapman – expenses and mileage	£27.78
Grass cutting, weed spraying & footpaths	Growing Concern (July)	£1,920.00
Maintenance, utilities & supplies	Suez – cemetery bin	£72.90
Maintenance, utilities & supplies	British Gas – toilets electricity	£189.92
Maintenance, utilities & supplies	Yeti Serve – CCTV installation	£1,032.00
Defibrillators	Duchy Defibrillators – Methodist Church annual monitoring fee and 12 months data connection	£372.00
Defibrillators	Duchy Defibrillators – Bettle & Chisel annual monitoring fee	£228.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£67.41
Maintenance, utilities & supplies	Western Supply account	£230.04
Maintenance, utilities & supplies	Direct365 – new toilet roll dispensers and toilet roll	£229.02
Training	ICCM – cemetery management training – A Stacey and S Cleave	£336.00
Maintenance, utilities & supplies	L Osborne – four call-outs to unblock the toilets	£200.00
Maintenance, utilities & supplies	Val Roots – toilet rolls	£17.24
Maintenance, utilities & supplies	Wallgate – 50L handwashing liquid for the toilets	£81.38
Office	3 mobile phone	£5.89

Budget line	Payment – September	Total
Staff wages	Staff wages (August)	£1,407.92
Pension Fund	Cornwall Pension Fund (August)	£142.53
Pension Fund	Cornwall Pension Fund (secondary contribution)	£200.00
Maintenance, utilities & supplies	Source for Business – water at toilets (February to August)	£355.38
Maintenance, utilities & supplies	EDF Energy – clock electricity	£65.65
Maintenance, utilities & supplies	Suez – cemetery bin	£69.16
Maintenance, utilities & supplies	British Gas – toilets electricity	£196.53
Benches	Creative Wood - Four new benches	£2,106.00

Maintenance, utilities & supplies	Western Supply account	£20.34
Hall hire	St John's Church – September meeting	£15.00
Office	3 mobile phone	£5.89
Audit	AGAR audit (year ended 31 March 2023)	£378.00
Grass cutting, weed spraying & footpaths	Growing Concern (August)	£1,920.00

23/186 Agenda items for next meeting – October 10, Delabole Methodist Church Schoolroom.

To discuss items to be added to future agendas.