

MINUTES – Tuesday, June 13, 2023

- 23/126 Councillors present**
Cllrs R Chapman (chairman), P Clark, K Cann, A Stacey and J Chapman. Also in attendance: Cllr D Fairman, Suzanne Cleave, clerk, and six members of the public.
- 23/127 Apologies for absence**
Cllr Pooley – working; Cllr Ferguson – family; Cllr Keat – unwell.
- 23/128 Declaration of Interests**
None.
- 23/129 To receive and approve minutes of last meeting**
Councillors approved the minutes of the Ordinary meeting on May 9, 2023.
Proposed: K Cann Seconded: A Stacey Votes: Unanimous
- 23/130 Public participation (15 minutes allowed for this)**
One member of the public asked if councillors had thought about switching on their public response buttons on their emails. The chair explained that communication comes through the clerk, and the clerk acts on behalf of the council. Cllr R Chapman said she was not in a position to take it any further. The MOP then said that the council had said several times that it did not know the road scheme consultation results. Cllr R Chapman said yes, that was correct. Cllr Fairman was not in attendance at this point of the meeting and was not able to be asked about it. The MOP asked Cllr J Chapman to read something out, which said Cornwall Council and the parish council have been provided with details of the consultation process. This was dated June 2022. The MOP said it was a review and investigation carried out by CORMAC and CONSERV, and he had been in a meeting with them all morning. The MOP said he had a question for Cllr Fairman but he was not there, and he said it was a waste of time sending him an email.
Another MOP said at the last meeting it was said that the council has a policy in place to support applications from the local parish. She asked if there a proviso in place that the council will support outside bodies that support the village. The chair said the council had supported outside bodies in the past, including Tintagel Brownies. She said that when the councils split, it was stated that the council would provide for the village in the first instance and then outside.
- 23/131 Ron Wilkinson**
Mr Ron Wilkinson addressed the council with the aim of opening communications. He explained that the Community First Responders are part of South Western Ambulance Service, and are all volunteers. There is a new group to cover Delabole and St Teath. The previous nearest group was Tintagel, but this was felt to be too far away. The role of the first responders is to get to the scene quickly before an ambulance. He said on average it is 6 minutes 21 seconds before an ambulance arrives. He said the community responders can make a big difference. The Delabole and St Teath group currently consists of himself, but they are looking for ways to recruit more volunteers in the area. If the group can grow, Mr Wilkinson said they may approach the council in the future to ask for help with equipment. Volunteers need no experience, as they will receive training. They must have an ability to learn and will be required to undertake a first aid course (that involves some self-study and course work). Volunteers need to be able to drive and be able to carry out resuscitation for 20 minutes. They are looking for around eight

volunteers. The recruitment process will start in August and there will be some information in the Slate.

23/132

County Councillor report - Cllr Dominic Fairman

Cllr Fairman gave an update on the road scheme. The cost of moving the BT cables would cost in the region of £200,000. Cllr Fairman was told this would be a massive part of the budget. He suggested the old scheme be re-jigged and said there were two options: 1, to put forward the road widening scheme, or 2, to put forward the cheaper scheme, which he said Cornwall Council would be more inclined to do. Cllr Fairman said if they go with the cheaper scheme, it will need to go to consultation again. Cllr R Chapman said if we go with the cheaper scheme, we do not stand a chance of the road widening, to which Cllr Fairman agreed. The chair said that some villages have cushions to slow the traffic down. Cllr Fairman said the plans don't include a cushion, but if they decide to go for the cheaper option, he will push for this. Cllr Cann said the parish council didn't have much choice, and Cllr R Chapman noted that it has to be made clear that the parish council is not abandoning the scheme or proposing this. Cllr Fairman said it was down to him, he was just looking for feedback. Cllr J Chapman said the smaller scheme would be more likely even though the bigger one would be better. Cllr Fairman to send plans to the clerk to circulate.

With regards to the public toilets, Cllr Fairman said Cornwall Council is keen to hand over buildings, so the parish council will own the toilets in the end, but the process is slow. He said it would take two to three years. Cllr R Chapman asked if the parish council pay to bring them up to a good condition, would Cornwall Council reimburse them? Cllr Fairman said no and advised the council to treat them as if they owned them. The chair queried the outstanding lease with Cornwall Council and St Teath Parish Council, as they technically belong to St Teath. Cllr Fairman said he doesn't want them handed over until the drainage issue is sorted.

Cllr Fairman did not have an update about the condition of the Rendle Street car park.

23/133

Clerk's report

The clerk's report was noted.

23/134

Consideration of planning applications

PA23/03316 - To add two windows to the west elevation at ground floor level. Caradoc, Tregardock.

Councillors proposed no objection to the plans.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

PA23/03317 – Listed Building Consent to add two windows to the west elevation at ground floor level. Caradoc, Tregardock

Councillors proposed no objection to the plans.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

PA23/04300 – Application for Non-Material Amendment to PA23/00109 for a proposed roof conversion with front porch, and rear extension above the existing storage namely use of anthracite u-PVC windows and doors. 7 Atlantic Road, Delabole.

Councillors proposed no objection to the plans.

Proposed: J Chapmen

Seconded: K Cann

Votes: Unanimous

PA23/03638 – Replace current window on first floor on rear of property with a Juliette balcony. 32 The Sidings, Delabole.

Councillors proposed no objection to the plans.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

None.

- 23/135 Correspondence**
The following correspondence was noted: Community Area Partnership information; Clean Cornwall newsletter.
- 23/136 Skatepark Project**
Jo Harris and Zoe Burnard from the Skatepark committee attended and gave councillors an update. Unfortunately, they have not had much success in getting someone to take over, although one person is interested. Jo said they need to speak to certain groups about how the money is spent – are they happy for the money donated to be used in the village or do they want their funds back? Zoe said there are cheaper options for skate parks, such as a pump track but that would cost in the region of £60k, and the committee currently has around 15K. Zoe said it would be nice to do something for the kids with the money, and a meeting may be held to discuss options. The committee members were asked to come to the September parish council meeting to give another update.
- 23/137 Toilets**
Councillors considered several quotes to paint the toilets. The council proposed to choose Steve Kitto to carry out the works.
Proposed: J Chapman Seconded: A Stacey Votes: Unanimous
Councillors also proposed to go ahead with ordering a new Wallgate washing unit for the ladies toilets.
Proposed: K Cann Seconded: J Chapman Votes: Unanimous
Councillors proposed for the clerk to order new stainless-steel toilet roll dispensers and a new toilet seat (five dispensers needed).
Proposed: J Chapman Seconded: A Stacey Votes: Unanimous
- 23/138 CCTV**
The clerk gave Andy Lawler's update to councillors. There was a delay in getting a cherry picker to finish the connecting. Cllr Clark said they can be hired for the day for £300. The clerk to ask Andy to get a cherry picker. It was noted that there had also been recent vandalism in the allotments and at St Piran's play school.
- 23/139 Public footpaths and waymarkers**
Cllr Clark noted that there were a lot of footpaths and stiles in a bad condition. He said he knows it is down to the farmer, but he has never known a farmer put a new one in. He said the parish council could buy some or put a team together to repair them (with consultation with the landowner). Cllr R Chapman asked Cllr Clark if he would put together a list that the council could take back to Cornwall Council. It was also noted that the bench on the Treligga road was broken. The clerk to ask Jack if he would repair it.
- 23/140 AGAR**
1. The Annual Governance Statement was reviewed and agreed
Proposed: A Stacey Seconded: K Cann Votes: Unanimous
2. The internal audit was noted
Proposed: K Cann Seconded: A Stacey Votes: Unanimous
3. The end of financial year finances were agreed
Proposed: K Cann Seconded: J Chapman Votes: Unanimous
4. The Accounting Statements were reviewed and agreed
Proposed: J Chapman Seconded: R Chapman Votes: Unanimous
5. The Conflict of Interest with BDO LLP was signed
Proposed: J Chapman Seconded: A Stacey Votes: Unanimous
- 23/141 Memorial bench request for the cemetery**
Councillors considered a request to site a bench in the cemetery in memory of Maurice and May Stacey. Councillors agreed and said they would meet with the family to sort a suitable location.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

23/142

Speed signs

The speed indicator signs have now been delivered and CORMAC have put in the poles to hold the signs. Councillors queried the straight pole opposite the playing fields, as it was believed that was going to be a bendy pole. The clerk to check with Oliver Jones.

23/143

Communication

This item was placed on the agenda following a request by a member of the public (no other information given). The member of the public left before the agenda item was reached.

23/144

Community Area Partnerships

The clerk had written to the CAP to ask why Delabole was not included in the name of the partnership. Cllr R Chapman said it was as if Delabole didn't exist. Cllr Fairman said at the first meeting, he will suggest the name 'Camel Valley Partnership'. 'With regards to a council representative to go to the meetings, Cllr R Chapman said she would go to the first meeting, and Cllr Cann said she would attend some if she is able to

23/145

Delabole Primary School – funding request

Councillors discussed a £2,500 funding request from the primary school towards the school crossing patrol. Councillors felt that it was important and proposed to give £2,500 from reserves.

Proposed: K Cann

Seconded: J Chapman

Votes: Unanimous

23/146

Summer break payments and communication

Councillors agreed to authorise regular payments for July and August (which will be added to September agenda). An extraordinary meeting would be called for planning applications the council wishes to comment on.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

23/147

Chestnut Appeal request for funds

The council received a letter from The Chestnut Appeal for Men's Health which requested a donation towards its work. Councillors asked for a representative to attend the October meeting.

23/148

Savings account

Councillors agreed to open an instant access savings account with Unity Bank.

Proposed: P Clark

Seconded: K Cann

Votes: Unanimous

23/149

Planet Park defibrillator

Ian Johns attended the meeting and said the decision on the defibrillator in Planet Park will be made by the committee rather than an individual. They have received correspondence from Duchy Defibrillators informing them that they can maintain the defib themselves at no extra cost. A recent bill for the insurance has been paid, which councillors proposed to pay (£123.23).

Proposed: A Stacey

Seconded: J Chapman

Votes: Unanimous

23/150

Training

Councillors resolved for the clerk to enrol on the FiLCA (Financial Introduction to Local Council Administration) course with SLCC.

Proposed: A Stacey

Seconded: P Clark

Votes: Unanimous

23/151

Darley Oak

It was noted that it was put in the Slate asking residents where they would like the Darley Oak planted. Out of the five replies received, three suggested the triangle at the bottom of West Down Road. Cllr R Chapman, who has the tree in her garden, said it was still too small to be planted down there and

proposed that the parish council donate it to the primary school with a plaque.

Proposed: R Chapman

Seconded: P Clark

Votes: Unanimous

23/152

Vell Lane

The clerk gave councillors an update from Cornwall Council.

23/153

Headstone request

Councillors approved a headstone request for the cemetery.

Proposed: A Stacey

Seconded: K Cann

Votes: Unanimous

23/154

Finance

a. Councillors noted the balances of accounts as accurate for June 7, 2023.

Bank balance (June 7, 2023) £109,766.43

b. Councillors noted the income received.

Name	Budget line	Payment method	Value
None			

c. Councillors noted and authorised the below payments.

Budget line	Payment – June	Total
Staff wages	Staff wages (May)	£1,407.92
Pension Fund	Cornwall Pension Fund (May)	£142.53
Admin	Clerk's expenses (mileage)	£32.40
Grass cutting, weed spraying & footpaths	Growing Concern (May)	£1,920.00
Maintenance, utilities & supplies	Suez – cemetery	£69.16
Maintenance, utilities & supplies	British Gas – playing fields toilets (May 2 to June 1)	£208.82
Hall hire	Delabole Methodist Church – June meeting	£18.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£67.41
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	ElanCity – two speed signs	£5,615.98
Cemetery	Scribe cemetery subscription	£273.60
Maintenance, utilities & supplies	Western Supply - materials	£69.54
Audit	Linda Coles – internal audit	£225.00
Maintenance, utilities & supplies	BS Fixings – sign fixing clamps for speed signs	£55.32
Office	Suzanne Cochrane (Amazon) office letter tray	£24.88

Councillors approved the accounts.

Proposed: A Stacey

Seconded: R Chapman

Votes: Unanimous

23/155

Agenda items for next meeting – September 12, venue TBC.

First aid training.

The meeting closed at 9.10pm.