

Ordinary Meeting of the Council – Tuesday, June 13, 2023 at 7.30pm

Location: Delabole Methodist Church Schoolrooms

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, A Pooley, E Reynolds, A Stacey and P Clark.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish Council be held on **Tuesday, June 13, 2023 at Delabole Methodist Church at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 23/126 Councillors present**
To note councillors present.
- 23/127 Apologies for absence**
To receive apologies for absence with reasons.
- 23/128 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 23/129 To receive and approve minutes of last meeting**
Councillors to receive and approve minutes from Ordinary meeting on May 9, 2023. Chairman to initial each page and sign once approved.
- 23/130 Public participation (15 minutes allowed for this)**
To note parishioners' views shared and questions posed to the Parish Council on issues on this agenda.
- 23/131 Ron Wilkinson**
Mr Wilkinson to address the council on Community First Responders.
- 23/132 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 23/133 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 23/134 Consideration of planning applications**
PA23/03316 - To add two windows to the west elevation at ground floor level. Caradoc, Tregardock.

PA23/03317 – Listed Building Consent to add two windows to the west elevation at ground floor level. Caradoc, Tregardock

PA23/04300 – Application for Non-Material Amendment to PA23/00109 for a proposed roof conversion with front porch, and rear extension above the existing storage namely use of anthracite u-PVC windows and doors. 7 Atlantic Road, Delabole.

PA23/03638 – Replace current window on first floor on rear of property with a Juliette balcony. 32 The Sidings, Delabole.

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

None.

23/135

Correspondence

Community Area Partnership information; Clean Cornwall newsletter.

23/136

Skatepark Project

To receive an update on the village Skatepark Project.

23/137

Toilets

To receive an update on the toilets, including from Cllr Fairman about the possible transfer to the parish council. Council to discuss quotes for redecoration, purchase of new Wallgate hand wash unit for the ladies and earmarking a sum for the refurbishment of the toilets.

23/138

CCTV

To receive a progress update on the CCTV in the playing fields (including coverage of the toilets).

23/139

Public footpaths and waymarkers

To discuss public footpaths and stiles in the parish.

23/140

AGAR

1. The Annual Governance Statement was reviewed and agreed
2. The internal audit was noted
3. The end of financial year finances were agreed
4. The Accounting Statements were reviewed and agreed

23/141

Memorial bench request for the cemetery

To consider request to site a memorial bench in the cemetery.

23/142

Speed signs

To discuss speed indicator signs for the village.

23/143

Communication

This item has been placed on the agenda following a request by a member of the public (no other information given).

23/144

Community Area Partnerships

To note information about the new Community Area Partnerships and to propose a council representative.

23/145

Delabole Primary School – funding request

To receive funding request from the primary school towards the school crossing patrol.

23/146

Summer break payments and communication

To authorise regular payments for July and August (which will be added to September agenda), and arrangements for other council business during this time.

- 23/147 Chestnut Appeal request for funds**
To note letter from The Chestnut Appeal for Men's Health and consider a request for a donation.
- 23/148 Savings account**
To discuss and resolve to open a saving account with Unity Trust.
- 23/149 Planet Park defibrillator**
To receive information from the committee regarding the defibrillator at Planet Park.
- 23/150 Training**
To resolve for the clerk to enrol on the FilCA (Financial Introduction to Local Council Administration) course with SLCC.
- 23/151 Darley Oak**
To discuss the planting of the Darley Oak.
- 23/152 Vell Lane**
To discuss Vell Lane.
- 23/153 Headstone request**
To discuss headstone request in the cemetery.
- 23/154 Finance**
a. To **note** the balances of accounts as accurate for June 7, 2023. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank balance (June 7, 2023) £109,766.43

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
None			

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – June	Total
Staff wages	Staff wages (May)	£1,407.92
Pension Fund	Cornwall Pension Fund (May)	£142.53
Admin	Clerk's expenses (mileage)	£32.40
Grass cutting, weed spraying & footpaths	Growing Concern (May)	£1,920.00
Maintenance, utilities & supplies	Suez – cemetery	£69.16
Maintenance, utilities & supplies	British Gas – playing fields toilets (May 2 to June 1)	£208.82
Hall hire	Delabole Methodist Church – June meeting	£18.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£67.41
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	ElanCity – two speed signs	£5,615.98
Cemetery	Scribe cemetery subscription	£273.60
Maintenance, utilities & supplies	Western Supply - materials	£69.54

23/155

Agenda items for next meeting – September 12, Delabole Methodist Church Schoolroom.

To discuss items to be added to future agendas.