

## Ordinary Meeting of the Council – Tuesday, April 18, 2023 at 7pm

**Location: Delabole Methodist Church School Rooms**

**TO MEMBERS OF THE COUNCIL:** R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, April 18, 2023 at Delabole Methodist Church School Rooms at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

**Parish Clerk**

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

### AGENDA

- 23/78 Councillors present**  
To note councillors present.
- 23/79 Apologies for absence**  
To receive apologies for absence with reasons.
- 23/80 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 23/81 To receive and approve minutes of last meeting**  
Councillors to receive and approve minutes from Ordinary meeting on March 14, 2023. Chairman to initial each page and sign once approved.
- 23/82 Public participation (15 minutes allowed for this)**  
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 23/83 County Councillor report - Cllr Dominic Fairman**  
To note any updates from Cllr Fairman – County Councillor.
- 23/84 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 23/85 Co-option**  
To discuss co-option of a councillor.
- 23/86 Consideration of planning applications**  
PA23/02540 – Demolition of garage and proposed two storey side extension. 13B West Down Road, Delabole.
- b. To consider any other consultations received since publication of the agenda.**

None.

**c. To note planning application decisions**

PA23/01287 – Proposed attic conversion with internal alterations and rear balcony. 51 West Down Road, Delabole

Approved

- 23/87 Correspondence**  
None.
- 23/88 Skatepark Project**  
To receive an update on the village Skatepark Project.
- 23/89 Youth Club**  
To receive update from the Youth Club committee.
- 23/90 Coronation**  
To discuss the King's Coronation in May.
- 23/91 Vell Lane**  
To receive any updates on Vell Lane.
- 23/92 Planters**  
To discuss the planters outside of the playing fields.
- 23/93 CCTV**  
To receive update on the CCTV in the playing fields.
- 23/94 Location of meetings**  
To discuss the location of parish council meetings.
- 23/95 First aid training**  
To discuss holding a first aid training day for the parish council and members of the community.
- 23/96 Toilets**  
To discuss the current state of the public toilets.
- 23/97 Traffic warden**  
To receive update on the traffic warden contract.
- 23/98 ROSPA play inspection**  
To note the recent ROSPA play inspection and discuss findings.
- 23/99 Council handyman**  
To discuss the position and applications received.
- 23/100 Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) consultation**  
To receive information and decide if the parish council wish to respond to the consultation.
- 23/101 Grant application – The Pantry at Tintagel**  
To consider a grant application from The Pantry at Tintagel.
- 23/102 Finance**  
a. To **note** the balances of accounts as accurate for March 5, 2023. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

**Bank Balance 12/04/2023**

**£121,333.44**

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name Budget line	Payment method	Value
Cornwall Council – first half of precept	BACS	£24,000.00
	Total	£24,000.00

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget line	Payment – April	Total
Staff wages	Staff wages (March)	£1,407.92
Pension Fund	Cornwall Pension Fund (March)	£135.98
Admin	Clerk's expenses (mileage)	£16.20
Insurance	Gallagher Insurance	£1,610.77
Grass cutting, weed spraying & footpaths	Growing Concern (March)	£960.00
Office	3 Mobile phone	£5.89
Maintenance, utilities & supplies	Source for Business – water cemetery	£75.21
Maintenance, utilities & supplies	Suez – cemetery	£69.16
Hall hire	Delabole Methodist Church – April meeting	£18.00
Website	Westernweb – renewal of web domain, annual renewal of web space, renewal of Cloud email account	£242.40
Coronation	Cornwall Drone Media Company – Coronation money boxes	£525.00
Subscriptions	CALC and NALC subscription	£681.69
Subscriptions	ICO renewal	£40.00
Subscriptions	ICCM membership subscription	£95.00
Subscriptions	SLCC membership subscription	£146.00
Maintenance, utilities & supplies	British Gas – playing fields toilets (Sep to Feb)	£98.05
Maintenance, utilities & supplies	EDF Energy – clock electricity	£83.16
Playing field	ROSPA play safety inspection	£132.00

**23/103**      **Agenda items for next meeting – May 9, St John's Church, Delabole.**  
To discuss items to be added to future agendas.

