

MINUTES – Ordinary Meeting, Tuesday, March 14, 2023 St John's Church, Delabole

- 23/52 Councillors present**
Cllrs R Chapman (chair), H Ferguson (vice chair), K Cann, A Stacey, C Keat, E Reynolds, A Pooley and J Chapman. Also in attendance, S Cleave, clerk, and two members of the public.
- 23/53 Apologies for absence**
Cornwall Councillor D Fairman.
- 23/54 Declaration of Interests**
None.
- 23/55 To receive and approve minutes of last meeting**
The minutes from the Ordinary meeting held on February 14, 2023 were approved.
Proposed: H Ferguson Seconded: K Cann Votes: Unanimous
- 23/56 Public participation (15 minutes allowed for this)**
One member of the public spoke on the traffic warden. She said the traffic warden is supposed to be a deterrent for people parking inappropriately, but it doesn't seem to work and is not value for money. She asked how many tickets are issued and if the parish council has value for money. Another member of the public queried about having no dogs in the cemetery but said he would like to see dogs on leads. He also gave some history on Vell Lane.
- 23/57 County Councillor report - Cllr Dominic Fairman**
Cllr Fairman was not in attendance but he sent a report which Cllr R Chapman read. He had not yet received a response from the enforcement officer regarding the Vell Lane site. With regards to the highways scheme, he sent three emails to the chief executive, Head of Transport and Cabinet Minister for Transport outlining his concerns. Cllr Fairman said he suspected the scheme was proving more expensive than previously envisaged, but he would stick to the point that expectations have been raised in the village by going to formal consultation and it would be disingenuous to pull the scheme now. Cllr Reynolds asked, going forward, could the parish council get their own flashing signs? Councillors agreed they had to keep pushing, they can't sit back now. It was noted that talk of the scheme had been going on for a long time. In the meantime, it was proposed to enquire if the parish could have a speed indicator sign either end of the village. It would be good to have something in place as a matter of urgency before the summer traffic. The clerk to write to Cllr Fairman to enquire.
Proposed: J Chapman Seconded: A Stacey Votes: Unanimous
- 23/58 Clerk's report**
The clerk's report was noted. The opening times of the toilets will be monitored. Further investigations into the parish boundary.
- 23/59 Consideration of planning applications**
PA23/01287 – Proposed attic conversion with internal alterations and rear balcony. 51 West Down Road, Delabole.
The council proposed no objection to the plans.
Proposed: K Cann Seconded: A Pooley Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

None.

23/60

Correspondence

Correspondence was noted including affordable housing newsletter; information about property asset.

23/61

Skatepark Project

The committee had nothing to report. Cllr R Chapman noted that the last quote for the skatepark was £140,000 which ran out at the end of 2022. The council will ask how much the costs have increased.

23/62

Youth Club

The council did not receive a reply to its invitation for a committee member to attend the meeting. The clerk to ask Louise Harrington for a written report.

23/63

Cemetery policies

Possible cemetery policies were discussed such as when the cemetery reaches a certain capacity, does the council start looking for more land? It was agreed that the appeal for people who have purchased EROBs to get in touch to be included in the council's mapping to be placed on Facebook and in the Slate in a couple of months' time. It was also proposed to form a cemetery sub-committee, consisting of Cllrs R Chapman, E Reynolds, A Stacey and K Cann.

Proposed: E Reynolds

Seconded: A Pooley

Votes: Unanimous

23/64

Defibrillators

Cllr R Chapman explained there had been a problem with the defibrillator at the Bettle & Chisel. The clerk to check with Maria and Duchy Defibrillators about the check list.

23/65

Coronation

Cllr Keat said the windfarm grant would be willing to sponsor anything the parish council would like to give as part of the Coronation celebrations. The clerk circulated some pictures of memorabilia, including money boxes. It was proposed to give a money box to each child at Delabole Primary School and St Piran's Playschool.

Proposed: J Chapman

Seconded: K Cann

Votes: Unanimous

23/66

Vell Lane

An update was given on Vell Lane.

23/67

Co-option

This will be placed on the April agenda.

23/68

Annual meeting

The April meeting to remain the same and the Annual Meeting to be held on May 9.

23/69

CCTV

An update was given on the CCTV in the playing fields. The supplier to be given access to the pavilion.

23/70

Training

The clerk to book Elaine and Andrew onto the cemetery management training.

23/71

Cemetery request

The council received a request from someone to place a small plaque on their father's grave. Councillors agreed to the request.

Proposed: H Ferguson

Seconded: E Reynolds

Votes: Unanimous

23/72

Higher Medrose land

The council discussed correspondence from Cornwall Council about an area of land off Higher Medrose that the county council have decided to dispose of. They wished to know if the parish council would be interested in it. It was proposed to reply and express an interest in the land.

Proposed: J Chapman

Seconded: A Pooley

Votes: Unanimous

23/73

Traffic warden

It was proposed to withhold payment for the traffic warden until the yellow lines are repainted in the village. It was thought that there was no point in the warden only coming for half an hour.

Proposed: A Stacey

Seconded: E Reynolds

Votes: Seven in favour, one abstention

23/74

Finance

a. The balance of accounts was noted as accurate for March 5, 2023. Two councillors signed the bank reconciliation statement on behalf of the council as noted.

Bank Balance 08/03/2023

£103,488.00

b. The income received was noted.

Name	Budget line	Payment method	Value
Martin & Sons – Davey fees		BACS	£ 146.80
		Total	£ 146.80

c. Councillors authorised the below payments. Two councillors signed each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget line	Payment – March	Total	VAT
Staff wages	Staff wages (February)	£1,947.02	
Staff wages	HMRC and NI (February)	£31.50	
Pension Fund	Cornwall Pension Fund (February)	£135.98	
Admin	Clerk's expenses (mileage)	£16.20	
Parking	Parking attendant February	£119.70	
Grass cutting, weed spraying & footpaths	Growing Concern (February)	£960.00	£160.00
Office	3 Mobile phone	£5.89	£3.11
Maintenance, utilities & supplies	EDF - clock	£58.41	£2.78
Maintenance, utilities & supplies	Suez – cemetery	£69.16	£11.53
Hall hire	St John's Church – March meeting	£ 15.00	
Donation	Tintagel Brownies (approved at the last meeting)	£365.00	
Donation	Delabole Christmas Lights committee (previously approved)	£617.20	
Maintenance, utilities & supplies	Tintagel Skip Hire – wheelie bin waste	£22.20	£3.70
Training	CALC Planning Refresher Course – K Cann	£36.00	£6.00
Maintenance, utilities & Supplies	Source for Business – water at the toilets	£15.00	£3.00
Maintenance, utilities & supplies	British Gas – playing fields toilets (Sep to Feb)	£785.62	£39.28
Cemetery	Dead Cert Pest Control – mole control treatment	£200.00	

23/75 **Agenda items for next meeting – April 18, Delabole Methodist Church.**
Planters; fire station meetings; first aid training day

23/76 **Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.**

Proposed: K Cann Seconded: E Reynolds Votes: Unanimous

23/77 **Cemetery**

Councillors received an update on the cemetery and agreed to refund the original fees of three plots.

Proposed: K Cann Seconded: E Reynolds Votes: Unanimous

