

DRAFT MINUTES – January 10

- 23/1 Councillors present**
Cllrs R Chapman (chair), A Stacey, K Cann, A Pooley, E Reynolds, J Chapman and C Keat. Also in attendance: S Cleave, clerk; Dominic Fairman, Cornwall Councillor and two members of the public.
- 23/2 Apologies for absence**
Cllr H Ferguson – family commitment.
- 23/3 Declaration of Interests**
None.
- 23/4 To receive and approve minutes of last meeting**
Councillors approved the minutes from Ordinary meeting on November 8, 2022.
Proposed: K Cann Seconded: A Pooley Votes: Unanimous
- 23/5 Public participation (15 minutes allowed for this)**
One member of the public (MoP) addressed the council to address the 'upset in the village' following his purchase of a field in Vell Lane. He said they had applied for a for a five-pitch CL site, no planning needed. A notice was put up in order for people to make comments. He said that their aim was to grow flowers and have a CL site. They are not building houses or living in the field. The caravan that is there is going. In five years' time he would like to have a log cabin in the field. Cllr R Chapman said it would have been nice if they had approached the parish council before to let them know their plans. The MoP said there was 12 comments received (comments included agricultural field; no-one lives on site; lane is co-owned; single track road and safety of walkers and dogs). Cllr Stacey questioned the access to the site. The MoP said water was installed by South West Water in February.
- 23/6 County Councillor report - Cllr Dominic Fairman**
Cllr Fairman gave a report on several issues. He said the Community Network areas are reducing in number. There was talk of Camelford joining with Bude, but he thought this was a bit of a stretch. The networks would be reduced to 12 with each area having seven to eight county councillors. He felt that villages such as Delabole look more to Wadebridge and Bodmin. He said it would make sense to join Camelford Network with Bodmin. Cllr R Chapman said she was worried a small parish council would get swallowed up, and she asked who would listen. Councillors seemed to agree with Cllr Fairman's suggestion.
With regards to the highways scheme in Delabole, Cllr Fairman felt that it was slipping away from him. He said CORMAC first came to the village in 2012. A lot of the people involved then, and who was on his side, are no longer with the council. He questioned the affordability and said there it had been discovered that there was a BT line underneath the road. If this needs to be moved, it will cost £150,000. Cllr Fairman said he felt he was nearly there, but he thinks finances are going to beat him. He said Cornwall Council listened to all the responses and added bits and pieces, making it 'enormous.' He said they could possibly do it all apart from the congestion part. He said they will wait to see the design, but added that he was not overly optimistic. He noted the parish council had put aside £35 and asked did the council still want the features for this amount? Cllr R Chapman said it's Cornwall Council policy that all villages have a 20mph speed limit. She noted that in Delabole no vehicle is

going through at 20mph, and the signs might as well be taken down. She asked why they couldn't have the flashing signs telling people to slow down. Cllr Fairman said CORMAC can put poles in but parishes have paid for the signs themselves. This will be placed on the February agenda. Cllr Chapman added that a cushion outside the school would be a deterrent, but the 20mph speed limit and the small signs are not helping to reduce the speed. Cllr Fairman queried whether the realignment of the road will happen, but Cllr Pooley said the realignment was the most important thing, so people can see. Cllr J Chapman said they must still push for it all.

23/7

Clerk's report

The clerk's report was noted. Updates were given on the van parked at the top of Pengelly and the lock on the cemetery gate.

23/8

Consideration of planning applications

a. PA22/09567 – Retrospective planning application for a single storey front porch. 9 Slate Close, Delabole. PL33 9EN.

Councillors raised no objection to the plans.

Proposed: A Pooley

Seconded: J Chapman

Votes: Unanimous

PA23/00109 Proposed roof conversion with front porch, and rear extension above the existing storage. 7 Atlantic Road, Delabole.

Councillors raised no objection to the plans.

Proposed: K Cann

Seconded: J Chapman

Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

None.

23/9

Correspondence

Correspondence received was noted including: Boundary Commission notes; Cornwall Council Youth Provision review; CALC safeguarding briefing notes; Cornwall AONB Monumental Improvement newsletter; Cornwall Council Local Council Finance briefing slides.

23/10

Delabole Skate park

No update.

23/11

Road scheme

Cllr Fairman spoke and explained that over the years, residents have come to him to ask to have things altered. He explained that if he asks CORMAC, they now request that any works are put on a list of Community Highway Schemes. If they are supported by the parish council, they can go ahead. The four schemes discussed were 1, yellow lines on High Street (near number 77) as a resident is unable to see traffic coming from either way; 2, Trebarwith Road, no pavement at the start and a resident has asked for a virtual footway (where the road is marked a different colour) to join up the two pieces of pavements; 3, West Down – at the end of West Down, a resident has found it difficult to get in and out and they would like to see a reduction in the speed limit to a 40mph zone; and 4, a hatched box has been requested opposite the former Post Office so a resident can get in and out of their drive.

Councillors agreed to support the four items of work to be included on the Community Network Panel Highways Scheme.

Proposed: K Cann

Seconded: E Reynolds

Votes: Unanimous

23/12

Traffic warden

Councillors received the updated charges for the traffic warden from April 2023 and discussed the current and future provision. It was agreed to continue to pay for the traffic warden (as budgeted), and copy in Oliver Jones to ask if the single and double yellow lines in the village can be redone.

Proposed: A Stacey

Seconded: J Chapman

Votes: Unanimous

23/13

Christmas Lights committee request and grant application

Karen Robson, treasurer of the Christmas Lights committee attended the meeting to update councillors. They worked it out that by using LED string lights, the cost of the electric used from the supply at the toilets would come to approximately £30. Discussions were had surrounding the safety of the poles and wiring. Plans for a storage container are still in hand. The grant application was for phase 1 – for the in ground cementing and the removeable poles. Cllr Keat also suggested that the committee apply to the windfarm for a grant. It was proposed to pay half of the cost now and half in April. Council to pay half of the money now (total request £1,234.40 – half £617.20). It was suggested that the committee meet with Cllrs Pooley and J Chapman to sort out logistics.

Proposed: A Pooley

Seconded: K Cann

Votes: Unanimous

23/14

Cornwall Devolution Deal public consultation

Councillors received documents from Cornwall Council regarding the devolution plans. Consultation events will be held in Launceston and Bodmin in February. Item to be placed on the February agenda.

23/15

Council vacancy

A vacancy currently exists on the council, following the resignation of Cllr Nickiey Hatch. The council expressed their thanks to Nickiey for all the work she carried out while on the council. The co-option process to be started, with an advert going in the Slate, website and noticeboard, as well as the community Facebook page.

23/16

Anti-social behaviour

Councillors noted the replies received from the police and Sir James Smith's Community School regarding the anti-social behaviour in the village. The police comments, encouraging people to report any damage or incidents, to be published in the Slate.

Proposed: E Reynolds

Seconded: K Cann

Votes: Unanimous

23/17

Grit bin

Following the recent cold spell, councillors discussed grit bin provision in the village. It was noted that CORMAC gritted the main road and down to Helland. It was decided not to purchase grit bins at this time.

Proposed: K Cann

Seconded: E Reynolds

Votes: Unanimous

23/18

Benches

The council had received a cost from a local company to supply the benches at £420 plus VAT. The council have agreed to purchase four (one at the Treligga Downs Road turning, two at Slate Close and a replacement bench at the Trewalder triangle). Clerk to check permissions from Cornwall Council and order the benches by the end of the financial year.

Proposed: R Chapman

Seconded: E Reynolds

Votes: Unanimous

23/19

CCTV

Cllrs Stacey and J Chapman to get in touch with Andy Lawler to chase up the provision of CCTV in the playing fields. If the work cannot be agreed by the next meeting, alternative options will be explored. The item to be placed on the February agenda.

Proposed: R Chapman

Seconded: K Cann

Votes: Unanimous

23/21

Playing field planters

The planters outside the playing field were discussed, and whether to repair or do away with them. Cllr Pooley to speak to someone with a view of repairing them.

Proposed: A Pooley

Seconded: J Chapman

Votes: Unanimous

23/22**Coronation**

Cllr R Chapman said the parish council can provide a plaque to go on the clock, supplied from Delabole Slate Quarry. It was agreed to let people make their own arrangements for celebrations etc. Commemorative coins to be discussed at the February meeting.

Proposed: E Reynolds**Seconded: J Chapman****Votes: Unanimous****23/23****Budget**

Councillors discussed all areas of the budget and some predicted forecasts for the coming year. Councillors agreed on a £56,602.30 budget. Councillors noted the financial challenges at present and decided to keep the precept at the same level as last year - £48,000. The difference between precept and budget costs would be met from the reserves.

Proposed: A Pooley**Seconded: J Chapman****Votes: Unanimous****23/24****Finance**

a. Councillors noted the balances of accounts as accurate for January 10, 2022. Two councillors signed the bank reconciliation statement on behalf of the council as noted.

Bank Balance 05/01/2023**£ 109,426.75**

b. The income was noted. Two councillors signed each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Stephens & Harris (Sleep)		CHQ	£ 199.00
Stephens & Harris (Hughes)		CHQ	£ 94.00
Stephens & Harris (Gibbons)		CHQ	£ 80.00
Mrs D Dawe (Blake)		CHQ	£ 331.00
HMRC (tax reclaim)		BACS	£1,025.77
HMRC (tax reclaim)		BACS	£3,538.87
Delabole Allotment Group (rent)		BACS	£ 5.00
Drew Memorials (Gibbons)		BACS	£ 40.80
		Total	£5,314.44

c. The below payments were noted and authorised. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget line	Payment - December	Total	VAT
Staff wages	Staff wages (November)	£1,336.11	
Staff wages	HMRC (November)	£14.00	
Pension Fund	Cornwall Pension Fund (November)	135.98	
Wages	Back pay (after April pay scale change)	£315.00	
Wreath	Royal British Legion wreath (G Cleave)	£25.00	
Parking	Parking attendant October	£150.75	
Parking	Parking attendant November	£130.95	
Grass cutting, weed spraying & footpaths	Growing Concern (November)	£3,192.00	£532.00
Training	Cornwall ALC planning training x 2	£72.00	£12.00
Office	3 Mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	EDF - clock	£62.99	£3.00
Maintenance, utilities & supplies	L Osborne – unblocking drains at toilets	£80.00	
Maintenance, utilities & supplies	Suez – cemetery	£75.36	£12.56
Maintenance, utilities & supplies	Cornwall Supplies – Bleach and toilet rolls	£131.95	£21.99
Cemetery	Shaw & Sons – EROB book	£132.00	£22.00

Office	Tesco folder and dividers	£3.60	
Office	Tesco PAYG mobile phone	£21.99	
Office	Amazon – HP black ink	£53.53	£8.92

Budget line	Payment - January	Total	VAT
Staff wages	Staff wages (December)	£1,336.11	
Staff wages	HMRC (December)	£14.00	
Pension Fund	Cornwall Pension Fund (December)	£135.98	
Maintenance, utilities & supplies	Suez – cemetery	£66.79	£11.13
Grass cutting, weed spraying & footpaths	Growing Concern (December)	£960.00	160.00
Hall hire	St John's Church – November meeting	£15.00	
Hall hire	St John's Church – January meeting	£15.00	
Office	3 Mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	L Osborne – two call outs for blocked drains	£160.00	
Maintenance, utilities & supplies	EDF – clock	£62.93	£3.00
Maintenance, utilities & supplies	S Davey – cemetery bin emptying (March 2022), additional payment following publication of agenda	£108.00	

The accounts were agreed as a true and accurate record.

Proposed: A Pooley

Seconded: J Chapman

Votes: Unanimous

23/25

Agenda items for next meeting – Tuesday, February 14, 2023, Delabole Methodist Church.

Closing the toilets earlier; Bliss' Yard; Development opportunity; pedestrian crossing to pelican crossing.

23/26

Exclusion of members of the public and press. To resolve that under s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.

Proposed: A Pooley

Seconded: E Reynolds

Votes: Unanimous

23/27

Delabole Cemetery

Members discussed correspondence from a member of the public. The clerk was instructed to try and resolve the matter.