

Ordinary Meeting of the Council – Tuesday, January 10, 2023 at 7pm
Location: St John's Church, Delabole

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, January 10, 2023 at St John's Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 23/1 Councillors present**
To note councillors present.
- 23/2 Apologies for absence**
To receive apologies for absence with reasons.
- 23/3 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 23/4 To receive and approve minutes of last meeting**
Councillors to receive and approve minutes from Ordinary meeting on November 8, 2022. Chairman to initial each page and sign once approved.
- 23/5 Public participation (15 minutes allowed for this)**
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 23/6 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 23/7 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 23/8 Consideration of planning applications**
a. PA22/09567 – Retrospective planning application for a single storey front porch. 9 Slate Close, Delabole. PL33 9EN.
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**

None.

- 23/9 Correspondence**
To note correspondence received including: Boundary Commission notes; Cornwall Council Youth Provision review; CALC safeguarding briefing notes; Cornwall AONB Monumental Improvement newsletter; Cornwall Council Local Council Finance briefing slides.
- 23/10 Delabole Skate park**
To discuss updates on the Delabole Skate Park Project.
- 23/11 Road scheme**
To discuss the road scheme including requests for double yellow lines on High Street, virtual footway on Trebarwith Road and speed restrictions on West Down Road.
- 23/12 Traffic warden**
To receive updated charges for the traffic warden from April 2023 and discuss the council's provision.
- 23/13 Christmas Lights committee request and grant application**
To welcome a committee representative to the meeting to update their request to use the electricity supply in the toilets, and to place a storage container in the playing field. Also for the council to receive a grant application from the committee.
- 23/14 Cornwall Devolution Deal public consultation**
To confirm receipt of documents from Cornwall Council regarding devolution and to ask for comments for the February meeting.
- 23/15 Council vacancy**
To discuss the vacancy on the council and procedure for co-option.
- 23/16 Anti-social behaviour**
To note the replies received regarding anti-social behaviour in the village.
- 23/17 Grit bin**
To discuss provision of grit bin(s) in the village.
- 23/18 Benches**
To agree costing and supply of benches.
- 23/19 CCTV**
To agree to explore alternative providers for CCTV in the playing fields.
- 23/21 Playing field planters**
To discuss repair / removal of planters at playing field.
- 23/22 Coronation**
To discuss the Coronation in May.
- 23/23 Budget**
To discuss and set the 2023/24 budget, including the precept demand from Cornwall Council.
- 23/24 Finance**
a. To **note** the balances of accounts as accurate for October 11, 2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank Balance 05/01/2023

£ 109,426.75

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name Budget line	Payment method	Value
Stephens & Harris (Sleep)	CHQ	£ 199.00
Stephens & Harris (Hughes)	CHQ	£ 94.00
Stephens & Harris (Gibbons)	CHQ	£ 80.00
Mrs D Dawe (Blake)	CHQ	£ 331.00
HMRC (tax reclaim)	BACS	£1,025.77
HMRC (tax reclaim)	BACS	£3,538.87
Delabole Allotment Group (rent)	BACS	£ 5.00
Drew Memorials (Gibbons)	BACS	£ 40.80
	Total	£5,314.44

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget line	Payment - December	Total	VAT
Staff wages	Staff wages (November)	£1,336.11	
Staff wages	HMRC (November)	£14.00	
Pension Fund	Cornwall Pension Fund (November)	135.98	
Wages	Back pay (after April pay scale change)	£315.00	
Wreath	Royal British Legion wreath (G Cleave)	£25.00	
Parking	Parking attendant October	£150.75	
Parking	Parking attendant November	£130.95	
Grass cutting, weed spraying & footpaths	Growing Concern (November)	£3,192.00	£532.00
Training	Cornwall ALC planning training x 2	£72.00	£12.00
Office	3 Mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	EDF - clock	£62.99	£3.00
Maintenance, utilities & supplies	L Osborne – unblocking drains at toilets	£80.00	
Maintenance, utilities & supplies	Suez – cemetery	£75.36	£12.56
Maintenance, utilities & supplies	Cornwall Supplies – Bleach and toilet rolls	£131.95	£21.99
Cemetery	Shaw & Sons – EROB book	£132.00	£22.00
Office	Tesco folder and dividers	£3.60	
Office	Tesco PAYG mobile phone	£21.99	
Office	Amazon – HP black ink	£53.53	£8.92

Budget line	Payment - January	Total	VAT
Staff wages	Staff wages (December)	£1,336.11	
Staff wages	HMRC (December)	£14.00	
Pension Fund	Cornwall Pension Fund (December)	£135.98	
Maintenance, utilities & supplies	Suez – cemetery	£66.79	£11.13
Grass cutting, weed spraying & footpaths	Growing Concern (December)	£960.00	160.00
Hall hire	St John's Church – November meeting	£15.00	
Hall hire	St John's Church – January meeting	£15.00	
Office	3 Mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	L Osborne – two call outs for blocked drains	£160.00	
Maintenance, utilities & supplies	EDF – clock	£62.93	£3.00

23/25 **Agenda items for next meeting – Tuesday, February 14, 2023,**
Delabole Methodist Church.
 To discuss items to be added to future agendas.