

Ordinary Meeting of the Council – Tuesday, October 11, 2022 at 7.30pm

Location: Methodist Church, Delabole

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, October 11, 2022 at the Methodist Church, Delabole.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 22/181 Councillors present**
To **note** councillors present.
- 22/182 Apologies for absence**
To **receive** apologies for absence with reasons.
- 22/183 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
c. To declare any gifts received for the value of £50 or more.
- 22/184 To receive and approve minutes of last meeting**
Councillors to **receive** and **approve** minutes from Ordinary meeting on June 14, 2022. Chairman to initial each page and sign once approved.
- 22/185 Public participation (15 minutes allowed for this)**
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 22/186 County Councillor report - Cllr Dominic Fairman**
To note any updates from Cllr Fairman – County Councillor.
- 22/187 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 22/188 Consideration of planning applications**
a. None.

b. To consider any other consultations received since publication of the agenda.
None.

- 22/189 Correspondence**
To **note** correspondence received including:
- Good Growth Fund and Community Levelling Up slides
 - South West Water online workshop details
 - Forest for Cornwall newsletter
 - Shared Prosperity Fund briefings
 - NDP conference
- 22/190 Delabole Skate park**
To **discuss** updates on the Delabole Skate Park Project.
- 22/191 Wildflower Area**
To **discuss** updates on the Wildflower Area project in King George V Playing Fields.
- 22/192 Land Registry**
To receive update on the transfer of three areas of land from St Teath Parish Council to Delabole Parish Council and to resolve to pay the required Land Registry fees.
- 22/193 Letter to St Teath Parish Council**
To discuss writing a letter to St Teath Parish Council regarding the handover process.
- 22/194 Dentistry in North Cornwall**
To note the reply from Scott Mann's office regarding the council's letter about the lack of dentistry provision in North Cornwall.
- 22/195 Cemetery waste soil bin quote**
To receive a price to supply and install a new waste soil bin similar to existing one in the cemetery and to resolve a course of action.
- 22/196 Replacement trees**
To discuss the council's response to planning applications regarding the removal of trees, and whether or not to stipulate that replacement trees are planted, and to resolve a course of action.
- 22/197 High Street bin provision**
To discuss correspondence received from a member of the public asking if a bin could be placed by the post box opposite M&R Motors or on the corner of Treligga Downs Road and to resolve a course of action.
- 22/198 Council handyman**
To discuss whether the council should employ a handyman on a casual basis and to resolve a course of action.
- 22/199 Toilets**
To discuss the current situation with the toilets (including installation of new handwash unit, vandalism, toilet roll holders and redecoration) and to resolve a course of action.
- 22/200 SLCC Microsoft Excel training**
To agree to enrol the clerk on the next SLCC Microsoft Excel for Beginners course (October 13) at a cost of £144.
- 22/201 Community representation**

This item has been placed on the agenda at the request of a member of the public. No information regarding the question to be raised has been submitted to the council in advance.

- 22/202 Congestion scheme**
To discuss the council's role in the village congestion scheme, and discuss inviting a representative from CORMAC to the November meeting.
- 22/203 Medrose Street bus shelter**
To note the response from Cornwall Council regarding the Medrose bus shelter.
- 22/204 Shared Prosperity Fund**
To decide if the council would like to bid for funding from the Shared Prosperity Fund.
- 22/205 Christmas Lights Committee requests**
To receive requests from the Christmas Lights Committee that the Medrose bus shelter be decorated in a Christmas theme, electricity for poles in the park, and to resolve a course of action.
- 22/206 Investigation into possible use of land as residential**
To note Cornwall Council's investigation outcome to the alleged change of use of land being used for residential purposes, on Vell Lane.
- 22/207 CALC Planning training courses**
To receive information from CALC on the latest round of planning courses and the resolve a course of action.
- 22/208 AGAR**
To receive final report from PKF Littlejohns on the council's AGAR submission.
- 22/209 Cemetery memorial**
To receive application for a memorial for Pam Sleep in the cemetery and resolve a course of action.
- 22/210 Memorial benches**
To discuss memorial benches for Patricia Molloy and for Slate Close and resolve a course of action.
- 22/211 Neighbourhood Development Plan**
To discuss holding a public meeting for a Neighbourhood Development Plan for the parish, and to resolve a course of action.
- 22/212 Finance**
a. To **note** the balances of accounts as accurate for October 11, 2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank Balance 11/10/2022 £ 116,387.75

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Cornwall Council	CTS grant	BACS	£ 360.95
Cornwall Council	- precept	BACS	£24,000.00
Drew Memorials	(Thomas and Hawken)	BACS	£ 93.60
J Chapman	(Rex Molloy)	BACS	£ 556.00
		Total	£25,010.55

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

<u>Budget Line</u>		<u>Total</u>	<u>Vat</u>
July payments (approved by email and paid by BACS)			
Staff wages	Staff wages (July)	£1,290.66	
Staff wages	Cleaner back pay	£94.20	
Staff wages	HMRC	£3.60	
Cllr/clerk mileage	Clerk – two trips	£32.40	
Office	Stamps and card	£7.87	
Pension	Cornwall Pension Fund (June)	£130.40	
Parking	Cornwall Council (parking warden May)	£123.75	
Parking	Cornwall Council (parking warden June)	£93.15	
Toilets	L J Osborne (blocked drains x two occasions)	£200.00	
Hall Hire	St John's Church (June meeting)	£15.00	
Jubilee	Donation to Trig band (Jubilee funds)	£100.00	
Jubilee	Donation to SJB band (Jubilee funds)	£100.00	
Jubilee	Freddos for treasure hunt (Jubilee funds)	£7.50	
Jubilee	Hilltop Farm Shop plants (Jubilee funds)	£23.20	
Commercial waste	Suez (cemetery)	£61.75	£10.29
Office	3 mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity)	£108.60	£5.17
Toilets	Cornwall Supplies Company (bleach)	£43.73	£7.29
Maintenance, utilities & supplies	The Cumbria Clock Company (clock service)	£222.00	£37.00
Grass cutting/weed spraying/footpaths	Growing Concern (June)	£4,152.00	£692.00
Donation	St John's District Church council – grass cutting	£600.00	
August payments (approved by email and paid by BACS)			
Staff wages	Staff wages (August)	£1,279.31	
Pension	Cornwall Pension Fund (July)	£127.60	
Commercial waste	Suez (cemetery)	£61.75	£10.29
Defibrillators	Church (monitoring fee and mobile data)	£372.00	£62.00
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity)	£98.18	£4.67
Grass cutting/weed spraying/footpaths	Growing Concern (July)	£1,920.00	£320.00
Defibrillators	Duchy Defibrillators (B&C annual fee)	£228.00	£38.00
Office	3 mobile phone	£5.89	£0.98
Toilets	L J Osborne (blocked toilets July)	£80.00	
Parking	Cornwall Council (parking warden July)	£106.65	
Toilets	Wallgate – new washing unit in men's toilet and panel	£4,019.31	£669.89
Maintenance, utilities & supplies	EDF (electricity clock Apr 1 – July 22)	£263.20	£13.16
Maintenance, utilities & supplies	Western Supply (spring bolt)	£4.72	£0.79
September payments			
Staff wages	Staff wages (September)	£1,279.11	
Pension	Cornwall Pension Fund (August)	£127.57	
Commercial waste	Suez (cemetery)	£61.75	£10.29
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity)	£97.76	£4.65
Maintenance, utilities & supplies	Cornwall Supplies Company (toilet rolls)	£94.22	£15.70
Office	3 mobile phone	£5.89	£0.98
Grass cutting/weed spraying/footpaths	Growing Concern (August)	£1,920.00	£320.00
Maintenance, utilities & supplies	EDF (electricity clock July 23-August 21)	£63.81	£3.04
October payments			
Staff wages	Staff wages (September)	£1,279.11	
Pension	Cornwall Pension Fund (September)	£127.57	
Training	SLCC (Excel for Beginners)	£144.00	£24.00
Training	SLCC (Budgeting Basics)	£36.00	£6.00
Parking	Cornwall Council (parking warden August)	£118.80	
Maintenance, utilities & supplies	Cornwall Supplies Company (bleach)	£43.73	£7.29
Maintenance, utilities & supplies	South West Water (cemetery May 26 – Aug 26) £????		
Defibrillators	Planet Park defibrillator service (Defibshop)	£811.20	£135.20
Office	3 mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	IJES Ivan Jones- lights in toilets	£30.00	£5.00
Office	Westernweb (London Bridge website facility)	£90.00	£15.00
Audit	PFK Littlejohn LLP (AGAR)	£480.00	£80.00
Grass cutting/weed spraying/footpaths	Growing Concern (September)	£960.00	£160.00
Maintenance, utilities & supplies	Suez (cemetery)	£61.75	£10.29
Maintenance, utilities & supplies	British Gas (Playing Field toilets Sep 2 – Oct 1)	£104.84	£4.99
Cllr/clerk mileage	Four trips	£64.80	

22/213

Agenda items for next meeting – Tuesday, November 8, 2022, St John's Church, Delabole.

To discuss items to be added to future agendas.