

Ordinary Meeting of the Council – Tuesday, June 14, 2022 at 7pm

Location: St John's Church, Delabole

**TO MEMBERS OF THE COUNCIL:** R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds and A Stacey.

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, June 14, 2022 at St John's Church, Delabole.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

**Parish Clerk**

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

## AGENDA

- 22/148 Councillors present**  
To **note** councillors present.
- 22/149 Apologies for absence**  
To **receive** apologies for absence with reasons.
- 22/150 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 22/151 To receive and approve minutes of last meeting**  
Councillors to **receive** and **approve** minutes from Ordinary meeting on May 10, 2022. Chairman to initial each page and sign once approved.
- 22/152 Public Participation (15 minutes allowed for this)**  
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 22/153 County Councillor report - Cllr Dominic Fairman**  
To note any updates from Cllr Fairman – County Councillor.
- 22/154 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 22/155 Consideration of planning applications**  
a. PA22/03818 | Construction of single-storey rear extension featuring an orangery and terrace, with additional extension to the loft conversion including pitch roof dormer to front and inset balcony to rear. | Treligga Downs House Access To Bay View, Treligga Downs, Delabole PL33 9DQ.

b. To consider any other consultations received since publication of the agenda.

PA22/03369 Extend existing linked garage detached bungalow with a new single storey rear extension to incorporate a new lounge and integrated access to a new office and to the existing garage, 4 Slate Close for Hayley Smith and Karl Stone - APPROVED

**22/156**

**Correspondence**

To **note** correspondence received:

- Cornwall Council – 20mph rollout Phase 1 consultation
- Cornwall AONB – Cornwall Area of Outstanding Natural Beauty Management Plan 2022-2027
- Cornwall Buildings Group – Buildings At Risk Project
- Primary Care Support England – Delabole Surgery application outcome

**22/157**

**Delabole Skate park**

To **discuss** updates on the Delabole Skate Park Project.

**22/158**

**Wildflower Area**

To **discuss** updates on the Wildflower Area project in King George V Playing Fields.

**22/159**

**AGAR**

To ratify the Annual Governance Statement as discussed at the May meeting.

**22/160**

**Council policies**

To ratify the council's Vexatious, Communications and Freedom of Information Act policies, as discussed at the April meeting.

**22/161**

**Ringfenced money**

To discuss and approve the ringfenced money, as recommended by the Finance Committee in September 2021.

**22/162**

**Bench on High Street**

To discuss the relocation of the bench on the High Street, in light of building works to nearby property and resolve a course of action.

**22/163**

**Bus shelter seating**

To discuss seating in the bus shelter at the toilets, and resolve a course of action.

**22/164**

**CCTV**

To discuss the provision and cost of CCTV in the playing fields and resolve a course of action.

**22/165**

**July and August payments**

To agree to approve the July and August payments by email (these will be listed on the September agenda).

**22/166**

**St John's Churchyard grant request**

To discuss the grant request from St John's District Church Council towards the upkeep of St John's Churchyard, and to resolve a course of action.

**22/167**

**Regulations**

This item has been placed on the agenda at the request of a member of the public. No information regarding the question to be raised has been submitted to the council in advance.

**22/168**

**Playing fields ROSPA report**

To receive the ROSPA report for the King George V Playing Fields and resolve a course of action.

**22/169**

**Well Street noticeboard**

To discuss condition of noticeboard and repair and/or replacement, and to resolve a course of action.

**22/170**

**CIL Fund**

To decide whether or not the council would like to bid for funding in the latest round of the CIL Fund.

**22/171**

**Finance**

a. To **note** the balances of accounts as accurate for June 8, 2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

**Bank Balance 08/06/2022**

**£ 119,165.58**

b. To **note** the income received. Two councillors to sign each remittance advice on behalf of the council as accepted:

<u>Name</u>	<u>Budget line</u>	<u>Payment method</u>	<u>Value</u>
E Reynolds (cemetery plot)		BACS	£331.00
D Paul (cemetery plot)		BACS	£331.00
Arthur W Bryant (Parsons)		BACS	£451.00
		Total	£1,113.00

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

<u>Budget Line</u>		<u>Total</u>	<u>Vat</u>
Staff wages	Staff wages (May)	£1,247.90	
Pension	Cornwall Pension Fund (May)	£127.60	
Office	3 mobile phone	£5.89	£0.98
Grants	Delabole Youth Club	£1,240.16	
Cllr/clerk mileage	Clerk mileage to one meeting	£16.20	
Office	Stamps, box file, lever arch folders	£17.16	
Cemetery	Scribe cemetery set up fee and annual subscri	£450.00	£75.00
Maintenance, utilities & supplies	Source4Business – water at cemetery	£235.10	£5.70
Maintenance, utilities & supplies	Source4Business – water at toilets	£172.61	£36.02
Section 137	Defibrillator insurance – Planet Park	£118.67	
Hall Hire	Methodist Church (May meeting)	£18.00	
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity May 2 t	£160.75	£7.65
Parking	Cornwall Council (parking warden April)	£20.70	
Commercial waste	Suez (cemetery)	£61.75	£10.29
Grass Cutting/Weedspraying/footpaths	May (new contracts)	£1,920.00	£320.00
Audit	Internal audit (LJC Bookkeeping Services)	£225.00	
Play equipment/ROSPA	Annual ROSPA inspection	£126.00	£21.00
Commercial waste	Wheelie bin mixed waste removal	£15.00	
Office	Printer ink	£33.09	£5.52
Jubilee	Donation to St John's Church	£60.00	
Jubilee	Donation to FLEET	£60.00	
Jubilee	Pack Away Play – children's disco and face pc	£130.00	
Jubilee	Pencils	£3.15	
Jubilee	Ribbon	£5.60	£0.93
Jubilee	Bondaweb	£23.88	£2.98
Jubilee	Trophy	£18.90	
Jubilee	Napkins and tablecloths	£34.74	
Jubilee	Chocolate gifts for judges	£90.95	£14.17
Jubilee	Freddo chocolates for prizes	£23.82	£3.96
Jubilee	Refreshments, table covers and party bowls	£68.19	
Jubilee	Stickers for mug bags	£11.89	£1.98
Jubilee	Bags for mugs (x24)	£10.99	£1.83
Jubilee	Bags for mugs (x 120)	£44.41	
Jubilee	Bags for mugs (x 30)	£11.12	
Jubilee	Card for certificates	£5.89	£0.98
Jubilee	Bags for mugs (x30)	£12.07	
Jubilee	Cotton bias binding	£17.98	£3.00
Jubilee	Fabric	£24.85	
		£6,870.01	£511.99

- d) AGAR 2022  
To ratify and sign the accounting statement, as discussed at the May meeting.

**22/172 Agenda items for next meeting – Tuesday, September 13, 2022, Methodist Church, Delabole.**

To discuss items to be added to future agendas.

**22/173 Exclusion of members of the public and press**

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.

**22/174 Staffing**

To discuss the staffing contracts.