

Ordinary Meeting of the Council meeting – Tuesday, March 8, 2022 7pm

Location: Methodist Church, Delabole

**TO MEMBERS OF THE COUNCIL:** R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds, A Stacey

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, March 8, 2022 at the Methodist Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

**Parish Clerk**

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

## AGENDA

- 22/56 Councillors present**  
To **note** councillors present.
- 22/57 Apologies for absence**  
To **receive** apologies for absence with reasons.
- 22/58 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 22/59 To receive and approve minutes of last meeting**  
Councillors to **receive** and **approve** minutes from Ordinary meeting on February 8, 2022. Chairman to initial each page and sign once approved.
- 22/60 Public Participation (15 minutes allowed for this)**  
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 22/61 Lucy Muldowney – Foundations for Work (15 minutes)**  
Presentation on the scheme and the possibility of setting up a group in Delabole.
- 22/62 County Councillor report - Cllr Dominic Fairman**  
To note any updates from Cllr Fairman – County Councillor.
- 22/63 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 22/64 Consideration of planning applications**

a. PA22/01388 Proposal to create a freeform spray concrete skatepark (resubmission of approval PA18/02451), Delabole Playing Field [LINK](#)

PA21/10836 Listed Building consent for alteration, extension and partial demolition to existing buildings and construction of new annex building, Caradoc of Tregardock, Treligga [LINK](#)

b. To consider any other consultations received since publication of the agenda.

None received.

**22/65**

**Correspondence**

To **note** correspondence received:

- Jocelyn Murgatroyd – Delabole tree canopy
- Keep Britain Tidy – Great British Spring Clean

**22/66**

**Delabole Skate park**

To **discuss** updates on the Delabole Skate Park Project.

**22/67**

**Wildflower Area**

To **discuss** updates on the Wildflower Area project in King George V Playing Fields.

**22/68**

**Queen's Jubilee**

To **note** jubilee updates – including to discuss the cost and resolve numbers of mugs to be purchased, and to discuss and **resolve** to earmark a sum of money to cover jubilee expenses (including marquee and bouncy castle).

**22/69**

**Vell Lane**

To receive updates on Vell Lane and possible occupancy.

**22/70**

**Memorial request – Thomas**

To receive proposed memorial request and to **resolve** a course of action.

**22/71**

**Memorial request - Hawken**

To receive proposed memorial request and to **resolve** a course of action.

**22/72**

**Burial of ashes request – Richards**

To receive proposed burial of ashes request and to **resolve** a course of action.

**22/73**

**Parish council mobile phone**

To receive quotes for a new mobile phone and to **resolve** a course of action.

**22/74**

**Delabole Parish Council Asset Register**

To receive update on the asset register from St Teath Parish Council.

**22/75**

**Council insurance**

To receive pre-renewal questionnaire from current insurers and to discuss the addition of other items.

**22/76**

**Defibrillator**

To discuss the provision and cost of a defibrillator to be placed at the Rockhead end of the village and **resolve** a course of action.

**22/77**

**Grant request from Delabole Youth Club**

To consider a request from Delabole Youth Club towards its set-up and to **resolve** a course of action.

**22/78**

**CCTV in the playing fields**

To discuss the provision of CCTV in the playing fields and **resolve** a course of action.

- 22/79 Communication and FOI policy**  
To review council's draft Communication policy and **resolve** to adopt and to review the already adopted FOI policy and resolve if any changes need to be made.
- 22/80 Quotes for motion sensor lighting in the public toilets**  
To receive quotes and **resolve** a course of action.
- 22/81 Toilet drainage issue quotes**  
To receive quotes and **resolve** a course of action.
- 22/81 Charging at the public toilets**  
To discuss the possibility of introducing a charge to use the public toilets, and to **resolve** a course of action.
- 22/82 Parish council laptop warranty**  
To discuss an extension to the laptop warranty and to **resolve** a course of action.
- 22/83 Hand washing facilities in the public toilets**  
To discuss the current hand washing facilities in the toilets and to **resolve** a course of action.
- 22/84 Finance**  
a. To **note** the balances of accounts as accurate for 05/01/2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

**Bank Balance 02/02/2022 £ 108,728.96**

b. To **note** the income received, Two councillors to sign each remittance advice on behalf of the council as accepted:

<u>Name</u>	<u>Budget line</u>	<u>Payment method</u>	<u>Value</u>
Arthur Bryant – cemetery fees (Parsons)		BACS	£105.60
HMRC (VAT return Sep to Dec 21)		BACS	£2,155.20
R J Bray – cemetery fees (Packheiser)		BACS	£94.00
		Total	£2,354.80

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget Line	Name	Total	Vat
Staff wages	Staff wages (February inc cleaner holiday pay)	£1,761.42	
Donations	Friends of Delabole School	£1,000.00	
Website	Additions to the website	£54.00	£9.00
Maintenance, utilities & supplies	South Western Tarmac (VAT on path repairs)	£264.00	
Toilet cleaning	Cornwall Supplies Company – bleach	£41.04	£6.84
Maintenance, utilities & supplies	EDF (clock)	£12.13	£0.58
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity Jan-Feb)	£194.12	£9.24
Maintenance, utilities & supplies	Western Supply (new cemetery gate)	£138.13	£23.02
Parking	Cornwall Council (traffic warden January)	£108.90	
Commercial waste	Suez – cemetery bin (December)	£55.74	£9.29
Commercial waste	Suez – cemetery bin (January)	£59.15	£9.86
Maintenance, utilities & supplies	Source4Business – water at cemetery	£151.31	£1.94
Maintenance, utilities & supplies	Source4Business – water at toilets	£76.20	£19.98
Office	3 mobile phone	£5.89	£0.98
Grass Cutting/Weedspraying/footpaths	Growng Concern (February invoice)	£900.00	£150.00
Hall Hire	Methodist Church (February 8 meeting)	£18.00	£0.00
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity Feb-March)	171.12	8.14
		£5,011.15	£248.87

**22/85                    Agenda items for next meeting – Tuesday, April 12, 2022, Methodist Church, Delabole.**

To discuss items to be added to future agendas.

**22/86                    Close the meeting.**