

Ordinary Meeting of the Council meeting – Tuesday, February 8, 2022 7pm

Location: Methodist Church, Delabole

DRAFT MINUTES

- 22/24 Councillors present**
Councillors R Chapman (chair), H Ferguson (vice chair), A Pooley, A Stacey, E Reynolds, C Keat, N Hatch, K Cann and J Chapman.
Also Dominic Fairman (Cornwall Councillor), Suzanne Cleave, clerk (via Zoom - Covid).
- 22/25 Apologies for absence**
None.
- 22/26 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
A Pooley – item 22/52 – CCTV in the Playing Fields (cricket club).
H Ferguson – item 22/48 – cheque for Delabole School (member of Friends of Delabole School)
- 22/27 To receive and approve minutes of last meeting**
Councillors approved the minutes from Ordinary meeting on January 11, 2022.
Proposed: H Ferguson Seconded: J Chapman Votes: unanimous
- 22/28 Public Participation (15 minutes allowed for this)**
A member of the public asked why the precept was set at an 11% increase. Chair explained to the member of public why it was set at 11%, stating that the council has allowed for prices going up and there was a 25/20% decrease 20/21. The member of public asked why the council hasn't considered the residents and he didn't think the figures added up. He was asked to provide a detailed list of questions for the council to answer. Cllr Fairman also explained how the 11% was achieved. The member of public felt the precept should have been more last year. Cllr R Chapman explained that the council has set each part of the budget to cover things that need sorting in the village.
* Member of public left the meeting *
A second member of the public queried where the Darley Oak tree was going to be planted. He spoke about the root spread – doesn't want it in the cemetery as it would disturb graves. He noted that the other trees/shrubs that the council were previously given had been given to the residents of Delabole to plant in their own gardens as they were not suitable.
The member of public left the meeting before receiving an answer.
It was also noted in public participation that a cheque is in the post from St Teath Parish Council for their Remembrance wreath.
- 22/29 County Councillor report - Cllr D Fairman**
Cllr Fairman explained the precept. The difference between £41,000 and £48,000 isn't 11%. More houses are paying council tax this year so although it is 17% because it is split over more houses it is 11% per household. Consultation for the village congestion scheme to start on February 25. Notices are being printed February 18. A resident has requested a disabled bay outside his house. The cost would be £250, and this would be paid by the resident or the council if they deem it a worthy cause. Cllr Fairman noted this was not for private use – anyone with a disabled parking permit could use it.

22/30 Clerk's report

The clerk's report was distributed to councillors and noted. This included: sorting the additions to the website (to include news/events section); I passed the ILCA training; took part in Cornwall Council Council Assist training; arranged internal audit; quotes for Jubilee mugs; chased Cornwall Council about play park 'd' shackles; filed VAT return; rewrote cemetery form; chased St Teath about playing fields ownership/Fields in Trust custodianship.

22/31

Consideration of planning applications

a. PA21/07004 Winning and working of slate rock through extension to existing quarry and restoration to amenity, Trebarwith Road Rustic Quarry, Trebarwith Road, Delabole PL33 9DE

Councillors proposed no objection to the plans.

Proposed: J Chapman

Seconded: N Hatch

Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.

PA21/12551 Proposal Replacement of existing glass conservatory with Orangery Location Tregar dock Cottage Road From Tregar dock To Treligga Road Treligga Delabole Applicant Mr Neil Maclachlan Grid Ref 204680 / 83839 – and application PA21/12552 Proposal Listed Building consent for the same. Councillors proposed no objection to the plans.

Proposed: H Ferguson

Seconded: J Chapman

Votes: Unanimous

22/32

Correspondence

Councillors noted correspondence received:

- Endurancelife – event route notification – date now changed to 14/01/2023.
- Unity Trust Bank – notification of interest rate rises.

22/33

Precept

This followed the member of public's query as to why the precept has increased and why it was not set high enough the previous year. (See public participation).

22/34

Delabole Skate park.

Skatepark committee members reported that ownership of the land was the only outstanding issue at present. Would like to proceed as soon as possible, so as soon as 'ownership' and custodianship is sorted, they will meet with Cllrs Hatch and J Chapman to get the application underway. Clerk to email the clerk of St Teath Parish Council about Fields in Trust to check everything is in hand. St Teath clerk gave the date of February 14 as the deadline to receive information. Clerk to chase if we have not heard by then.

22/35

Wildflower Area

Discussions included the possibility of holding half a day planting over the Jubilee long weekend.

22/36

Queen's Jubilee

N Hatch said Abi Blanchard can buy mugs and print them @ £6.50 each, possibly cheaper if quantity is higher. Information on other mugs and Jubilee information distributed to councillors in their packs. Cllr Ferguson has spoken with Delabole Primary School. As it is half term over the Jubilee long weekend, the school will be closed. Agreed that for the mugs, they would be available to children aged from 0 to 16 that are resident in the PL33 postcode. Cut off date for the request for mugs from the community is February 10. Cllr Hatch to put a note on the Delabole Community Facebook page to say there are details about the mugs in the Slate. Council to decide ASAP on design/wording/quantity as the companies selling the Jubilee items are getting busy. Lots of ideas from the Jubilee meeting held prior to the council meeting. These include: Wednesday – concert by Trigg Shire group. Thursday: Individual street parties (open to other residents), beacon (try to source a

piper). Friday: Lunch for the over 60s in the Methodist Church. Evening jazz concert at St John's. Volunteers sought for refreshments. Saturday: Ideas included Delabole Donkey Derby, fancy dress, decorated house, children's art (decorated crowns), cake/pudding competition, treasure hunt, Royal photo exhibition, car boot sale/table top sale, ice cream van, children's sports, Barbecue. Sunday: Big Jubilee lunch, picnic in the park, cream tea, mug presentation, children's entertainer. Talk of using St John's if the weather is not great. Plaque unveiling.

*Risk assessments and insurance need to be looked at and sorted. Price up a bouncy castle for the Saturday. There is to be another Jubilee meeting before the next council meeting in March and a Jubilee working group to be formed.

22/37

Darley Oak tree

Out of the responses received, the majority were for the tree to be planted at bottom of West Downs Road.. Concerns that at present the tree is too young to be planted. Proposed to plant the tree in late summer/early autumn at the bottom of West Downs Road.

Proposed: R Chapman

Seconded: E Reynolds

Votes: Unanimous

22/38

Vell Lane

No update. Clerk to chase with Cornwall Council.

22/39

Parish council mobile phone

Clerk had looked at other SIM only deals, but council would still need to purchase new phone. Existing contract with 3 up in May. To be put on next meeting's agenda.

22/40

Delabole Parish Council Asset Register

The council is waiting for the asset register from St Teath Parish Council. The council's insurance renewal includes some assets.

22/41

Cemetery fees

Councillors resolved to adopt new cemetery fees and wording.

Proposed: E Reynolds

Seconded: N Hatch

Votes: Unanimous

22/ 42

Council insurance

Councillors looked at the pre-renewal questionnaire. Few items to add, including office equipment. Council asked for the item to be placed on the March meeting agenda.

22/43

Audit

Councillors resolved to approve Linda Coles (clerk to St Mabyn Parish Council) to complete the council's audit (to include interim and completion) at a cost of £200, plus any travel expenses at 45p a mile. Interim audit booked for end of February.

Proposed: A Stacey

Seconded: C Keat

Votes: Unanimous

22/44

Memorial request

Councillors agreed to the application to erect a memorial at Delabole Cemetery in memory of the late Mr Ernest Parsons.

Proposed: A Pooley

Seconded: J Chapman

Votes: Unanimous

22/45

Annual Parish Meeting date

Councillors agreed to hold the Annual Parish Meeting on May 10, half an hour before the ordinary parish council meeting (6.30pm to 7pm). Topic to be decided.

22/46

Handover from St Teath Parish Council

Outstanding handover from St Teath Parish Council is in hand. Nothing to report.

22/47 Duchy Defibrillators
 Councillors noted increase in cost and agreed to pay new annual fee of £190 plus VAT.
Proposed: A Stacey Seconded: C Keat Votes: Unanimous

22/48 Delabole Primary School cheque
 The expired cheque, granted by St Teath Parish Council, to the Friends of Delabole Primary School was discussed. Councillors resolved to re-issue a cheque for £1,000 to the group.
Proposed: E Reynolds Seconded: A Pooley Votes: Unanimous

22/49 Grant request from Tintagel Brownie Unit
 Councillors discussed the letter received asking for a grant, but resolved to write back saying the council only supports organisations in the village.
Proposed: A Stacey Seconded: K Cann Votes: Unanimous

22/50 Foundations for Work
 After looking at information from Lucy Muldowney about the possibility of setting up a group in Delabole, councillors resolved to invite Ms Muldowney to the March meeting to give a short presentation at the start of the meeting, and to provide us with some information to put in the next edition of the Slate.
Proposed: K Cann Seconded: H Ferguson Votes: Unanimous

22/51 Removal of former clerk from bank access
 Councillors proposed to remove the former clerk from the council's online bank account.
Proposed: E Reynolds Seconded: H Ferguson Votes: Unanimous

22/52 CCTV in the playing fields
 This item is to be placed on the agenda of the March meeting.

22/53 Finance
 a. Councillors noted the balances of accounts as accurate for 05/02/2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank Balance 05/02/2022 £ 109,987.04

b. Income received noted. Two councillors signed each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Arthur Bryant – cemetery fees		BACS	£105.60
		Total	£105.60

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Councillors voted to remove the payment for the skatepark planning application £259.00

Proposed: C Keat Seconded: A Pooley Votes: Unanimous

<u>Budget Line</u>	<u>Name</u>	<u>Total</u>	<u>Vat</u>
Staff wages	Staff wages (January)	£1,236.00	
Cllr/Clerk mileage	Mileage to one meeting (January)	£16.20	
Maintenance, utilities & supplies	EDF (clock)	£13.42	£0.64
Grass Cutting/Weedspraying/footpaths	Growing Concern (January invoice)	£900.00	£150.00
Hall Hire	St John's Church (January meeting and electricity)	£25.00	
Election	Cornwall Council May 2021 Election recharges	£255.00	£0.00
Office	3 mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity)	£194.12	£9.24
		£2,645.63	£160.86

22/54

Agenda items for next meeting – Tuesday, March 8, 2022, St John's Church, Delabole.

- Quotes for lights in the toilets
- Quotes for charging in the toilets
- Council mobile phone
- Skatepark
- Queen's Jubilee
- Wildflower area
- Vell Lane
- Toilet drainage issue quotes
- Council insurance
- CCTV in the park

22/55

The meeting closed at 9.04pm.