

Ordinary Meeting of the Council meeting – December 14, 2021 7pm

Location: Delabole Methodist Church

## DRAFT MINUTES

- 21/251 Councillor present**  
Councillors R Chapman (chair), H Ferguson (vice chair), A Stacey, E Reynolds, C Keat, A Pooley, N Hatch and J Chapman.  
Also Cllr Dominic Fairman (Cornwall Council) and one member of the public.
- 21/252 Apologies for absence**  
Cllr K Cann - bereavement
- 21/253 Declaration of Interests**  
None
- 21/254 To receive and approve minutes of last meeting**  
Councillors approved the minutes from the Ordinary meeting on November 9, 2021.  
**Proposed: H Ferguson                      Seconded: A Pooley                      Votes: Unanimous**
- 21/255 Public Participation (15 minutes allowed for this)**  
None present.
- 21/256 Visit from PCSO Mike Dodd**  
PCSO Dodd attended and gave feedback on local policing in the village. He was told that a member of the public had raised issue that 33% of their council tax went to policing, but he claimed there was no police presence. PCSO Dodd said policing over the last two years has been dominated by Covid – and has been made up of community engagement and safeguarding. His area covers 22 councils and he is endeavouring to get round to all schools. He said crime figures for Delabole and St Teath are remarkably low – a total of 67 over the past year. In comparison, Launceston has had 974 and force wide the figure was 106,410. He assured the council that the area is policed. Two officers work from Camelford, but response to incidents is force wide.  
The member of public in attendance asked PCSO Dodd where people's money was going. PCSO Dodd said the council tax element contributes to Devon and Cornwall Police force wide. The member of public said for the last four years, they have been promising a community police officer for every village, but PCSO Dodd said with 22 villages on his patch, this would not be possible. The member of the public said the police are costing people a lot of money, yet in Delabole there has been damage to the play park and toilets, graffiti, and it would be nice to see an officer walking around. PCSO Dodds said they do walk around. He invited any information relating to damage of graffiti to be reported – they are driven by reported crime. He advised the member of public to contact the Chief Constable and Crime Commissioner if he was not happy with the level of policing.  
Cllr R Chapman asked PCSO Dodd about the benefits of CCTV in the park. He said it is very good at stopping incidents. He advised the council to look into wide angle cameras to see what is being done and by who.  
Cllr Reynolds said a good time for a police walk about would be at school pick up, to see the children in the park and chat to them.

Cllr R Chapman also requested a presence at holiday time/Christmas when there is an influx of traffic.

PCSO Dodd was thanked by councillors for attending.

**21/257**

**County Councillor report - Cllr D Fairman**

Cllr Fairman attended and distributed Safer Cornwall leaflets which give information on specific contacts for community safety in the area.

He updated the council on how much it could put into the Section 137 part of the budget (donations) – it equates to £8.41 per elector in the parish, so £8.41 x 1,400 equals £11,774.

*\* Member of the public left at 7.30pm \**

**21/258**

**Clerk's report**

The clerk's report was distributed to councillors and noted. This included updates for next year's jubilee (the fire brigade volunteers have agreed to help with a beacon, and we have first costings of commemorative mugs); park path repairs and repairs to the play park have been completed; Growing Concern will look at removing the broken planters from the cemetery, the gate at the bottom of the cemetery and planting at the Slate Close roundabout. Chasing up quotes for the drainage at the back of the public toilets. The clerk has attended an online Smaller Councils training session and will begin the ILCA training in the new year.

**21/259**

**Consideration of planning applications**

a. PA21/11809 Proposal non-material amendment (NMA2) to the elevations including changes to fenestration and external wall material in respect of decision PA20/04632 Location Plot 4 Gwel An Hal Land South East Of 6 Rockhead Street Delabole PL33 9BS Applicant D And A May. Councillors **resolved** to support the application.

**Proposed: H Ferguson**

**Seconded: E Reynolds**

**Votes: Unanimous**

b. To consider any other consultations received since publication of the agenda.

PA21/07080 Proposed Live/Work Unit on land south of Moorland View, West Downs, Delabole, PL33 9DY (applicant Mr & Mrs Jeal) – WITHDRAWN – noted by councillors.

PA21/10835 Alteration, extension and partial demolition to existing buildings and construction of new annex building at Caradoc of Tregardock Road from Tregardock to Treligga Road (applicant Mr Brian Ashford-Russell).

Councillors resolved to defer the agenda item until the January meeting.

**Proposed: E Reynolds**

**Seconded: N Hatch**

**Votes: Unanimous**

**21/260**

**Correspondence**

Councillors **noted** correspondence received:

- Holly Hutchins – thanking council for flowers
- Sarah Simmons – damage to property
- Mark Doran – thanks from Boscastle coastguard
- Camelford Area Network – approval of 20mph scheme
- Brandon Mead – proposed Seaweed Farm in Port Isaac Bay

**21/261**

**Delabole Skate park**

Cllr Hatch read a letter on behalf of the skatepark committee, who were unable to attend. They had a meeting to discuss possible grant applications, which was also attended by Cllrs A Pooley and J Chapman. They said it is getting harder to get grants at present due to Covid, but an application was being put together for the lottery and they were seeking more advice on the kind of figure they should ask for. A meeting was also held to welcome new

committee members. The recent raffle raised £745.79 and a £430 donation has been received from Saputo (Dairy Crest).

After a discussion about the plans (smaller design and lower costings) councillors **resolved** to support the skatepark plans and asked for a representative of the skatepark committee to attend the next the next meeting with a breakdown of the costs.

**Proposed: A Stacey                      Seconded: E Reynolds                      Votes: Unanimous**

**21/262**

**Wildflower Area**

Cllr Hatch reported that Biffa had sent some packets of seeds, and the pre-school will start work on some bird feeders in the new year. She queried if provision of a seating area would require planning permission. Report was noted by councillors.

**21/263**

**To approve clerk's contract**

Councillors **resolved** the issuing of a contract to the new clerk.

**Proposed: E Reynolds                      Seconded: A Stacey                      Votes: Unanimous**

**21/264**

**To approve the enrolment of the clerk onto the Local Government Pension**

Councillors **resolved** the approval of enrolling the clerk onto the Local Government pension scheme.

**Proposed: H Ferguson                      Seconded: N Hatch                      Votes: Unanimous**

**21/265**

**Mind Matter request for support**

There was no attendance by, or correspondence from the group, so this is to be taken off future agendas.

**21/266**

**Queen's Jubilee**

Councillors **noted** jubilee updates including possible funding and quotes for commemorative mugs. More updates to be sought for January's agenda.

**21/267**

**Request for grant funding**

Councillors discussed the grant application from The Pantry. It was noted that unfortunately, the donations budget has been spent, but **resolved** that the clerk reply and inform the group that they are welcome to apply again and to include information on the number of families it supports in the village.

**Proposed: H Ferguson                      Seconded: E Reynolds                      Votes: Unanimous**

**21/268**

**Increase in cost of hiring the Methodist Church**

Councillors **noted** the increase in hire charge for the Methodist Church from the new year from £15 to £18 and **resolved** to pay this amount.

**Proposed: J Chapman                      Seconded: H Ferguson                      Votes: Unanimous**

**21/269**

**Precept 2022/23**

Councillors received the recommendations of the Finance working group to set a 2022/23 precept figure of £48,000, which equates to an 11% increase on last year. The increase includes the contract for grass cutting, of which the council can claim back VAT, and sorting things which have not been done in the past.

**Proposed: C Keat                      Seconded: J Chapman                      Votes: Unanimous**

**21/270**

**Occupancy of field off Vell Lane**

Cllr Ferguson told the council that residents have made complaints relating to the field off Vell Lane. These complaints include concern over noise pollution from generators at night; one building has increased to two buildings with solar panels on; and concern that someone is living on the site. The state of the path has also been noted. Cllr R Chapman believed it is private land with no water and no sanitisation. Cllr Ferguson said people have asked if the council could look into it. The council agreed to write to Cornwall Council housing department, Environmental Health and Building

Regulations to see if they can advise the best course of action over the matter.

**21/271 Delabole Parish Council Asset Register**

Councillors discussed the need for Delabole to have its own asset register, and it was resolved for the chair, Cllr R Chapman, to contact the chair of St Teath Parish Council to request information on the Delabole assets. It is believed these would have formed part of St Teath Parish Council asset register before the new council was formed.

**Proposed: N Hatch**

**Seconded: J Chapman**

**Votes: Unanimous**

**21/ 272 Finance**

a. **Noted** the balances of accounts as accurate for 8/12/2021. Two councillors signed the bank reconciliation statement on behalf of the council.

**Bank Balance 8/12/2021**

**£ 121,067.64**

b. Income received was **noted**. Two councillors signed each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
RJ BRAYS INTERMENT	Burials	BACS	£225.00
		Total	£225.00

c. The below payments were **noted** and **authorised**. Two councillors signed each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget Line	Name	Total	Vat
Maintenance, utilities & supplies	Western Supply (supplies/previous payment shortfall)	£0.39	£0.06
Wreaths	G W Cleave (Remembrance wreath)	£20.00	
Training	SLCC Enterprises (clerk ILCA training course)	£120.00	£24.00
Staff wages	Staff wages (November)	£1,511.60	
Cllr/Clerk mileage	Mileage to two meetings (November)	£32.40	
Grants/donations	Delabole Christmas Lights	£250.00	
Grants/donations	Boscastle Coastguard Association	£250.00	
Hall Hire	St John's Church (November meeting and electric)	£22.50	
Play Park	Cormac (play park repairs)	£3,467.12	£577.85
Maintenance, utilities & supplies	South Western Tarmac (park footpath repairs)	£1,584.00	£264.00
commercial waste/dog bin	Suez payment (November)	£55.74	£9.29
Training	Cornwall ALC Limited (two councillor planning training)	£72.00	£12.00
Maintenance, utilities & supplies	British Gas (electric at toilets)	£115.77	£5.51
Grass Cutting/Weedspraying/footpaths	Growing Concern (November invoice)	£900.00	£150.00
Maintenance, utilities & supplies	EDF (clock – includes two invoices)	£26.42	£1.33
Parking	Traffic warden (October)	£129.60	
Telephone/internet	Three mobile	£5.89	£0.98
Pension (October)	Cornwall Pension Fund (October shortfall)	£0.47	£0.00
		£8,563.90	£1,045.02

**21/273 Agenda items for next meeting – January 11, St John's Church**

- Skatepark

- Wildflower area
- Cemetery fees (including EROB)
- Planning application PA21/10835
- Queen's jubilee
- Website – addition of new sections
- Review of activities achieved and those outstanding (including what the parish council would like to achieve next year)
- Parish council mobile phone

21/274

**The meeting closed at 8.45pm.**