

Ordinary Meeting of the Council meeting – Tuesday, February 8, 2022 7pm

Location: Methodist Church, Delabole

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds, A Stacey

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, February 8, 2022 at the Methodist Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 22/24 Councillors present**
To **note** councillors present.
- 22/25 Apologies for absence**
To **receive** apologies for absence with reasons.
- 22/26 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
c. To declare any gifts received for the value of £50 or more.
- 22/27 To receive and approve minutes of last meeting**
Councillors to **receive** and **approve** minutes from Ordinary meeting on January 11, 2022. Chairman to initial each page and sign once approved.
- 22/28 Public Participation (15 minutes allowed for this)**
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 22/29 County Councillor report - Cllr D Fairman**
To note any updates from Cllr D Fairman – County Councillor.
- 22/30 Clerk's report**
To note information from the Clerk on actions since the last meeting.
- 22/31 Consideration of planning applications**
a. PA21/07004 Winning and working of slate rock through extension to existing quarry and restoration to amenity, Trebarwith Road Rustic Quarry, Trebarwith Road, Delabole PL33 9DE [LINK](#)

b. To consider any other consultations received since publication of the agenda.
None received.

- 22/32 Correspondence**
To **note** correspondence received:
- Endurancelife – event route notification – date now changed to 14/01/2023.
 - Unity Trust Bank – notification of interest rate rises.
- 22/33 Precept**
To discuss following member of the public's request for the precept to be added to the agenda. The question is 'Why has the precept been set at an 11% increase. Council can suspend Standing Orders for the member of the public to address the council.
- 22/34 Delabole Skate park.**
To **discuss** updates on the Delabole Skate Park Project.
- 22/35 Wildflower Area**
To **discuss** updates on the Wildflower Area project in King George V Playing Fields.
- 22/36 Queen's Jubilee**
To **note** jubilee updates, including sample of a jubilee mug, information on timings (in information pack).
- 22/37 Darley Oak tree**
To **discuss** the responses of Delabole Slate responses received regarding the location of the tree planting, and to **resolve** a course of action.
- 22/38 Vell Lane**
To receive updates on Vell Lane and possible occupancy.
- 22/39 Parish council mobile phone**
To receive quotes for a new mobile phone and to **resolve** a course of action.
- 22/40 Delabole Parish Council Asset Register**
To receive update from Cllr R Chapman.
- 22/41 Cemetery fees**
To receive updated cemetery fees and to **resolve** their approval.
- 22/ 42 Council insurance**
To receive pre-renewal questionnaire from current insurers and to discuss the addition of other items.
- 22/43 Audit**
To **resolve** to approve Linda Coles (clerk to St Mabyn Parish Council) to complete the council's audit (to include interim and completion) at a cost of £200, plus any travel expenses at 45p a mile.
- 22/44 Memorial request**
To receive information regarding the application to erect a memorial at Delabole Cemetery in memory of the late Mr Ernest Parsons and **resolve** approval.
- 22/45 Annual Parish Meeting date**
To resolve a date to hold the Annual Parish Meeting (sometime between March 1 and June 1).

- 22/46 Handover from St Teath Parish Council**
To discuss matters outstanding from the handover from St Teath Parish Council and to **resolve** a course of action.
- 22/47 Duchy Defibrillators**
To note 2021 update (in packs), and to resolve to pay the increased annual fee of £190 plus VAT (price to be locked until December 2023).
- 22/48 Delabole Primary School cheque**
To discuss the previous amount of £1,000 granted by St Teath Parish Council to the school, and to **resolve** the re-issue of the expired cheque.
- 22/49 Grant request from Tintagel Brownie Unit**
To discuss letter received and to **resolve** a course of action.
- 22/50 Foundations for Work**
To receive information from Lucy Muldowney about the possibility of setting up a group in Delabole and to **resolve** if the council would like to invite her to the March meeting to give a short presentation.
- 22/51 Removal of former clerk from bank access**
To **resolve** removing the former clerk from the council's online bank account.
- 22/52 CCTV in the playing fields**
To discuss the provision of CCTV in the playing fields and **resolve** a course of action.
- 22/53 Finance**
a. To **note** the balances of accounts as accurate for 05/01/2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank Balance 05/01/2022 **£ 109,987.04**

b. To **note** the income received, Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
Arthur Bryant – cemetery fees		BACS	£105.60
		Total	£105.60

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

<u>Budget Line</u>	<u>Name</u>	<u>Total</u>	<u>Vat</u>
Staff wages	Staff wages (January)	£1,236.00	
Cllr/Clerk mileage	Mileage to one meeting (January)	£16.20	
Maintenance, utilities & supplies	EDF (clock)	£13.42	£0.64
Grass Cutting/Weedspraying/footpaths	Growing Concern (January invoice)	£900.00	£150.00
Hall Hire	St John's Church (January meeting and electricity)	£25.00	
Election	Cornwall Council May 2021 Election recharges	£255.00	£0.00
Office	3 mobile phone	£5.89	£0.98
Maintenance, utilities & supplies	British Gas (Playing Fields toilets electricity)	£194.12	£9.24
Skatepark	Skatepark planning application	£259.00	£0.00
		£2,904.63	£160.86

22/54 Agenda items for next meeting – Tuesday, March 8, 2022, St John's Church, Delabole.

To discuss items to be added to future agendas.

22/55 Close the meeting.