

Ordinary Meeting of the Council meeting – Tuesday, January 11, 2022 7pm

Location: St John's Church, Delabole

DRAFT MINUTES

- 22/1 Councillors present**
Councillors R Chapman (chair), H Ferguson (vice chair), A Stacey, E Reynolds, C Keat, N Hatch, K Cann and J Chapman.
Also, Cllr Dominic Fairman (Cornwall Council) and two members of the public.
- 22/2 Apologies for absence**
Cllr A Pooley – holiday.
- 22/3 Declaration of Interests**
None.
- 22/4 To receive and approve minutes of last meeting**
Councillors approved the minutes from the Ordinary meeting on December 14, 2021.
Proposed: H Ferguson Seconded A Stacey Votes: Unanimous
- 22/5 Public Participation (15 minutes allowed for this)**
A member of the public wished to speak on the precept, but as it was too late for this month's agenda, he has requested it be put on the February meeting agenda.
- ** one member of the public left the meeting **
- 22/6 County Councillor report - Cllr D Fairman**
Cllr Fairman attended and informed councillors that the consultation for the congestion scheme is due to start shortly. He urged councillors to respond, and to spread the word and encourage as many people to have their say, whether they support the plans or have concerns.
- 22/7 Clerk's report**
The clerk's report was distributed to councillors and noted. This included that the ash dieback problem in the park has been sorted; D shackles still to be replaced in the play park (Cormac said they are still waiting for them to be delivered); 30mph sign on Trebarwith Road that is no longer legible is on Cornwall Council's replacement programme and will be carried out once fabricated.
- 22/8 Consideration of planning applications**
a. PA21/10835 Alteration, extension and partial demolition to existing buildings and construction of new annex building. Location: Caradoc of Tregardock Road from Tregardock to Treligga, Delabole. Applicant: Mr Brian Ashford-Russell. Councillors resolved to support the plans with the condition that it complies with the heritage status.
Proposed: J Chapman Seconded: E Reynolds Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.
PA21/11809 Non-material amendment (NMA2) to the elevations including changes to fenestration and external wall material in respect of decision

PA20/04632 – Plot 4 Gwel An Hal, land south of 6 Rockhead Street, Delabole – APPROVED – noted by councillors.

Notification of an application for outline consent and premises approval at 1a Pengelly, Delabole by Delabole Surgery for dispensing premises approval. The council to write to NHS England with its support for the application.

22/9

Correspondence

Councillors noted correspondence received:

- Cornwall Council – May 2021 elections charges (invoice to be sent)

22/10

Delabole Skate park.

Councillors were provided with the latest drawings and costings. Zoe Burnard from the Skatepark committee attended. She said there was not much to update the council on. Lottery applications are being discussed, hopefully there will be some news on that by the next meeting. The committee has raised in the region of £13,000 so far. They hope to start the work this year if they get enough grant money. No indication of the price increase if work is not started this year. Councillors thanked Zoe for her attendance.

22/11

Wildflower Area

Cllr N Hatch said there was no update on the wildflower area project.

22/12

Queen's Jubilee

Councillors declined an offer from Camelford Town Council to piggyback their Jubilee plans.

- Cllr R Chapman reported that the Methodist Church plan to hold an event on the Friday including coffee, entertainment and lunch for the over 60s in the PL33 postcode.
- Commemorative mugs were discussed – a suggestion of using plain white mugs with the official purple Jubilee logo on one side and wording 'Presented by Delabole Village' on the back. Cllr N Hatch to ask Abi Blanchard for cost of printing on mugs. Mugs to be presented at the event on the Saturday. A piece to be included in the Slate about the mugs and which children would like one.
- Commemorative plaque to be placed on clock tower. Clerk to ask Mr Hamilton of the Slate Quarry about this.
- Cllr E Reynolds to ask Camelford Rotary about availability of their marquee for an event on the Saturday.
- Other ideas included a hog roast; music/live entertainment, children's sports, fancy dress, cream tea, revel, picnic, concert by Trigg.
- Sub committee to be formed with people from various groups in the village. Clerk to write to groups to ask if they would like to get involved and invite them to a meeting.
- Piece to be included on the front of the next edition of the Slate to let residents know an informal meeting will be held an hour prior to the next council meeting on Tuesday, February 8 (Methodist Church).

22/13

Delabole Parish Council website

Councillors were given a price for an update of the council's website to include a news/events section at a cost of £45 plus VAT. Contract with current web hosting company is up in May. Clerk to get quotes for alternative providers to bring back to the next meeting. Councillors resolved to pay the £45 (plus VAT) and will revisit the website before May.

Proposed: J Chapman

Seconded: K Cann

Votes: Unanimous

22/14

To approve Code of Conduct training for the clerk

Councillors resolved the approval to enrol the clerk onto Code of Conduct training in March (January date is full) at a cost of £20 plus VAT.

Proposed: N Hatch

Seconded: E Reynolds

Votes: Unanimous

22/15

Vell Lane

An update was given to councillors. The council had received a phone call from a member of the public to say she had received verbal abuse from someone claiming the own the path from West Lane regarding the condition of the path. Queried if this was correct. Enquiries have also been made to Cornwall Council's Environmental Health department and Planning & Building Control over an alleged occupancy. Councillors said the council is unable to do anything about the road as it is private property. Clerk to reply to member of the public stating that it is not a parish council matter. Clerk to ask Jack if he can look at the footpath at Vell Lane as people are unable to get through with a pushchair. Item to be placed on next agenda.

22/16

Parish council mobile phone

The council is currently on a SIM-only contract with 3 that is up for renewal in May. As a new phone is needed, 3 can offer a basic Samsung with contract for £16 a month. Tesco offer a phone and contract deal from £7.50 a month. Cllr K Cann suggested looking at 1p Mobile online, and clerk to bring back to next meeting.

22/17

Review of council activities

Councillors discuss the activities it has achieved and set out items to be achieved this year. Cllr K Cann would like to see a Neighbourhood Plan started. She would be happy to lead on this and other councillors were in support. Other items that need to be completed include drainage at the toilets and Slate Close roundabout planting. The council was praised for the amount of work it has carried out since its formation last year.

22/18

Delabole Parish Council Asset Register

Cllr R Chapman has written to the chair of St Teath Parish Council, Tracy Kingdon, but no reply has been received (at the time of meeting).

22/ 19

Cemetery fees

Councillors discussed the current Delabole Cemetery fees (including Exclusive Rights of Burial). Wording to be changed on the form and brought back to next meeting. It was resolved to continue to charge £225 for a double plot, but to change the charge for the second burial in the same plot to £80.

Proposed: H Ferguson

Seconded: E Reynolds

Vote: Unanimous

22/20

Request to move headstone

An informal request has been made by a family member through Drew Memorials to remove the headstone from a gentleman's grave and place it in between his and his wife's grave (next grave along). Councillors agreed this would be OK in principle. Clerk to contact Drew Memorials.

22/21

Finance

a. Noted the balances of accounts as accurate for 05/01/2022. Two councillors signed the bank reconciliation statement on behalf of the council.

Bank Balance 05/01/2022

£ 113,215.17

b. Income received was noted. Two councillors signed each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
NONE			
		Total	£0

c. The below payments were noted and authorised. Two councillors signed each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

<u>Budget Line</u>	<u>Name</u>	<u>Total</u>	<u>Vat</u>
Office	HP Ink for printer	£48.48	£8.08
Staff wages	Staff wages (December)	£1,236.00	
Cllr/Clerk mileage	Mileage to one meeting (December)	£16.20	
Office	Paper (five reams)	£17.99	£3.00
Parking	Traffic warden (November)	£141.30	
Parking	Traffic warden (December)	£110.25	
Maintenance, utilities & supplies	EDF (clock)	£13.42	£0.64
Maintenance, utilities & supplies	Ash dieback removal	£500.00	
commercial waste/dog bin	Suez payment (December)	£55.74	£9.29
Grass Cutting/Weedspraying/footpaths	Growing Concern (December invoice)	£900.00	£150.00
Hall Hire	Methodist Church (December meeting and consultation)	£33.00	
Maintenance, utilities & supplies	British Gas (electric at toilets)	£187.86	£8.94
Office	Unity Bank service charge	£18.00	£0.00
		£3,278.24	£179.95

22/22

Agenda items for next meeting – February 8, Delabole Methodist Church

- Precept
- Quotes for lights in the toilets
- Council mobile phone
- Council website
- Charging for public toilets
- Skatepark
- Queen's Jubilee
- Wildflower area
- Vell Lane
- Quotes for toilet drainage issue

22/23

The meeting closed at 8.46pm.