

Ordinary Meeting of the Council meeting – Tuesday, January 11, 2022 7pm

Location: St John's Church, Delabole

**TO MEMBERS OF THE COUNCIL:** R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds, A Stacey

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, January 11, 2022 at St John's Church, Delabole at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

**Parish Clerk**

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

## AGENDA

- 22/1 Councillor present**  
To **note** councillors present.
- 22/2 Apologies for absence**  
To **receive** apologies for absence with reasons.
- 22/3 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 22/4 To receive and approve minutes of last meeting**  
Councillors to **receive** and **approve** minutes from Ordinary meeting on December 14, 2021. Chairman to initial each page and sign once approved.
- 22/5 Public Participation (15 minutes allowed for this)**  
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 22/6 County Councillor report - Cllr D Fairman**  
To note any updates from Cllr D Fairman – County Councillor.
- 22/7 Clerk's report**  
To note information from the Clerk on actions since the last meeting.
- 22/8 Consideration of planning applications**  
a. PA21/10835 Alteration, extension and partial demolition to existing buildings and construction of new annex building. Location: Caradoc of Tregardock Road from Tregardock to Treligga, Delabole. Applicant: Mr Brian Ashford-Russell [LINK](#)

b. To consider any other consultations received since publication of the agenda.  
None received.

- 22/9 Correspondence**  
To **note** correspondence received:
- Cornwall Council – May 2021 elections charges (invoice to be sent)
- 22/10 Delabole Skate park.**  
To **discuss** updates on the Delabole Skate Park Project.
- 22/11 Wildflower Area**  
To **discuss** updates on the Wildflower Area project in King George V Playing Fields.
- 22/12 Queen's Jubilee**  
To **note** jubilee updates, including offer from Camelford Town Council to join forces with their plans, further quotes for commemorative mugs, design of mugs and involvement of the school and pre-school.
- 22/13 Delabole Parish Council website**  
To **discuss** the website and review provision of the website.
- 22/14 To approve Code of Conduct training for the clerk**  
To **resolve** that the clerk is enrolled onto the Code of Conduct training on January 25 at a cost of £20 plus VAT.
- 22/15 Vell Lane**  
To receive updates on Vell Lane and possible occupancy. The landowner from Helland Barton Farm has allegedly complained about the state of the road surface, which they said is owned by them.
- 22/16 Parish council mobile phone**  
To receive quotes for a new mobile phone and to **resolve** a course of action.
- 22/17 Review of council activities**  
To discuss the activities the council has achieved and those outstanding (including what the council would like to achieve this year).
- 22/18 Delabole Parish Council Asset Register**  
To receive update from Cllr R Chapman.
- 22/ 19 Cemetery fees**  
To discuss the current Delabole Cemetery fees (including Exclusive Rights of Burial).
- 22/20 Request to move headstone**  
To discuss a request for the removal of a headstone, and for it to be replaced in between husband and wife graves.
- 22/21 Finance**  
a. To **note** the balances of accounts as accurate for 05/01/2022. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

**Bank Balance 05/01/2022 £ 113,215.17**

b. To **note** the income received, Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
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NONE

Total

£0

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

<u>Budget Line</u>	<u>Name</u>	<u>Total</u>	<u>Vat</u>
Office	HP Ink for printer	£48.48	£8.08
Staff wages	Staff wages (December)	£1,236.00	
Cllr/Clerk mileage	Mileage to one meeting (December)	£16.20	
Office	Paper (five reams)	£17.99	£3.00
Parking	Traffic warden (November)	£141.30	
Parking	Traffic warden (December)	£110.25	
Maintenance, utilities & supplies	EDF (clock)	£13.42	£0.64
Maintenance, utilities & supplies	Ash dieback removal	£500.00	
commercial waste/dog bin	Suez payment (December)	£55.74	£9.29
Grass Cutting/Weedspraying/footpaths	Growing Concern (December invoice)	£900.00	£150.00
Hall Hire	Methodist Church (December meeting and consultation)	£33.00	
Maintenance, utilities & supplies	British Gas (electric at toilets)	£187.86	£8.94
Office	Unity Bank service charge	£18.00	£0.00
		£3,278.24	£179.95

**22/22**      **Agenda items for next meeting – February 8, Delabole Methodist Church**  
To discuss items to be added to future agendas.

**22/23**      **Close the meeting.**