

Ordinary Meeting of the Council meeting – December 14, 2021 7pm

Location: Delabole Methodist Church

TO MEMBERS OF THE COUNCIL: R Chapman (chairman), H Ferguson (vice chairman), K Cann, J Chapman, C Keat, N Hatch, A Pooley, E Reynolds, A Stacey

Dear Members,

I hereby give you notice that the Ordinary meeting of the Delabole Parish council be held on **Tuesday, December 14, 2021 at Delabole Methodist Church at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 21/251 Councillor present**
To **note** councillors present.
- 21/252 Apologies for absence**
To **receive** apologies for absence with reasons.
- 21/253 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
c. To declare any gifts received for the value of £50 or more.
- 21/254 To receive and approve minutes of last meeting**
Councillors to **receive** and **approve** minutes from Ordinary meeting on November 9, 2021. Chairman to initial each page and sign once approved.
- 21/255 Public Participation (15 minutes allowed for this)**
To note parishioners views shared and questions posed to the Parish Council on issues on this agenda.
- 21/256 Visit from PCSO Mike Dodd**
To receive local policing update from PCSO Dodd.
- 21/257 County Councillor report - Cllr D Fairman**
To **note** any updates from Cllr D Fairman – County Councillor.
- 21/258 Clerk's report**
To **note** information from the Clerk on actions since the last meeting.
- 21/259 Consideration of planning applications**

a. PA21/11809 Proposal non-material amendment (NMA2) to the elevations including changes to fenestration and external wall material in respect of decision PA20/04632 Location Plot 4 Gwel An Hal Land South East Of 6 Rockhead Street Delabole PL33 9BS Applicant D And A May [Link](#)

b. To consider any other consultations received since publication of the agenda.

PA21/07080 Proposed Live/Work Unit on land south of Moorland View, West Downs, Delabole, PL33 9DY (applicant Mr & Mrs Jeal) - WITHDRAWN

21/260

Correspondence

To **note** correspondence received:

- Holly Hutchins – thanking council for flowers
- Sarah Simmons – damage to property
- Mark Doran – thanks from Boscastle coastguard
- Camelford Area Network – approval of 20mph scheme
- Brandon Mead – proposed Seaweed Farm in Port Isaac Bay

21/261

Delabole Skate park.

To **discuss** updates on the Delabole Skate Park Project including new plans, and to **resolve** to support the project.

21/262

Wildflower Area

To **discuss** updates on the Wildflower Area project in King George V Playing Fields.

21/263

To approve clerk's contract

To **resolve** the issuing of a contract to the new clerk.

21/264

To approve the enrolment of the clerk onto the Local Government Pension

To **resolve** that the clerk is enrolled onto the Local Government pension scheme.

21/265

Mind Matter request for support

To respond to a request for support towards Mind Matters, a local community mental health support group.

21/266

Queen's Jubilee

To **note** jubilee updates including quotes for commemorative mugs.

21/267

Request for grant funding

To **resolve** upon request for a grant towards The Pantry.

21/268

Increase in cost of hiring the Methodist Church

To **note** the increase in hire charge for the Methodist Church from the New Year to £18 and to **resolve** the council pay this amount.

21/269

Precept 2022/23

To **receive** the recommendations of the Finance working group and to **resolve** precept amount for 2022/23.

21/270

Occupancy of field off Vell Lane

To **discuss** concerns raised over possible occupancy of field off Vell Lane.

21/271

Delabole Parish Council Asset Register

To **resolve** for the chair, Cllr Ro Chapman, to write to the chair of St Teath Parish Council to request information on the Delabole Parish asset register.

21/ 272

Finance

a. To **note** the balances of accounts as accurate for 8/12/2021. Two councillors to sign the bank reconciliation statement on behalf of the council as noted.

Bank Balance 8/12/2021

£ 121,067.64

b. To **note** the income received, Two councillors to sign each remittance advice on behalf of the council as accepted:

Name	Budget line	Payment method	Value
RJ BRAYS INTERMENT	Burials	BACS	£225.00
Total			£225.00

c. To **note & authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre approved:

Budget Line	Name	Total	Vat
Maintenance, utilities & supplies	Western Supply (supplies/previous payment shortfall)	£0.39	£0.06
Wreaths	G W Cleave (Remembrance wreath)	£20.00	
Training	SLCC Enterprises (clerk ILCA training course)	£120.00	£24.00
Staff wages	Staff wages (November)	£1,511.60	
Cllr/Clerk mileage	Mileage to two meetings (November)	£32.40	
Grants/donations	Delabole Christmas Lights	£250.00	
Grants/donations	Boscastle Coastguard Association	£250.00	
Hall Hire	St John's Church (November meeting and electric)	£22.50	
Play Park	Cormac (play park repairs)	£3,467.12	£577.85
Maintenance, utilities & supplies	South Western Tarmac (park footpath repairs)	£1,584.00	£264.00
commercial waste/dog bin	Suez payment (November)	£55.74	£9.29
Training	Cornwall ALC Limited (two councillor planning training)	£72.00	£12.00
Maintenance, utilities & supplies	British Gas (electric at toilets)	£115.77	£5.51
Grass Cutting/Weedspraying/footpaths	Growing Concern (November invoice)	£900.00	£150.00
Maintenance, utilities & supplies	EDF (clock – includes two invoices)	£26.42	£1.33
Parking	Traffic warden (October)	£129.60	
Telephone/internet	Three mobile	£5.89	£0.98
Pension (October)	Cornwall Pension Fund (October shortfall)	£0.47	£0.00
		£8,563.90	£1,045.02

21/273 **Agenda items for next meeting – January 11, St John's Church**
To discuss items to be added to future agendas.

21/274 **Close the meeting.**