

21/08/15

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)'.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of their obligations in regards to the processing of your application. Please refer to their website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Planning and Sustainable Development

Email: planning@cornwall.gov.uk

Telephone: 0300 1234 151

Website: www.cornwall.gov.uk

West	Planning and Sustainable Development, Cornwall Council, Dolcoath Avenue, Camborne, TR14 6SX
Central	Planning and Sustainable Development, Cornwall Council, Pydar House, Pydar Street, Truro, TR1 1XU
East	Planning and Sustainable Development, Cornwall Council, Chy Trevail, Bodmin, Cornwall, PL31 2FR
Householder Team	Planning and Sustainable Development, Cornwall Council, Dolcoath Avenue, Camborne, TR14 6SX

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: Mrs Mrs First name: Ben

Last name: SPICER

Company (optional):

Unit: House number: 20 House suffix:

House name:

Address 1: PEOGELLY

Address 2:

Address 3:

Town: DELABOLE

County: CORNWALL

Country: UK

Postcode: PL55 9AW

2. Agent Name and Address

Title: Mr First name: John

Last name: KINS

Company (optional):

Unit: House number: 63 House suffix:

House name:

Address 1: BOSVEAN ROAD

Address 2: SHORTLANDSEAD

Address 3:

Town: TRURO

County: CORNWALL

Country: UK

Postcode: TR4 9DX

3. Description of Proposed Works

Please describe the proposed works:

SINGLE STOREY, REAR EXTENSION
TO EXISTING DWELLING

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: 20 House suffix:

House name: PENSELLY

Address 1:

Address 2:

Address 3:

Town: DELABOLE

County: CORNWALL

Postcode (optional): PL33 9AW

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No

With respect to the authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	conc block render grey	conc. block render grey	<input type="checkbox"/>	<input type="checkbox"/>
Roof	NAT SLATE grey	NAT. SLATE grey	<input type="checkbox"/>	<input type="checkbox"/>
Windows	WHITE UPVC	grey UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Doors	WHITE UPVC	grey UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)	WALL / fence	none	<input type="checkbox"/>	<input type="checkbox"/>

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

Vehicle access and hard-standing	—	none	<input type="checkbox"/>	<input type="checkbox"/>
Lighting	—	—	<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)	—	—	<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

SEE ACCOMPANYING LETTER

11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

20/05/2021

CERTIFICATE

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

- The original and 3 copies* of a completed and dated application form: ☐
- The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☐
- The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☐

The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐

The correct fee: ☐

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Date (DD/MM/YYYY):

20/05/2021

(date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

15. Agent Contact Details

Telephone numbers

Country code:

01872

National number:

260810

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

john.king2@btconnect.com

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

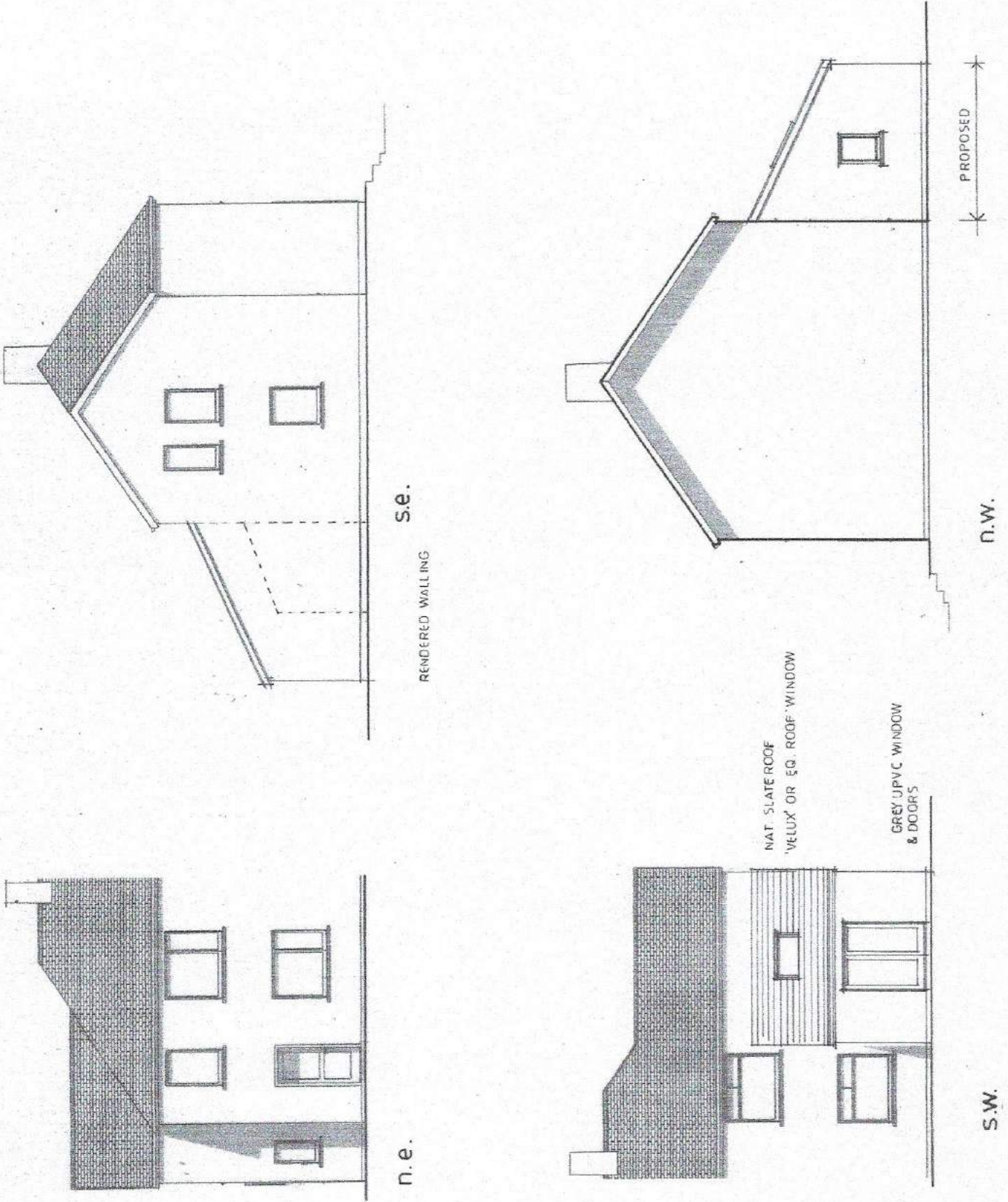


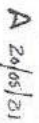
PROPOSED ELEVATIONS
Mr. & Mrs. Ben Spicer
20 Pengelly, Delabole, Cornwall PL33 9AW.

DRAWING No: **2398 - 05**
DATE: APRIL 2021
SCALE: 1 : 100 @ A1

Single-Storey Rear Extension, 20 Pengelly, Delabole, Cornwall PL33 9AW.

A 20/05/21





PROPOSED FLOOR PLANS

Mr. & Mrs. Ben Spicer

20 Pengelly, Delabole, Cornwall PL33 9AW.

DATE: APRIL 2021
SCALE: 1 : 50 MB A3

DRAWING NO: **2398 - 04**



PENGELLY ROAD
boundary

Gardens

20

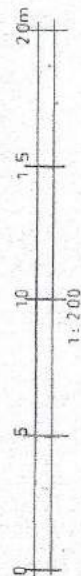
proposed

boundary

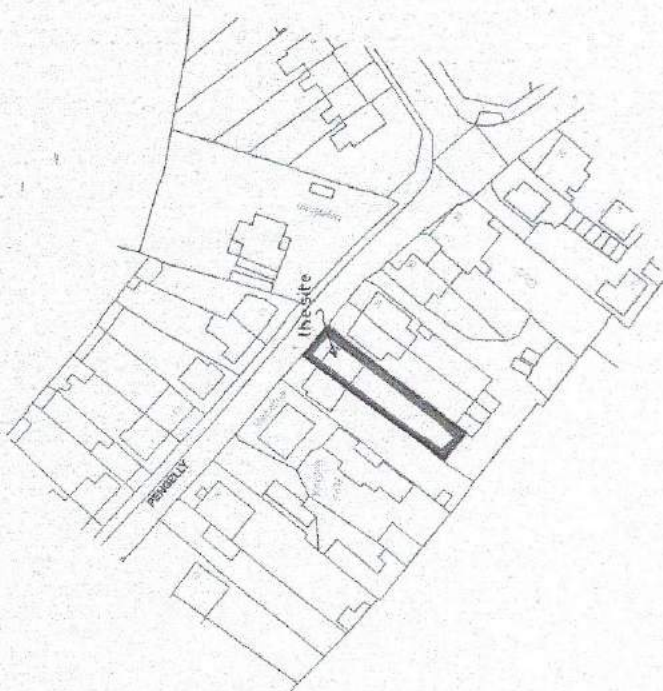
Gardens

boundary

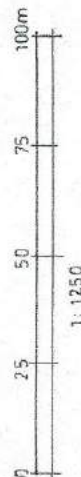
boundary



Block Plan
1:200 @ A3



Location Plan
1:1250 @ A3



Single-Storey Rear Extension, 20 Pengelly, Delabole, Cornwall PL33 9AW.

LOCATION & BLOCK PLANS

Mr. & Mrs. Ben Spicer

20 Pengelly, Delabole, Cornwall PL33 9AW.

DATE: APRIL 2021
SCALE: AS SHOWN

DRAWING No:

2398 - 01

Dear Holly

Historically, the need for a pedestrian crossing was calculated by calculating the degree of pedestrian and vehicle conflict at a potential crossing site. This was determined after counting the number of vehicles (V) in both directions, passing the site, and the number of pedestrian (P) crossing the road within 50m of the proposed site.

Essentially the degree of difficulty for an individual pedestrian to cross the road is considered to be proportional to V squared, and therefore the total amount of difficulty for all pedestrians is measured by P times V squared. The P times V squared figures were calculated for the four peak hours of conflict and then averaged. The result was required to exceed 100,000,000.

Pedestrian crossing numbers are obtained from a 12 hour pedestrian count. Normally, the count will consider those crossing between the site and the next road junction or within 50m either side of the proposed site, whichever is the lesser distance. Generally young pedestrians and those with impairments are considered to be more vulnerable and to allow for this we will count unaccompanied under 16 year olds and each pedestrian that is observed to be slow or who have apparent difficulty in crossing the road as being the equivalent of two persons. A cyclist crossing the road is counted as if he were a pedestrian. The number of pedestrians considered will be the average number at the 4 hours of the day where there is most conflict between pedestrians and vehicles. Obviously there will be higher flows of pedestrians and vehicles in the summer months at certain locations.

National advice in the past stated that "Where there are pronounced seasonal variations in the number of pedestrians and vehicles, pedestrian crossings may be considered appropriate where the requirement for provision of a facility is likely to be met for 4 months of the year". Generally in Cornwall the busier months are June, July and August, therefore if a count carried out in May or September indicates a crossing is warranted then it can be assumed that it would meet the requirement for at least 4 months of the year. It is therefore proposed that in seasonal areas counts are carried out in May or September where possible.

Having had a brief look at the site I don't consider that the required pedestrian numbers would meet the threshold for such measures as mentioned above, however if you wish to discuss this matter further with the Parish Councillors, I can then provide further guidance as necessary.

Regards

Oliver Jones | Highways & Environment Manager

Cormac | Highways & Environment

handee@cormacltd.co.uk | Tel: 0300 1234 222

www.cormacltd.co.uk

Room 106, Western Group Centre, Radnor Road, TR16 5EH

21/090

Defibrillator maintenance costs for comparison:

Company A	<p>Proposed plan :</p> <ul style="list-style-type: none"> • Add a new lock • Add none fade signage • Install monitoring system to keep track of unit online or requires maintenance <p>Note: Includes include replacement parts if used.</p>	<p>Quote</p> <p>One off set up fee £125 + VAT (£150)</p> <p>Annual fee - £160+ VAT (£192)</p>
Company B	<p>-Full manual test & Maintenance check</p> <p>-Certified service report</p> <p>Note: Does not include replacement parts if used.</p>	ESTIMATE £236+VAT PA
Company C	<p>Installation of AED on a wall bracket or cabinet for visibility;</p> <ul style="list-style-type: none"> • Full onsite training, annual refresher training and Signage; • Annual onsite Health Checks and Testing Certificates; • Emergency and Service Call Outs; • Pad and Battery Management; 	Estimate 50p per day (awaiting confirmation covers our area)
Self Service	<p>Pads approximately £60+VAT</p> <p>Batteries replaced approximately 2-3 Years approximately £250 + VAT</p> <p>New lock – POA</p> <p>Training Estimate from £30pp</p>	
Annual service only		Estimate £165.60 +VAT



21/09/1 Premiums invoice

G Climo & Sons

INCORPORATING TINTAGEL SKIP HIRE

Builders, Contractors, Plant Hire & Waste Management Services
Ashlar, Trelake Lane, Treknow, Tintagel, Cornwall. PL34 0EW
Tel: 01840 770449 Email: admin@gclimoandsons.co.uk



Invoice No	15499
Invoice Date	25/05/2021
Order No	
Account Ref	

VAT Reg No: 143676064

INVOICE

Deliver: 1 X 360L Wheelie Bin Ticket No: 10771	0.00
Date : 15/04/2021	
Service: 1 X 360L Wheelie Bin, Mixed Waste Ticket	10.00
No: 11093	
Date : 27/04/2021	
Service: 1 X 360L Wheelie Bin, Mixed Waste Ticket	10.00
No: 11281	
Date : 05/05/2021	

Payment by BACS
Sort Code 40 45 10
Account No: 91024981

Please quote Invoice No: 15499

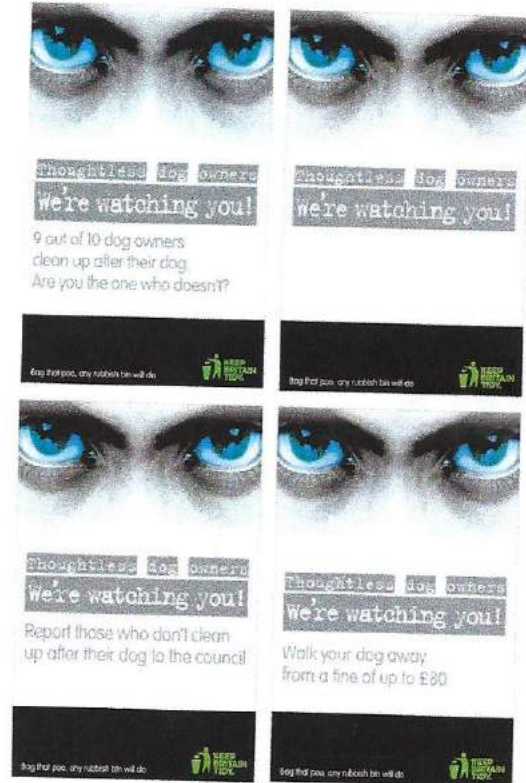
Payment Terms - within 14 days from date of Invoice
For debit card payments please call the office.

Nett	£	20.00
VAT	£	4.00
Total	£	24.00

21/093



PLEASE BE A RESPONSIBLE DOG OWNER



**Please Be A
Responsible
Dog Owner**



***Clean Up After
Your Dog***

DELABOLE COMUNITY

**Kindly respect
our environment**



**PLEASE CLEAN UP
AFTER YOUR DOG**

**It's a social and
lawful responsibility**

21/09/21

Forest for Cornwall

Koos rag Kernow



#forestforcornwall

Home » woodland Management Plans »
Celebrate with a Landmark Tree

Celebrate with a Landmark Tree



All local communities across Cornwall are being offered the chance to plant a celebratory landmark tree in their community to celebrate what is special to their community.

As part of the [Forest for Cornwall](#) programme and, with funding support from the [Woodland Trust Emergency Tree Fund](#), a free 2 - 2.5m (6 - 8ft) tree is being offered to each parish.

Planting a tree or trees to mark an event or celebrate a person has been a long tradition and we hope this offer will help communities celebrate what or who is important to them through planting a tree and capturing those stories for the future, and sharing those stories with us. By doing so we hope it will create a 'community of celebratory trees' across the length and breadth of Cornwall which are 'rooted' in what is important to each community. We are also hoping these landmark trees will inspire those communities not already involved, to engage with trees and tree planting, and with the Forest for Cornwall and its Forest for My Place initiative.

The tree can be planted to celebrate or commemorate a person, place or event in the local community, and the Forest for Cornwall team are looking forward to hearing the stories behind each such celebratory tree. It can also be planted in support of the [Queen's Green Canopy](#) or the [Plant Britain initiative](#).

You can choose from a list of trees we have suggested which we believe should cover most community planting situations in Cornwall and we hope to be able to source. However, if there is a particular tree, not on that list, that you would like to plant, you can request another species but you may have to source it yourselves (subject to availability). All trees need to be UK sourced and Grown.

We are lucky to have been offered 20 young oak sapling trees grown from acorns from Cornwall's oldest oak, the Darley Oak - estimated to be between 500 and 900 years old. These are smaller, 60-90cm (2-3ft), but if you would like to have one to plant as your community's landmark tree and continue this great tradition then please indicate your preference on the application form and explain why you would particularly like to have a Darley Oak.

Trees can be planted on local parish, community or privately owned land so long as there is good public access to it and an undertaking to care for and maintain the tree for 15 years.

The trees will be available for planting between November 2021 and February 2022. However, the councils or communities who are not in a position to plant their tree this winter, are also encouraged to register an interest now for the next year planting, (winter 2022 - 23), using this same application process and deadline.

Applications must be submitted online through the form below, by 9am Monday 2nd August and you will be notified of the outcome at the end of September. If you are unable to complete the application online or you have any problems completing or submitting the form please contact us using the 'Ask a Question'/'Clarification Questions' form below. If you'd like to nominate another group to make the application on behalf of the community that's fine but please let us know who you're nominating using the 'Ask a Question' tab below, and you will need to share your application link with them.

If your community or local landowners have aspirations to plant more trees, hedges or woodland, there is lots of guidance and links to help you go about it on the Forest for Cornwall website at [How to start your project](#).

If you're a school or community planning to plant trees this winter, you should know that the Woodland Trust is providing [Free Community Tree Packs](#) which you can apply for [here](#). For more guidance to other sources of support and trees, please visit our [Free trees](#) page. We'd encourage you to apply as soon as possible to guarantee getting them for this winter's planting, as demand is likely to be high.

APPLICATION FORM

ASK A QUESTION

Application Form

Please use this form to apply for a free landmark tree for your community.

- You can use this **online form** to apply for your landmark tree to plant in **either** winter 2021-22 **or** winter 2022-23.
(To view and prepare for all the questions asked, you can download this [sample form in pdf format](#); however please use only the online & interactive version of it to send your application).
- If you are successful with your application for a landmark tree, it should be planted by the end of February 2022 or February 2023 respectively.
- **Before completing your application please read carefully the [Guidance](#) and [FAQs](#), found elsewhere on this page.**
- Please complete all relevant sections - if your application is incomplete we won't be able to assess it. If you are applying to plant a tree in winter 2022-23, please complete as many questions as you can.
- We will assess all the applications following the closing date of 9am on Monday 2nd August and successful applicants will be notified by the end of September.
- If you have any problems completing or submitting the application form please use the Clarification Questions section above

Fill-in application form



In partnership with Woodland Trust



WOODLAND
TRUST

Who's Listening

Susan Manson

Forest for Cornwall Project Officer
Cornwall Council



Key Dates



Project launched
29 June 2021

Application deadline
02 August 2021

Notification of outcome
30 September 2021

Trees become available for planting
November 2021



Application Guidance

-  Landmark Trees Application Guidance pdf (639 KB) (pdf)
-  Sample Application Form - For viewing only!.pdf (42.3 KB) (pdf)






FAQs

-  About the trees
-  About planting
-  About the location
-  Queen's Green Canopy
-  Other

Tree Planting & Aftercare Guidance documents

-  Forest for Cornwall Tree Planting Guidance
-  How to Guide - useful resources (186 KB) (pdf)

Useful Links

-  Forest for Cornwall
-  Woodland Trust
-  Other Sources of Free Trees
-  Forest for Cornwall Crowdfunder Page
-  RHS Plant Finder

Photos**About the Forest for my Place Project**

Cornwall Council's Forest for my Place is one of a number of projects benefitting from the Woodland Trust's Emergency Tree Fund granted to the Council in February 2021.

This project complements the Forest for Cornwall programme and focusses on working with communities to support their engagement with woodlands and trees, to empower Cornwall's residents to develop, plant and nurture new woodland and that meets their needs as a community,

capturing the far wider benefits of tree and woodland engagement and inspiring a sense of ownership and agency.

Forests' for My Place are likely to be areas of new woodland, small copses, street and municipal trees, forest gardens, community fruit trees and landmark trees for the future. These new 'community breathing spaces' will create tree filled spaces that connect fragmented landscapes with their communities, provide accessible spaces, food grown for free and places for mindful, exploration, social prescribing and 'green time' where people can come together in action and deepen their understanding of our human relationship with trees and woodlands. Community groups will be encouraged to explore the value of trees in their area, deepening understanding and connection through the development of "Tales of the Forest" where new 'annual rings' of the Forest of Cornwall story are created by the communities engaged with the project.

If you're a community with plans or ideas for planting trees then we'd like to hear from you. We are hoping that, with your support, many more trees will reach the ground from the next planting season this autumn. Please get in touch to let us know what you'd like to do, or have already planned by using our [contact us](#) form.

[Terms and Conditions](#) [Privacy Policy](#) [Moderation Policy](#) [Accessibility](#) [Technical Support](#) [Cookie Policy](#)

Celebrate with a Landmark Tree

Let's Talk Cornwall

Application Form

Please use this form to apply for a free landmark tree for your community.

- You can use this form to apply for your landmark tree to plant in **either** winter 2021-22 **or** winter 2022-23.
- If you are successful with your application for a landmark tree, it should be planted by the end of February 2022 or February 2023 respectively.
- **Before completing your application please read carefully the [Guidance](#) and [FAQs](#), found elsewhere on this page.**
- Please complete all relevant sections - if your application is incomplete we won't be able to assess it. If you are applying to plant a tree in winter 2022-23, please complete as many questions as you can.
- We will assess all the applications following the closing date of 9am on Monday 2nd August and successful applicants will be notified by the end of September.
- If you have any problems completing or submitting the application form please use the Clarification Questions section above.

Name of main contact person

(Required)

Telephone number

(Required)

Applying on behalf of which town/parish council?

(Required)

Address including postcode

Celebrate with a Landmark Tree

Let's Talk Cornwall

(Required)

Email address

(Required)

Please briefly describe the proposed planting location (Please include a Grid Reference or What3Words location and tell us how big it is, is it near buildings or other trees, in a built up area or open countryside, how exposed to the weather it is, is it a coastal or inland location etc.)

(Required)

Note: (All successful applicants will be asked to provide a map for the proposed site at a later stage)

Who owns the land where the tree will be planted?

(Choose any one option) (Required)

- ☐ Parish Council
- ☐ Town Council
- ☐ Private landowner
- ☐ Other (please specify)

Is there any public access to the land

(Choose any one option) (Required)

- ☐ Yes
- ☐ No

Celebrate with a Landmark Tree

Let's Talk Cornwall

Answer this question only if you have chosen No for Is there any public access to the land

Will the tree be easily visible from a Public Right of Way eg footpath, bridleway, road or pavement?

(Choose any one option) (Required)

☐ Yes

☐ No

Answer this question only if you have chosen Yes for Is there any public access to the land

Please briefly describe what the access is eg. in an area open to the public, visible from a road or public right of way etc.

(Required)

Landowner's consent: If you don't own the land where you propose to plant the tree you will need to get your landowner's permission.

(Choose any one option) (Required)

☐ I confirm we have the landowner's permission

☐ We do not yet have the landowner's permission

Answer this question only if you have chosen I confirm we have the landowner's permission for Landowner's consent: If you don't own the land where you propose to plant the tree you will need to get your landowner's permission.

Note: Answer this question if it applies

If you have the letter of consent you can upload it here. Otherwise you can provide it before planting your tree.

Have you checked (and when necessary consulted) to confirm for any utilities, designations, heritage which might affect your proposal, or will you do so before you receive the tree?

(See section 3 in the Forest for Cornwall Tree Planting guidance document for more information about evaluating your site before planting)

(Choose any one option) (Required)

☐ Yes, I already checked / consulted the relevant parties

☐ Will do so, in due time

☐ Not needed

Note: If necessary, you can contact utility companies to find out about any underground utilities or overhead lines.

When do you propose to plant the tree

(Choose any one option) (Required)

☐ Winter 2021-22 (Nov 21 to Feb 22)

☐ Winter 2022-23 (Nov 21 to Feb 23)

Celebrate with a Landmark Tree

Let's Talk Cornwall

☐ Winter 2022-23 (Nov 22 to Feb 23)

Note: You can request a tree now, even if it is for 2022-23.

We are asking for town and parishes to supply their own tree protection to suit their location and tree.

Please briefly describe how you intend to protect the tree, once planted?

(Required)

Note: For some general guidance see Section 6, page 12 of the Forest for Cornwall Tree Planting Guidance document.

Will the community be involved with planting or celebrating the tree?

(Choose any one option) (Required)

☐ Yes

☐ No

Answer this question only if you have chosen Yes for Will the community be involved with planting or celebrating the tree?

Can you please tell us how?

Please list any community groups that are involved and support your plans.

If you are still engaging with the community then please let us know how you intend to consult or engage them.

If not, please tell us why not.

(Required)

Celebrate with a Landmark Tree

Let's Talk Cornwall

We ask for an undertaking for all the trees to be maintained for at least 15 years.

How do you propose to maintain & care for the tree once planted?

(Required)

Note: For example who will water the tree, weed it, check the tree tie is not too tight etc. (A simple plan of proposed annual maintenance can form your 'maintenance' plan)..

Who will be responsible for its ongoing care?

(This could be community members, volunteers, groups, a contractor, the local council or a landowner)

(Required)

Note: Answer this question if it applies

We will need confirmation that the tree will be maintained; this can be in the form of a letter which can be uploaded here or supplied at a later date, before the tree is planted.

Please tell us the story behind planting your tree – who or what are you proposing to celebrate and why? Is it celebrating a person, a place or an event?

Please start with 'We would like to plant a landmark tree'...

(Required)

Celebrate with a Landmark Tree

Let's Talk Cornwall

Note: We will use this summary to tell people about your project.

Please choose your preferred tree species, giving also second and third choices in the case your preferred choice isn't available.

Useful information about tree species, their size and preferred growing conditions can be found at the RHS Plant Finder website in the useful links section.

(Required)

Questions	First choice	Second choice	Third choice
Sessile oak (<i>Quercus petraea</i>)			
Darley Oak sapling			
Small leaved lime (<i>Tilia cordata</i>)			
Field maple (<i>Acer campestre</i>)			
Whitebeam (<i>Sorbus aria</i>)			
Hornbeam (<i>Carpinus betulus</i>)			
Common Beech (<i>Fagus sylvatica</i>)			
Sycamore (<i>Acer pseudoplatanus</i>)			
Holm Oak (<i>Quercus ilex</i>)			
Other			

Note: Please choose a species which is appropriate to your site, its location, weather, soils, size and how close it is to other trees, buildings, overhead and underground cables and utilities. See our Forest for Cornwall Tree Planting Guidance document.

If 'other' tree species requested please tell us what it is and why you would like it instead of one from the suggested list.

Note: You'll need to be sure that your chosen species is suitable for your planting location.

If you'd like to be considered for a Darley Oak please tell us why?

(Please note that the Darley Oak saplings are smaller than the other tree options supplied. They will be 60-90cm tall).

Celebrate with a Landmark Tree

Let's Talk Cornwall

Note: The Darley Oak is estimated to be Cornwall's oldest oak and we have been given 20 young trees grown from its acorns to distribute. You will need to make sure you have a site which is large enough to accommodate oak trees reaching maturity.

Is there anything else you'd like to tell us about your proposal?

We will be using non sensitive information from your application to compile 'Tales of the Forest' - a collection of tree stories, to celebrate the project's achievements which will be used in wider publicity including web based and social media.

Please confirm that you are either the owner, author, or you have permission to use any copyrighted material and photographs that you submit in relation to your project, and that you are happy for Cornwall Council and the Woodland Trust to use these for publicity in relation to this project.

(Choose any one option) (Required)

- ☐ Yes
- ☐ Permission not yet received

Data Protection, Freedom of Information, and Privacy Policy

All personal data relating to the Application is maintained under Cornwall Council's Data Protection Policy. Under the Data Protection Act 2018, we will process personal information relating to your organisation, its officers and staff or any other people you refer to in your application, for:

- assessing your application and how we handle it
- sharing information with our specialists and funders
- keeping you informed of our work
- publicising information about your application
- research related to your application
- other legal or regulatory purposes
- other purposes reasonably related to supporting your project.

Please confirm that you have no objection to us releasing details from the application form to anyone who asks to see them. If there is any information in the form that you do not want made publicly available, please provide a statement of the information and explain your reasons. We will take these into account when we respond to any request for information. We will always consult you first and will take account of your rights and expectations under the Freedom of Information Act 2000 and Data Protection Act 2018.

Celebrate with a Landmark Tree

Let's Talk Cornwall

You can also consult [Cornwall Council's Privacy Policy](#).

(Choose all that apply) (Required)

- ☐ I have no objection to release of information as stated.
- ☐ There is information I do not want to be made publicly available & I provide a Statement of the Information and reasons in Q26 below.

Answer this question only if you have chosen There is information I do not want to be made publicly available & I provide a Statement of the Information and reasons in Q26 below. for Data Protection, Freedom of Information, and Privacy Policy. All personal data relating to the Application is maintained under Cornwall Council's Data Protection Policy. Under the Data Protection Act 2018, we will process personal information relating to your organisation, its officers and staff or any other people you refer to in your application, for assessing your application and how we handle its sharing information with our specialists and funders keeping you informed of our work publicising information about your application research related to your application other legal or regulatory purposes other purposes reasonably related to supporting your project. Please confirm that you have no objection to us releasing details from the application form to anyone who asks to see them. If there is any information in the form that you do not want made publicly available, please provide a statement of the information and explain your reasons. We will take these into account when we respond to any request for information. We will always consult you first and will take account of your rights and expectations under the Freedom of Information Act 2000 and Data Protection Act 2018. You can also consult Cornwall Council's Privacy Policy.

Statement of information and reasons to support your response to Q25 above.

Declaration

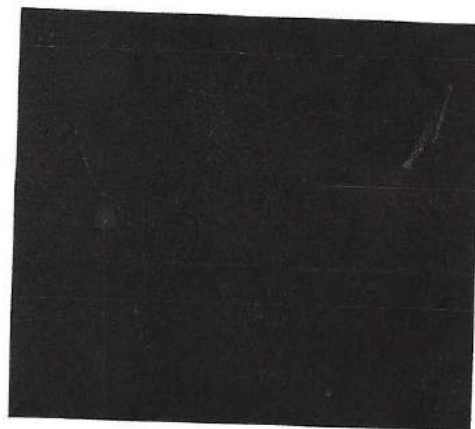
I confirm that:

- the details set out in this application and supporting information are correct to the best of my knowledge and that nothing material affecting this project has been withheld.
- the organisation named on this application has given me the authority to complete this application on its behalf.

(Choose all that apply) (Required)

☐ Yes

21/100



Dear Ms Hutchins,

I write on behalf of St John's Church to request the award of a grant, from Delabole Parish Council, towards the upkeep of the churchyard for 2021.

The churchyard is now closed for burials.

The church pays a substantial amount towards maintenance and upkeep--£1,750 in 2019-- supported by a grant from the Parish Council. With annual costs continuing to rise, financial help from the Delabole Parish Council would be much appreciated. Church members consider that the churchyard looks beautiful and well maintained throughout the year and adds to the character and appeal of our village.

St John's Church District Council would be most grateful for your support.

Yours sincerely,

Lesley George (Mrs),

Secretary St John's Church District Council

21/01

ST TEATH PARISH COUNCIL

Parish Clerk: Mrs Jenny Hoskin

Telephone: 07810 234417

Chairman: Cllr Tracey Kingdon

Correspondence Address: Branston Farm, Bodmin Road, Bodmin, Cornwall PL30 4BB

Email: clerk@stteathparishcouncil.co.uk

Handover of documents from St Teath Parish Council to Delabole Parish Council on Tuesday, 1st June 2021.

- ✓ 1. Copy of current grass cutting / maintenance, footpath and weed spraying contracts.
- ✓ 2. Cornwall Council Licence for land at Water Lane, Delabole (EFC 3303).
- ✓ 3. Land Registry documents for Delabole Playing Field
- ✓ 4. Charity Commission – King Georges Playing Field, Delabole.
- ✓ 5. Copy of letter granting permission to Delabole Football Club to play.
- ✓ 6. Land Registry documents for The Sidings, Pengelly
- ✓ 7. Transfer of freehold land at Children's Centre, Delabole (St Pirans Preschool)
- ✓ 8. Land Registry document for land at Delabole Quarry, Wall Street.
- ✓ 9. Cornwall Council lease for public toilets, Delabole
- ✓ 10. Deed of Gift – two parcels of land (Delabole Slate Limited)
- ✓ 11. Conveyance of land documents for Delabole Cemetery
- ✓ 12. Plan of Vell Lane, Delabole
- ✓ 13. South West Water documents for the proposed service pipe adjacent to Delabole cemetery (December 2019).
- ✓ 14. Copy of contract of Employment for Val Roots (cleaner of public toilets)
- ✓ 15. Quotation from the Outdoor Play People for Delabole Park.
- ✓ 16. CALC public toilet risk assessment – guidance and examples.
- ✓ 17. File on the old BMX track at Delaole Park (now removed)
- ✓ 18. Delabole Traffic Management Review – Feasibility study
- ✓ 19. Delabole Allotment Tenancy Agreement.
- ✓ 20. Ministry of Justice – Proposed closure of St John's Churchyard, High Street, Delabole .
- ✓ 21. Smiths of Derby – maintenance agreement for Delabole Millennium Clock.
- ✓ 22. CC Service Level Agreement (SLA) 2019-2020.

Correspondence –

- ✓ 1. Cornwall Tree Consultancy – Tree inspection King George Play Field (2017)
- ✓ 2. St Pirans Playschool – request for bug hotel and painting of back wall of public toilets.
- ✓ 3. Delabole Skate Park project – letter to Jo Harris (earmarked funds for SITA grant) and confirmation of payment for the planning application.
- ✓ 4. CC planting of Slate Close, Delabole (Cllr D Fairman to arrange stones from Quarry)
- ✓ 5. Camelford Community Network – information on TRO for Treligga Downs Road.
- ✓ 6. SUEZ / SITA original service agreement for bin at cemetery.
- ✓ 7. Western Power – document for new electric meter door on public toilets.
- ✓ 8. Residents email re potholes in West Lane, Delabole
- ✓ 9. May developments – naming of new homes off Park Pendean.
- ✓ 10. Damage to wall (part of the old railway bridge near 60 Pengelly.
- ✓ 11. Marmax – company details for benches.
- ✓ 12. Cllr Fairman – Dog Poo Posters (Cllr Fairman was to purchase)
- ✓ 13. Contact for Biffa – contract for emptying of dog bin.

14. Email from Cllr Andrew Stacy – damages fence on allotments. To be monitored.
15. CC background history on the proposed A39 Camelford Bypass
16. Emails re: gritting of Pengelly for fire station (Cormac added this unofficial route to their schedule in 2020)
17. Planning Application PA19/01364 Holmstead, Vell Lane (developments to be monitored)
18. ROSPA inspection check list
19. Schoolscapes manual and inspections check list.
20. Correspondence on Delabole Cricket Club fencing at Delabole Park.
21. Public Toilet cleaner daily checklist.

Signed on behalf of:-

St Teath Parish Council J. Haskin Print Name J. HASKIN

Delabole Parish Council H. Hutchins Print Name HOLLY HUTCHINS