

Delabole Parish Council

Clerks report and Correspondence received June 30th 2021 – July 1st 2021

Updates on previous items	Decision required	Action to be taken
DMMO Public Right of Way nr Treligga – Clerk copied into several emails regarding the proposal. Still awaiting reply from National Trust in response to letter sent.	No	None
Play park maintenance has been requested. Awaiting parts could be up to 6 weeks.	No	None
Toilet block and water flowing into play school during heavy rain. Have chased for a response.	No	Awaiting reply from maintenance department at Cornwall Council.
Commemorative plaque received. With thanks	Yes	Added to agenda where to fix and what method.
ILCA – Introduction to Local Council Administration course passed by Clerk.	No	None
ICCM training scheduled for clerk 13 th and 14 th July	No	None
Permission received for planters to place at both ends of the village from highways	No	None
Permission received from Highways for Slate pieces to be placed on roundabout at slate close unable to plant trees due to services being laid underneath.	Yes	Final decision of design and acknowledgement of license received. Who and how work is going to be undertaken. Add to agenda.
Correspondence		
Item	Decision required	Action to be taken
A member of the public reported a clump of Japanese Knot weed growing in the lane that	No	Signposted to Cornwall council website to report.

extends between West Lane and Vell Lane.		
Query received for member of the public regarding the addition of a zebra crossing by the petrol station.	Yes	Clerk contacted highways about the process. Information forwarded to councillors. Decision required if this is something they wish to peruse. Added to agenda.
Member of requested to update name on EROB and change plot location.	No	Actioned by Clerk.
Funeral held 29/06/2021	No	Plot identified and paperwork completed including part C submitted to registry office.
Member of the public contacted clerk about the contents of the notice board.	No	None
Member of the public contacted clerk regarding purchase of EROB for two burial plots.	No	Clerk has responded and respectively requested a short delay in completion to allow completion for cemetery training on 13 th /14 th July.
Member of the public contacted clerk regarding purchase of EROB for two cremation plots.	No	Clerk has responded and respectively requested a short delay in completion to allow completion for cemetery training on 13 th /14 th July.
Damaged Stile – Reports of damaged style.	No	Style possibly located in parish of Tintagel. Email sent to Parish Council.
Request for slow horses signs	No	Contacted highways for details of process. Requested details of route from members of the public.
Report of deer park to Delabole point footpath over grown	No	Resolved by contractor. Member of public thanked our current contractor for their hard

		work.
Phone call for Planning consultant enquiring as to if we are planning a neighbourhood plan	Yes	Future discussion point for the council.
Report from member of the public witnessing camper van accessing water from the tap at the cemetery.	No	Clerk to consult police and file a report if required.
Request from member of the public for the council to maintain Pengelly memorial garden as it is overgrown.	No	Contacted current contractor and this will be actioned.
Member of the public contacted the council regarding checking of the defibrillator after use.	No	Defibrillator temporarily taken offline whilst checks were made. Now back online.

H Hutchins

Holly Hutchins

Delabole Parish Council Clerk

1/07/2021