

Delabole Parish Council

Parish Clerk: **Holly Hutchins**

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Ordinary Meeting of the Council meeting – 8th June 2021 7pm
Location: at Saint John the Evangelist Church, 76 High street, Delabole

21/035	Councillors present Present: K. Cann, J. Chapman, R. Chapman, H. Ferguson, C. Keat, N. Hatch. A. Pooley, E. Reynolds, A. Stacey. In Attendance: Holly Hutchins Clerk and 6 members of the public.
21/036	Apologies for absence Apologies received by Cornwall Councillor Dominic Fairman.
21/037	Declaration of Interests No interests declared.
21/038	To receive and approve minutes of last meeting The clerk noted two amendments required to the first draft of minutes published. The first was to update label for May HMRC payment to April (no change to the amount) and that the staff wages were paid by cheque instead of BACS as recorded in the minutes due to the bank account settings not being operational at the time (the amount remained unchanged). Councillor R. Chapman initialled the amendments and signed each page. No other amendments were suggested. It was resolved that the minutes were accepted including the two amendments.
21/039	County Councillor report - Cllr D Fairman County councillor not in attendance – apologies received.
21/040	Clerks report In addition to their report the clerk also noted that they had completed two modules from ILCA training.
21/041	Public Participation (15 minutes allowed for this) One member of the public spoke about two items on the agenda. The member of the public expressed concerns about the wildflower section in the park attracting bees into an area where young children play. They then spoke in regard to a number of trees being stored at an ex-councillors home. The member of the public commented that the clerk had been contacted and that the trees needed collecting. Another member of the public addressed the clerk and thanked them for their responses to emails. Two members of the public addressed the council regarding the grass area on the roundabout located at Slate Close, which had previously been misused as parking. They described previous contact with the council and county councillor to arrange for large decorative slate stones and trees to be placed on the roundabout as a deterrent. They explained that they were not in a position to maintain the project but believed they had waited long enough for the project to get underway. Two members of the public requested the councils support in partnership with the National trust to reopen a historic footpath nr Treligga. The members of the public explained that they had had advice from The Ramblers Association and that they would like the support of the parish council to move forward with their application for a definitive map

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	modification order.
	2 members of the public left the meeting 19:15pm
21/042	<p>Slate Close roundabout</p> <p>The chairman requested this item be brought forward due to members of the public being present.</p> <p>Cllr Pooley explained that he has been in communication with the owner at the quarry and had discussed large pieces of slate which could be used on the roundabout. There was also discussion about the planting of trees. The clerk had researched that the roundabout is maintained by highways so a planting license would need to be obtained. Cllr Keat explained he thought they may have already been a license application which had been approved. Clerk to contact highways to see if there was an application submitted alternatively complete and submit a new license request.</p>
	2 members of the public left the meeting 19:35pm
21/043	<p>Consideration of planning applications</p> <p>Cllr Cann questioned if the planning application PA21/03981 related to the removal of a 106 status on the 3 bedroom houses. Clerk to contact planning for clarification on the amendments and request an extension to submit a comment.</p>
21/044	<p>Cemetery</p> <p>The council discussed cemetery fees at length and it was resolved that an extra ordinary meeting be scheduled to allow more time to reach a resolution. Meeting scheduled Tuesday 15th June venue to be confirmed.</p> <p>Proposer: Cllr N Hatch Seconded: Cllr C Keat Votes: Unanimous</p> <p>Resolved for the clerk to organise the removal of the excess soil piled at the bottom of the cemetery.</p> <p>Proposer: Cllr N Hatch Seconded: Cllr C Keat Votes: Unanimous</p> <p>Resolved upon agreeing to pay Suez by direct debit for the removal of waste from bin located at the cemetery.</p> <p>Proposer: Cllr A Pooley Seconded: Cllr N Hatch Votes: Unanimous</p>
21/045	<p>Treligga Commons and Cliff PROW</p> <p>The chairman requested this item be brought forward due to members of the public being present.</p> <p>The chairman questioned the members of the public about who they had already been in touch with regarding the reopening of the public by way. The members of the public explained that they were in communication with The Ramblers Association and were being given support and advice from members of the organisation. The clerk advised that if the council wanted to support an application then they believed more research should be made into what was involved. The council resolved to instruct the clerk to write a letter to the National Trust expressing the councils initial strong support of the idea of reopening the footpath and to establish the National Trusts viewpoint on the project.</p> <p>Proposer: Cllr H Ferguson Seconded: Cllr A Stacey Votes: 8 for/ 1 abstention</p>
	2 members of the public left the meeting 20:10pm
21/046	<p>ICCM training</p> <p>Resolve to enrol the clerk on ICCM cemetery management training at the earliest time possible and to pay for annual member ship for 1 year in the first instance.</p> <p>Proposer: Cllr J Chapman Seconded: Cllr A Stacey Votes: Unanimous</p>
21/047	<p>Planters</p> <p>It was agreed that the council would accept the donation of two half barrel planters and for them to be placed next to the slate Delabole signs at either end of the village once</p>

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	<p>the clerk has confirmed the appropriate permission has been granted from the land owners. It was also resolved to request maintenance to remove planters in the village which had fallen into disrepair.</p> <p>Proposer: Cllr H Ferguson Seconded: Cllr K Cann Votes: Unanimous</p>
21/048	<p>Wild flower section</p> <p>The council discussed the planting of seeds in the park and considered the member of the public's comments regarding encouraging bees into a play area. It was discussed that planting seeds at the opposite end of the park may be a solution. The clerk to clarify who owns the land and to invite comments on the topic by writing in The Slate.</p>
21/049	<p>Donated Trees</p> <p>Cllr A Pooley and Cllr E Reynold to make contact with ex-councillor who is in possession of the the trees and discuss collection.</p>
21/050	<p>War memorial gardens maintenance and up keep.</p> <p>Resolved to instruct current contractor to maintain the war memorial gardens as per quote given. Council discussed arranging for further maintenance towards the end of October near remembrance Sunday.</p> <p>Proposer: Cllr N Hatch Seconded: Cllr A Stacey Votes: Unanimous</p>
21/051	<p>Maintenance to park equipment</p> <p>The following work to the play equipment was resolved:</p> <p>To accept quote for maintenance to slide unit, roundabout cap and swings at a total of £2979.27+VAT</p> <p>To instruct maintenance to make safe the wooden steps in the park be removal.</p> <p>To purchase gate brackets for the two self closing gates which require replacing.</p> <p>Proposer: Cllr N Hatch Seconded: Cllr A Stacey Votes: Unanimous</p>
21/052	<p>Water leak at public toilets</p> <p>Clerk is awaiting reply from Cornwall Council regarding who is responsible for the repair of the downpipe. Item differed until reply from Cornwall Council has been received.</p>
21/053	<p>Slate Plaque</p> <p><i>Resolved to accept the kind donation of slate plaque from Delabole Slate quarry with the inscription: This plaque commemorates the constitution of Delabole as a new parish of Cornwall 1st April 2021 The first Parish Council was elected 6th May 2021 To whom we serve</i></p> <p>Proposer: Cllr J Chapman Seconded: Cllr N Hatch Votes: Unanimous</p>
21/054	<p>Code of conduct training</p> <p>IT was noted that eight out of nine councillors attended code of conduct training. Additional training session will run in July for councillors who were unable to attend.</p>
21/055	<p>Footpaths</p> <p>It was noted that West Lane footpath was now passable.</p>
21/056	<p>Policies</p> <p>Resolved to adopt the policies, as listed below:</p> <ul style="list-style-type: none"> • Complaints policy • Health and Safety Policy • Freedom of information publication scheme • Delabole FOI Policy • Local Government Employers Discretions Policy <p>Proposer: Cllr J Chapman Seconded: Cllr K Cann Votes: Unanimous</p>
21/057	<p>Annual Parish Meeting</p> <p><i>It was resolved to defer the Annual Parish meeting until next year due to uncertainty of coronavirus restrictions.</i></p> <p>Proposer: Cllr A Stacey Seconded: Cllr N Hatch Votes: Unanimous</p>
21/058	<p>Speed Watching training</p> <p>The benefits of a speed watch campaign in the village were discussed. Cllr K Cann to</p>

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	research what is required to set up a speed watch group within the village and also what is required to instate another speed watch location within the village.																																																										
21/059	<p>Litter picking Members discussed the work of The Wombles (litter pickers) in the village and expressed their thanks. It was noted that volunteers who participate in litter picking on behalf of the council would be covered by insurance. A risk assessment and health and safety briefing sheet was shared with councillors. Cllr N Hatch to talk to volunteers to ensure they have seen appropriate health and safety guidance.</p>																																																										
21/060	<p>Community Network meeting representative Resolved for the clerk to share community network meeting agendas with the council so that all members may have an opportunity to attend.</p> <p><i>Proposer: Cllr N Hatch Seconded: Cllr H Ferguson Votes: Unanimous</i></p>																																																										
21/061	<p>Finance /Staffing It was noted the current balance in the bank on 31/05/2021: £125915.75</p> <p>It was noted the reconciled value of the account at 31/05/2021: £124382.11</p> <p>It was noted the income received:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Budget line</th> <th>Payment method</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>St. Teath PC reserves</td> <td>Reserves</td> <td>Cheque</td> <td>£111,980.19</td> </tr> </tbody> </table> <p>The council authorised the following payments:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Budget line</th> <th>Payment method</th> <th>Value</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>H. Hutchins V. Roots</td> <td>June Staff wages (including HMRC)</td> <td>BACS</td> <td>£1,236.00</td> <td></td> </tr> <tr> <td>Saint Johns Church</td> <td>Hall Hire (May meeting)</td> <td>Cheque 300028</td> <td>£15.00</td> <td></td> </tr> <tr> <td>Code of conduct training</td> <td>Training</td> <td>Cheque 300029</td> <td>£50.00</td> <td></td> </tr> <tr> <td>Three mobile</td> <td>Phone</td> <td>DD</td> <td>£7.86</td> <td>£1.31</td> </tr> <tr> <td>Growing Concern</td> <td>Grass Cutting</td> <td>Cheque 300026</td> <td>£1,800.00</td> <td>£300.00</td> </tr> <tr> <td>H. Hutchins (clerk) Stamps and postage</td> <td>Office</td> <td>Cheque 300020</td> <td>£12.49</td> <td></td> </tr> <tr> <td>H. Hutchins (Clerk) Plaque for cemetery.</td> <td>Burial Ground</td> <td>Cheque 300027</td> <td>£9.85</td> <td></td> </tr> <tr> <td>Western Web</td> <td>Website</td> <td>Cheque 300025</td> <td>£666.00</td> <td>£111.00</td> </tr> </tbody> </table> <p>The direct debits from the agenda were not approved due to clerk still arranging the transfer of account names from St. Teath Parish Council to Delabole Parish council.</p> <p>The amendment from last months payment schedule to include postage was noted:</p> <table border="1"> <tbody> <tr> <td>Arnold baker on Local council</td> <td>Office</td> <td>Cheque No.300021</td> <td>£123.80</td> <td>£0.80</td> </tr> </tbody> </table>	Name	Budget line	Payment method	Value	St. Teath PC reserves	Reserves	Cheque	£111,980.19	Name	Budget line	Payment method	Value	VAT	H. Hutchins V. Roots	June Staff wages (including HMRC)	BACS	£1,236.00		Saint Johns Church	Hall Hire (May meeting)	Cheque 300028	£15.00		Code of conduct training	Training	Cheque 300029	£50.00		Three mobile	Phone	DD	£7.86	£1.31	Growing Concern	Grass Cutting	Cheque 300026	£1,800.00	£300.00	H. Hutchins (clerk) Stamps and postage	Office	Cheque 300020	£12.49		H. Hutchins (Clerk) Plaque for cemetery.	Burial Ground	Cheque 300027	£9.85		Western Web	Website	Cheque 300025	£666.00	£111.00	Arnold baker on Local council	Office	Cheque No.300021	£123.80	£0.80
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	administration book				
21/062	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)				
	None				
21/063	Agenda items for next meeting				
	Extraordinary Council Meeting - <ul style="list-style-type: none"> • items relating to the cemetery. Ordinary Council meeting: <ul style="list-style-type: none"> • Donation to St. Johns church re maintenance • Defibrillator • Litter picking – Wombles • Sports Pavilion – CCTV • Dog Fouling • Zebra Crossing – Delabole 				
21/064	The meeting closed at 21:21pm				