

St Teath Parish Council

The Annual General Meeting of the St Teath Parish Council will be held on Tuesday, 8th May 2018
in the Delabole Methodist Room at 7.00pm

AGENDA & SUMMONS

Members of the Public & Press are welcome to attend.

Councillor G Ellis to sign his “declaration of acceptance of office”

1. To receive apologies for absence.
2. Declarations of interest – To receive registered and non-registered disclosable interests and non-registerable interests
3. To advise of any dispensations granted in line with The Code of Conduct.
4. Public Participation - members of the public are invited to speak on items on the agenda or raise items for future agenda. (Meeting then closes to the public).
5. Election of Chairman and Vice Chairman for the forthcoming year.
6. Election of Councillors onto Committees for the forthcoming year:-
 - o Staffing and Finance Committee – employment, contracts, budgets, precept and financial matters.
 - o Planning Committee – to consider applications and carry out site visits, as required.
 - o Open Spaces Committee – projects and maintenance of cemetery, parks, open spaces and footpaths.
 - o Policies Committee – advise and update policies and website management.
 - o Consultation and Publicity – consultations and surveys for the Council and to draft reports for publicity, social media and written publications.
7. To adopt and sign the minutes of the Full Council Meeting held on 10th April 2018
8. Clerks Report – for information only.
9. County Councillor report - Cllr D Fairman.
10. Police Report from PSCO. To agree that clarification is sought from the Police & Crime Commissioner Panel on their plans for community engagement and how they anticipate fulfilling this role.
11. Planning - To receive recommendations from the planning committee and decide on responses to Cornwall Council in respect of planning applications –
 - a) **PA18/01929 Land East of 81 Pengelly, Delabole - Construction of two No. 3 bedroom semi-detached houses.**
 - b) **PA18/02959 Helland Barton Farm, Delabole – Erection of a timber framed agricultural building for machinery in place of existing building.**
 - c) **PA18/03041 Land South of Helland Mere, Westdown Road, Delabole – Application for reserved matters following outline approval under PA16/09636 for the construction of a single residential unit (access, appearance, landscaping, layout and scale).**
 - d) **PA18/03192 Land North of Higher Hendra, St Teath – Application for outline planning with some matters reserved for the proposed construction of 2 No. detached holiday cabins (access and scale only).**
 - e) **PA18/03228 Land South of 24 Rockhead Street, Delabole – Proposed dwelling.**
 - f) **PA18/01930 St Teath Post Office, Fore Street, St Teath – Conversion of existing building into two dwellings.**

12. Play Areas – to look the costs of the play inspection and report by ROSPA compared to an alternative company.
 - a. Delabole Park –
 - Update on work completed and identify / approve future work to be done.
 - To receive recommendations from the Open Spaces Committee on the replacement play equipment.
 - Update on work to trees and replanting – to include the removal of the fir trees adjacent to the skate park site.
 - Meeting with representatives from the cricket and football clubs and letter sent concerning the fencing of the cricket pitch.
 - To remove the earth mound to enable this land to be used for recreation and new equipment.
 - Delabole skate park – update on planning etc from Cllr. G Heard.
13. Finance / Staffing:
 - a. To receive and resolve to pay accounts as circulated.
 - b. Audit of Accounts for the 2017/2018 financial year.
 - c. To consider a request from the Planet Park Residents Association to financially support the cost of providing a defibrillator for the residents of the park and Westdown Road – letter received.
14. Correspondence - To receive correspondence list - for information only.
15. Footpaths – to report damage being caused to a path by horse riders. Resident’s concerns about the obstruction of the historic path leading from Helland Barton towards St Teath.
16. To consider the provision of a bus shelter in the area of Planet Park, Delabole.
17. Purchasing of a second rubbish bin for Delabole cemetery (application for funding from the Cornwall Council Community Chest Fund)
18. To agree that the spare dog bin be placed at the bottom of Vell Lane and added to the Biffa contract for emptying.
19. Parish Council Vacancy – Delabole Ward – vacancy advertised by Cornwall Council.
20. To resolve to purchase new parish notice boards for St Teath and Delabole.
21. To arrange dates for Committee Meetings:
 - Staffing and Finance Committee - To receive information on the work place pension schemes; staff salary reviews and the parish clerks performance review. (This meeting will be moved into a closed session should discussions lead to the disclosure of confidential information).
 - Open Spaces Committee – to include servicing costs for the Wallgate machines in the public toilets; the work required to the bus shelter at Medrose, Delabole. Update of repairs to Delabole clock. Work required to parish seats. Planting licence for Slate Close.
22. Traffic exceeding the speed limit through Delabole village and the police response to providing cameras.
23. To consider producing a Parish Emergency Plan as suggested by Cllr D Fairman- information provided.
24. Neighbourhood Plan and whether or not a plan would benefit the parish and options available- update.
25. To resolve to erect a 100th anniversary plaque to mark the end of the war and discuss any plans being made by the Delabole Royal British Legion.
26. Items for next agenda – to advise of items for discussion at next meeting – for information only.
27. To advise of date of next Full Council meeting – Tuesday, 12th June 2018 in Delabole.
28. To date of the Annual Parish Meeting - Tuesday, 22nd May 2018 at Delabole.
29. To close the Meeting.

Signed:

Jenny Hoskin- Parish Clerk

Email: clerk@stteathparishcouncil.org - Telephone: 01208 72789

30th April 2018

