

## St Teath Parish Council

### Minutes of the Meeting of St Teath Parish Council held on Tuesday, 4<sup>th</sup> June 2019 in the Community Rooms, St Teath at 7.00pm.

**Present:** Cllrs. T Kingdon, G Heard, P Homans, L Rose, J Richards, A Stacey, G Ellis, W Kitto, R Lyle, N Turner, D French. Cllr C Keat arrived at (7.12pm).

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cllr D Fairman (Cornwall Council)  
Eighteen members of the public.

Cllr T Kingdon chaired the meeting up to Item 5.

Prior to the start of the meeting it was announced that Item 4 was being deferred.

Item No		Action by
1	<b>To receive apologies for absence.</b> There were no apologies for absence.	
2	<b>Declarations of Interest – To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00</b> None declared at this stage of the meeting.	
3	<b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas (Meeting then closes to the public).</b> Cllr T Kingdon invited the members of the public to address the council, if they so wished. Parishioners commented on the proposed Wainhomes development at Delabole, developments in general and questioned why a Neighbourhood Plan was not in place. Other matters included discussion about the fencing around the cricket wicket (rope not fencing) Documents had been sent to Cllr T Kingdon to support the cricket clubs appeal to keep the fencing in place. A petition was passed to the Parish Council. Mr Gardiner requested an amendment to the minutes of the May meeting and expressed his comments on developments including the proposed Wainhomes site. The question was asked about the parish council notice boards and why the small board at Medrose was no longer being used.  Cllr L Rose notified the public that in relation to the Wainhomes site and other such developments the Parish Council had no official position until a formal planning application had been received. The Parish Council could not pre-empt and were unable to comment until formal applications had been received. This was reiterated by Cllr T Kingdon.	
4	<b>At this point of the meeting Cllr G Heard will address the Council.</b> Item deferred.	
5	<b>Election of Chairman and Vice Chairman for the forthcoming year.</b> Cllr T Kingdon announced that she was standing down from the Chairman's position and would not be a candidate for the role in 2019/2020. Cllr Kindgon thanked the Council for their work and support during her time in office. Cllr R	

	<p>Lyle thanked Cllr T Kingdon for her work as Chairman and leading the Parish Council for the past two years.</p> <p>A paper vote was then held for the election of officers.</p> <p><b>Chairman</b> – It was proposed by Cllr D French, seconded by Cllr N Turner and supported by the majority of eight that Cllr R Lyle be elected Chairman for the forthcoming year.</p> <p>The proposal by Cllr P Homans, seconded by Cllr L Rose that Cllr G Heard be elected Chairman received four votes.</p> <p><b>Vice Chairman</b> - It was proposed by Cllr P Homans that Cllr G Heard be elected as Vice Chairman, this was seconded by Cllr L Rose and received five votes.</p> <p>It was proposed by Cllr W Kitto, seconded by Cllr G Ellis and approved by the majority of seven votes that Cllr T Kingdon be elected as Vice Chairman.</p> <p>Result :-  Chairman – Cllr R Lyle  Vice Chairman – Cllr T Kingdon</p> <p>Cllr R Lyle thanked Cllr G Heard for being Vice Chairman over the past two years and conducting the business meetings when the Chairman was absent.</p>	
<b>6</b>	<p><b>To adopt and sign the minutes of the Full Council Meeting held on the 9<sup>th</sup> May 2019.</b> It was proposed by Cllr T Kingdon, seconded by Cllr N Turner and agreed by the majority that the amendment presented by Mr Gardiner (member of the public) be accepted.</p> <p>The minutes of the meeting held on the 9<sup>th</sup> May 2019 were approved and signed by the Chairman following an amendment to Item 3. Proposed Cllr R Lyle, seconded Cllr N Turner and agreed by the majority.</p> <p>Councillors not present at the meeting were unable to vote.</p>	
<b>7</b>	<p><b>Clerks Report – for information only.</b> Councillors noted the Clerks report.</p>	
<b>8</b>	<p><b>County Councillor Report – Cllr D Fairman.</b> Cllr Fairman spoke about Ocean Housing submitting a pre-application with the planning department for a 100% affordable housing site on land adjacent to Tethadene, St Teath, quoting the housing need in the parish. Ocean Housing were to hold a community engagement event at St Teath on 3<sup>rd</sup> July 2019 from 3pm-7pm.</p> <p>Cllr D Fairman stated the proposed Wainhomes development at Delabole needed community support for plans to proceed; stating that aspects of the Cornwall Local Plan protected rural sites. Cllr D Fairman encouraged everyone to submit their comments if and when an official planning application was submitted.</p> <p>Cllr Fairman felt that a Neighbourhood Plan would facilitate planning sites. It was stated by the Clerk that affordable housing sites could be built outside a defined development boundary. It was noted that a Neighbourhood Plan could be developed by a steering group with representatives from the Parish Council.</p> <p>Cllr D Fairman announced the date of the next Camelford Community Network Meeting being held at the Poldark Inn, Delabole on the 11<sup>th</sup> June 2019 at 6.30pm.</p> <p>Cllr Fairman had met with the police neighbourhood beat officer based in Camelford and hoped he would be able to attend a future parish council meeting.</p>	

	<p>The post office at Delabole was to close on the 16<sup>th</sup> August unless an alternative venue could be found. It was noted that the post offices at Camelford and Boscastle were also closing.</p> <p>Cllr Fairman left at 7.55pm to attend the meeting of St Breward Parish Council.</p>	
9	<p><b>Planning – to receive recommendations from the planning committee and decide on responses to Cornwall Council in respect of planning applications. To consider any applications received between the publication of the agenda and the meeting.</b></p> <p>a) <b>PA19/04185 Mrs Sara Crane, Groville Farm, Trewalder Road, Delabole – Certificate of lawfulness for the continued occupation of dwelling without compliance with condition 1 (Agricultural Occupancy) of planning application No. CM/48/60.</b> Agreed to make “no comment”, proposed Cllr P Homans, seconded Cllr L Rose and unanimously agreed.</p> <p>b) <b>PA19/04376 Mr J Squires, The Cob, Treligga, Delabole – Remodelling of dwelling, demolition of previous lean to extensions and construction of new extension and associated works (resubmission of PA18/08136).</b> Agreed to make “no comment”, proposed Cllr P Homans, seconded Cllr J Richards and unanimously agreed.</p> <p>c) <b>PA19/04274 Mr &amp; Mrs Wilkinson, Lanagan House, road from Trevelley Lane to Newhall green, Delabole – Proposed garage to front of dwelling.</b> Support, proposed Cllr P Homans, seconded Cllr L Rose and unanimously agreed.</p> <p>d) <b>PA19/0440 Mr &amp; Mrs J &amp; V Cleave, land East of Trewennan Hill, St Teath – Prpoosed soak away system to support 4 dwellings.</b> Agreed to make “no comment” proposed Cllr P Homans, seconded Cllr L Rose and unanimously agreed.</p>	
10	<p><b>Play Areas:-</b></p> <ul style="list-style-type: none"> <li>○ <b>Delabole Park – to report on matters requiring attention.</b> No matters reported.</li> <li>○ <b>To agree that the Open Spaces Committee review the ROSPA reports – report on inspections, identify any work required and authorise this to be done for the Delabole Park, St Teath Play Area and St Teath Village Green.</b> Members of the Open Spaces Committee will look at the reports and identify any work required.</li> <li>○ <b>To receive and accept quotations for the repair to the rubber surfacing in Delabole Park and authorise that the work is completed.</b> The quote from Schoolscapes was presented by Cllr P Homans. It was noted that Wickstead Leisure declined to quote and the Outdoor Play People were unable to submit a price at the time of asking. Cllr J Richards suggested that the quote be withheld to see if other companies were available to submit a price. This was reiterated by Cllr D French. Following a discussion it was proposed by Cllr P Homans, seconded by Cllr G Heard and agreed by the majority of ten (with one against and one abstention) that the quote from Schoolscapes be accepted and they be instructed to carry out the work.</li> </ul>	Clerk

11	<p><b>Having received the required number of requests from Councillors the following item has been put back on the agenda regarding the Delabole Cricket Club.</b></p> <ul style="list-style-type: none"> <li>○ <b>To resolve by a majority vote to rescind the previous motion that the Delabole Cricket Club is instructed to remove the fencing around the wicket in the park and the matter is tabled for discussion at tonight's meeting.</b> It was proposed by Cllr T Kingdon, seconded by Cllr G Ellis and agreed by the majority of ten that the previous motion be rescinded. Cllrs P Homans and G Heard abstained.</li>   <li>○ <b>To resolve by a majority vote that the fencing around the cricket wicket in Delabole Park be removed or to allow the cricket club to erect the fence with conditions that include:-</b>  Cllr L Rose reminded the council that they were referring to posts and rope when discussing the fencing around the cricket square.  Cllr T Kingdon led this agenda item stating that she had received and circulated various documents from the Cricket Club and invited Councillors to ask any questions before the matter proceeded.  The Clerk advised the Council that this was an opportunity for the Parish Council to manage this matter and prevent any issues for the existing and future Councillors and Clerks.  Cllr N Turner , seconded by Cllr J Richards and agreed by the majority of ten that the fencing remains on site. Cllr P Homans and G Heard abstained.</li> </ul> <ol style="list-style-type: none"> <li>1. <b>They apply each year for the fencing to be erected.</b> It was proposed by Cllr T Kingdon, seconded by Cllr N Turner and unanimously agreed this condition was not required.</li> <li>2. <b>The fencing materials are agreed by the Parish Council.</b> It was proposed by Cllr N Turner, seconded by Cllr T Kingdon and unanimously agreed this condition was not required.</li> <li>3. <b>They provide adequate insurance and public liability whilst the fence is in place.</b> It was proposed by Cllr N Turner, seconded by Cllr G Ellis and unanimously agreed that this condition was not required. It was noted the club renewed their insurance annually but were not sending a copy of this document to the Parish Clerk as confirmation.</li> <li>4. <b>A risk assessment is provided.</b> It was proposed by Cllr N Turner, seconded by Cllr G Ellis and unanimously agreed that any risk assessments (if written) were not required by the Parish Council.</li> <li>5. <b>The fence is inspected weekly and reports submitted to the Parish Clerk.</b> It was proposed by Cllr N Turner, seconded by Cllr G Ellis and unanimously agreed that this condition was not required.</li> </ol> <p><b>To note - the park is an open recreational space for all to enjoy and should anyone wish to use the area of the park covering the wicket they are quite within their rights to do so.</b> Noted.</p> <p>The Clerk felt that the Council, as the local authority and custodians of the park were incorrect in not managing this matter as advised by CALC.</p>	
12	<p><b>Finance / Staffing:</b></p> <ol style="list-style-type: none"> <li>a) <b>To receive and resolve to pay accounts as circulated.</b> Cllrs. T Kingdon and R Lyle had verified the accounts prior to the meeting. It was proposed by Cllr T Kingdon, seconded by Cllr N Turner and unanimously agreed the</li> </ol>	

	<p>accounts be paid.</p> <p><b>b) To resolve to pay the annual maintenance charge for the defibrillator at Delabole.</b> It was proposed by Cllr N Turner, seconded by Cllr G Ellis and unanimously agreed the annual maintenance be paid in 2019.</p>	
<b>13</b>	<b>Correspondence – to receive correspondence list – for information only.</b> Noted and available to Councillors.	
<b>14</b>	<p><b>Footpaths –</b></p> <p><b>a) To receive information on any unrecorded paths within the parish and resolve whether or not to register these by the deadline in 2020.</b> Cllr N Turner offered to speak to Cormac in relation to the area at Grove Street and the future maintenance of this road that accessed the fire station. The responsibility for the section of road at Rendle Street was also questioned.</p> <p><b>b) Inspection of footpaths and identify work required.</b> Cllr D French had inspected the path at Treroosal Farm stating the top section needed clearing as soon as possible. It was noted that a landowner had highlighted the amount of dog faeces being left on his land and not being removed by animal owners.</p>	NT
<b>15</b>	<b>Delabole Cemetery – to open quotations to extend the path and appoint a contractor.</b> Item deferred until the next meeting.	
<b>16</b>	<b>To receive reports from Committees on matters significant for this meeting.</b> No matters reported.	
<b>17</b>	<p><b>To arrange dates for Committee Meetings, if required.</b></p> <ul style="list-style-type: none"> <li>○ Finance &amp; Staffing Committee – to be arranged on completion of the audit.</li> <li>○ Open Spaces Committee - prior to the next full council meeting at 6.00pm. Cllr J Richards offered to join this committee.</li> </ul>	
<b>18</b>	<p><b>Items for the next agenda – to advise of items for discussion at the next meeting – for information only.</b></p> <ul style="list-style-type: none"> <li>○ Grove Street and Rendle Street to be an agenda item once the status of the road had been clarified.</li> <li>○ Cllr A Stacey asked for clarification as to why the last meeting date had been changed and this was confirmed by Cllr T Kingdon.</li> <li>○ Cllr C Keat requested that the accounts and bank balances be emailed to Councillors.</li> <li>○ The question was asked – Should the parish council deal with public consultation events on new developments. This was not within the parish councils remit and any developer would be encouraged to hold such an event.</li> <li>○ Cllr C Keat will update information on the parish council’s website.</li> <li>○ The notice boards to be placed on the agenda for the next meeting.</li> <li>○ Neighbourhood Plan to be placed on the agenda for the next meeting.</li> </ul>	
<b>19</b>	<b>To advise of the date of the next Full Council Meeting - Tuesday, 2<sup>nd</sup> July 2019</b>	

<b>20</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 8.40pm.	
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Dated: 2<sup>nd</sup> July 2019

Signed: