

St Teath Parish Council

Minutes of the St Teath Parish Council Open Spaces Committee Meeting held on Tuesday, 5th February 2019 in the St Teath Community Room at 7.00pm

Present. Cllrs. W Kitto (Committee Chairman), R Lyle, G Heard, P Homans.

Also attending. Mrs J Hoskin (Parish Clerk)
Cllr. T Kingdon (non- committee member and Parish Council Chairman).

Item No.		Action by
1	Apologies for absence were received from Cllr. D French and G Ellis.	
2	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None declared at this stage of the meeting.	
3	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public). There were no members of the public present.	
4	Inspection of Play Areas – reports. Cllr P Homans offered to continue with the inspections at Delabole park. Cllr W Kitto will carry out inspections for St Teath.	PH/WK
5	Report from Cllr W Kitto on updating / renewing the lease agreements with the Delabole Football and Cricket Clubs. Cllr W Kitto reported that discussions were ongoing. Cllr G Heard felt that a five years lease was sufficient although this was debated given the commitment the clubs needing to apply for any grant funding and maybe a 25 year term was needed. It was noted that concerns were still being raised about the fencing of the cricket pitch. The committee were happy for Cllr W Kitto to continue negotiations, informing Councillors of any meetings and progress. The Clerk reported that she had spoken to a member of the football club in relation to bottles and rubbish being left on the pitch after matches.	WK
6	Contract work for 2019/2020 – Grass cutting /maintenance and Footpaths. To recommend that the contracts be offered to the existing contractors or re-advertised. It was proposed that the grass cutting and maintenance contractor Growing Concerns continue for another year. Proposed Cllr R Lyle, seconded Cllr P Homans and unanimously agreed. It was agreed to terminate the Footpath work with the existing contractor and invite Growing Concerns to submit a price for this contract. Proposed Cllr W Kitto, seconded Cllr R Lyle and unanimously agreed. It was proposed by Cllr G Heard, seconded by Cllr W Kitto and unanimously agreed that the weed spraying contract also be offered to Growing Concern.	Clerk Clerk
7	Maintenance of the War Memorial Garden at Delabole and to resolve whether or not to add this work to the grass cutting / maintenance contract or instruct work to be carried out on an as and when basis. The Committee resolved that any work	

	be carried out on an as and when basis, instructing Growing Concern to complete any jobs on the agreed hourly rate. The contractor had offered to carry out any planting if the Parish Council purchased the plants.	
8	Specification for the work required to extend the path at Delabole Cemetery and select contractors to quote. Cllr. W Kitto notified the meeting that the specification had been completed and three contractors had been invited to quote for the work. One had declined. The prices should be returned by the Council meeting, next week.	Clerk / WK
9	To resolve to establish the status of the path from Delmere to Helland Barton. Cllrs. W Kitto and R Lyle will walk the route on Friday, 8 th February 2019, weather permitting.	
10	To confirm the work required to repair the damage caused to the recently replaced bus shelter roof at St Teath. Cllr W Kitto had asked the contractor who replaced the roof to return and repair the damage to the corner section.	
11	To recommend a company to carry out any future maintenance work on the Millennium Clock at Delabole. It was proposed by Cllr W Kitto, seconded by Cllr P Homans and unanimously agreed that Smiths of Derby be appointed to service and maintain the clock that would enable a specialised company to carry out the work.	Clerk
12	New Notice Boards – to discuss the options available, designs and costs. Having looked at various products the committee agreed to recommend that two new boards of a recycled plastic material be purchased. One wall mounted for St Teath at approx.. £880.00 and once freestanding from Delabole for approx.. £ 1050.00. Proposed Cllr R Lyle. Seconded Cllr P Homans and unanimously agreed. The Clerk will enquire with another company to see if they produced a similar product so costs could be compared.	Clerk
13	To close the Meeting. There being no further business the meeting closed at 7.50pm.	

12th February 2019

Signed: