Delabole Parish Council
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Minutes – Tuesday, October 13. 2026
Delabole Fire Station

26/211 **Councillors present**
Cllrs H Ferguson (chair); A Pengelly; A Pooley; P Homans; J Chapman and A Stacey. Also in attendance: Cllr D Garrigan; S Cleave, clerk and three members of the public.

26/212 **Apologies for absence**
Cllr Cann – working.
Also not present: Cllr B Gardiner.

A minute's silence was held following the death of Cllr John Richards. Councillors extended their sympathies to his family.

26/213 **Declaration of Interests**
None.

26/214 **To receive and approve minutes of the last meeting**
Councillors approved the minutes from the Ordinary Meeting held on September 8, 2026.
Proposed: P Homans **Seconded: A Pengelly** **Votes: Unanimous**

26/215 **Public participation (15 minutes allowed for this)**
A resident asked the council for help in getting a disabled parking space outside his property. He had tried in the past and but did not hear back. His family member is unable to walk and uses a wheelchair.
Another resident spoke about her property which is suffering from water damage and asked for the council's help to sort.

26/216 **Cornwall Councillor report**
Cllr Garrigan said he attended a site meeting at the Trethern junction with the Highways Manager and the NFU. It was noted that the bushes/hedgerow has moved over the years, so the first action will be to cut the bushes back. It will then be reassessed. The work may have to be done under a CHIP (Community Highways Improvement Programme). Work has been carried out on Rendle Street car park, although Cllr Garrigan said it was not to a high standard. He has advised residents to contact him at the first sign of breaking up. In addition, he asked for any incidents of anti-social behaviour in Rendle Street to also be reported to him, and this will be dealt with. There is a new water testing regime to check water quality. The bacterial testing produces results in 15 minutes and these will be published.

26/217 **Clerk's report**
The clerk's report was noted.

26/218 **Consideration of planning applications**
PA26/06956 - Non material amendments in relation to decision notice PA25/02942 dated 27.06.2025 Land at Tregragon Farm, Delabole.
Councillors raised no objections to the plans.
Proposed: P Homans **Seconded: A Pengelly** **Votes: Unanimous**

b. To consider any other consultations received since publication of the agenda.
None.

c. To note planning application decisions / information
The following notice was noted:
PA26/06520 Prior notification for proposed temporary recreational campsite 2027 (60 days) for up to 50 pitches. Blackthorn, Vell Lane, Delabole.
ADVICE GIVEN
Councillors raised concern as why the information was not on the planning portal. They felt 50 pitches could mean 50 more vehicles going up and down the single lane track. The clerk will enquire with Cornwall Council.

26/219 Correspondence
The following correspondence was noted: Trewalder Road closure (November 12 to 13 8am to 6pm); Camel Valley CAP draft action notes; Boscastle community resilience emergency preparedness open day information; Scoping consultation for the Local Plan; Rural and Coastal CRCC newsletter; Forest for Cornwall autumn update; Affordable Housing newsletter.

26/220 St Teath junction concerns
Councillors discussed submitting a Community Highways Improvement Programme (CHIP) application following discussion at the September meeting. Cllr Garrigan advised that it would need to be assessed, but things can be done. The clerk will speak with Oliver Jones to seek advice and see if a design can be made. It will then be brought back to the council.
Proposed: A Stacey Seconded: P Homans Votes: Unanimous

26/221 Quarry footpaths
It was resolved that the clerk will write to the Quarry following concerns raised about Japanese Knotweed.
Proposed: A Pooley Seconded: A Pengelly Votes: Unanimous

26/222 Electric scooters
Cllr Homans said when he was entering the village at 20mph, a youngster was riding an electric scooter, wearing a balaclava. Cllr Homans sounded his horn and got a rude sign in response. It was suggested that people contact the police if they see similar incidents. The clerk will also submit something for the Slate.

26/223 Speeding outside school
Cllr Homans said he recently witnessed a tractor going past the school at 40mph-plus when children were there. He said the village needs build outs either side of the school. Cllr Garrigan said the 'school figures' had been delivered to the school, the clerk will ask if these could be put up.

26/224 Letter from St Teath Parish Council
The council received a letter from St Teath Parish Council regarding responsibility for land parcels. Cllr Pooley said everything should have been dealt with before the parish council was formed. He said minutes showed that he raised the matter at a St Teath meeting before the split, and he was told everything was being dealt with. The clerk will seek advice from CALC before the council goes back to St Teath.

26/225 Toilets
The clerk gave councillors an update of what had been done to clear the drains at the toilets. It was recommended that an imaging camera be used to further investigate the blockage. Councillors proposed that this is done.
Proposed: P Homans Seconded: A Pooley Votes: Unanimous

26/226 **Rendle Street footpath works**
Councillors received one quote and resolved for the clerk to seek a couple other quotes.
Proposed: P Homans **Seconded: A Pengelly** **Votes: Unanimous**

26/227 **Emergency Plan working group**
Cllr Pooley and Cllr Cann volunteered to sit on an Emergency Plan working group. The clerk will advertise the group in the Slate to see if there are any residents who would like to join.

26/228 **Allotments**
Cllr Pooley said he visited the allotments and there was a lot of plastic on the ground. Another builder visited with him but would not give a quote until he knew who was responsible. Cllr Ferguson said some of the plastic is designed to let water through. The clerk will seek clarification from Cornwall Council before the council proceeds.

26/229 **Report from CALC annual conference**
The clerk recently attended the CALC conference and gave a report to councillors.

26/230 **Sewage**
Cllr Pooley said there was sewage at Trebarwith today and suggested the council writes another email to South West Water.
Proposed: A Pooley **Seconded: P Homans** **Votes: Unanimous**

26/231 **Planet Park bus shelter**
Following discussions on the future maintenance of the bus shelter, councillors volunteered to clean it when needed.

26/232 **Disabled parking space**
Following the information given to the council in the public participation section of the meeting, it was resolved to write to Cornwall Council to request a disabled parking space on the High Street.
Proposed: A Stacey **Seconded: J Chapman** **Votes: Unanimous**

26/233 **Parish council logo competition**
It was resolved to contact the school and re-print in the Slate, offering an art themed prize from the chairman's allowance for the winner.
Proposed: P Homans **Seconded: A Pooley** **Votes: Unanimous**

26/234 **Records Management Policy**
Councillors resolved to adopt this policy
Proposed: J Chapman **Seconded: A Stacey** **Votes: Unanimous**

26/235 **Dignity at Work Policy**
Councillors resolved to adopt this policy
Proposed: J Chapman **Seconded: A Stacey** **Votes: Unanimous**

26/236 **Lone Workers Policy**
Councillors resolved to adopt this policy
Proposed: J Chapman **Seconded: A Stacey** **Votes: Unanimous**

26/237 **Grants Policy**
Councillors resolved to adopt this policy
Proposed: J Chapman **Seconded: A Stacey** **Votes: Unanimous**

26/238 **Memorial request**
Councillors approved a memorial request – Cowling.
Proposed: A Pooley **Seconded: A Pengelly** **Votes: Unanimous**

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26/239 **Finance**

a. Balances of accounts as accurate for October 5, 2026.

Current account **£35,818.51**
Reserves account **£74,490,41**

b. Income received:

Name Budget line	Payment method	Value
Arthur Bryant – Hill	BACS	£ 80.00
Devon & Cornwall Police – CCTV grant	BACS	£5,000.00
Reserve account interest	BACS	£ 393.83

c. Payments:

Budget line	**Payment – October**	**Total**
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (September) and Nest Pension.	As per contract
Office	Clerk mileage	£ 18.72
Grass cutting, weed spraying & footpaths	Growing Concern	£800.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£155.33
Maintenance, utilities & supplies	Suez – cemetery bin	£100.55
Office	3 mobile phone	£5.89
Office	Black printer ink	£49.14
Grants	Cornwall Air Ambulance (as approved at the September meeting)	£250.00
Grants	Delabole Slate Committee (as approved at the September meeting)	£200.00
Maintenance, utilities & supplies	Source for Business – water toilets	£72.00
Maintenance, utilities & supplies	British Gas – electricity toilets	£43.96
Office	A4 paper	£24.44
Bank	Unity Trust service charge	£7.00
Training	ICCM – Management of memorials workshop	£210.00
Maintenance, utilities & supplies	The Cumbria Clock Company – agreed work on village clock.	£1,710.00

Councillors approved the payments and accounts.
Proposed: P Homans **Seconded: A Stacey** **Votes: Unanimous**

26/240 **Agenda items for next meeting – November 10, 2026 – Delabole Methodist Chapel.**
Bench repairs.

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