

Ordinary Meeting of the Council – Tuesday, October 13, 2026 at 7pm
Location: Delabole Fire Station

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, October 13, 2026 at Delabole Fire Station.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 26/211 Councillors present**
To note councillors present.
- 26/212 Apologies for absence**
To receive apologies for absence with reasons.
- 26/213 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 26/214 To receive and approve minutes of the last meeting**
Councillors to receive and approve minutes from the Ordinary Meeting on September 8, 2026.
- 26/215 Public participation (15 minutes allowed for this)**
To note views shared and questions posed to the parish council on issues on this agenda only.
- 26/216 Cornwall Councillor report**
To note any updates from Cornwall Councillor David Garrigan.
- 26/217 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 26/218 Consideration of planning applications**
PA26/06956 - Non material amendments in relation to decision notice PA25/02942 dated 27.06.2025 Land at Tregragon Farm, Delabole.
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions / information**
PA26/06520 Prior notification for proposed temporary recreational campsite 2027 (60 days) for up to 50 pitches. Blackthorn, Vell Lane, Delabole.

ADVICE GIVEN

- 26/219 Correspondence**
To note the following correspondence: Trewalder Road closure (November 12 to 13 8am to 6pm); Camel Valley CAP draft action notes; Boscastle community resilience emergency preparedness open day information; Scoping consultation for the Local Plan; Rural and Coastal CRCC newsletter; Forest for Cornwall autumn update; Affordable Housing newsletter.
- 26/220 St Teath junction concerns**
To resolve to submit a Community Highways Improvement Programme (CHIP) application following discussion at the September meeting.
- 26/221 Quarry footpaths**
To resolve to write to the Quarry following concerns raised about Japanese Knotweed.
- 26/222 Electric scooters**
To discuss the use of electric scooters (Cllr Homans).
- 26/223 Speeding outside school**
To resolve to write to Cornwall Council regarding build outs outside the school (Cllr Homans).
- 26/224 Letter from St Teath Parish Council**
To receive a letter regarding responsibility for land parcels.
- 26/225 Toilets**
To receive an update and to consider using camera imaging to further explore the problem with the drains.
- 26/226 Rendle Street footpath works**
To receive quote from Growing Concern for agreed works.
- 26/227 Emergency Plan working group**
To receive update and to formulate a working group to take the plan forward.
- 26/228 Allotments**
To discuss issue with drainage and lease with Cornwall Council.
- 26/229 Report from CALC annual conference**
To receive report from the clerk.
- 26/230 Sewage**
To discuss any updates (Cllr Pooley).
- 26/231 Planet Park bus shelter**
To discuss future maintenance of the bus shelter.
- 26/232 Disabled parking space**
To receive correspondence and to resolve to write to Cornwall Council to request a disabled parking space.
- 26/233 Parish council logo competition**
To consider offering a prize for the best entry from the chair's allowance.
- 26/234 Records Management Policy**
To receive and adopt.
- 26/235 Dignity at Work Policy**
To receive and adopt.

26/236 Lone Workers Policy
To receive and adopt.

26/237 Grants Policy
To receive and adopt.

26/238 Memorial request
To approve memorial request – Cowling.

26/239 Finance
a. To **note** the balances of accounts as accurate for October 5, 2026.
Current account **£35,818.51**
Reserves account **£74,490.41**

b. To **note** the income received.

Name	Budget line	Payment method	Value
Arthur Bryant – Hill		BACS	£ 80.00
Devon & Cornwall Police – CCTV grant		BACS	£5,000.00
Reserve account interest		BACS	£ 393.83

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – October	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (September) and Nest Pension.	As per contract
Office	Clerk mileage	£ 18.72
Grass cutting, weed spraying & footpaths	Growing Concern	£800.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£100.55
Office	3 mobile phone	£5.89
Office	Black printer ink	£49.14
Grants	Cornwall Air Ambulance (as approved at the September meeting)	£250.00
Grants	Delabole Slate Committee (as approved at the September meeting)	£200.00
Maintenance, utilities & supplies	Source for Business – water toilets	£TBC
Maintenance, utilities & supplies	British Gas – electricity toilets	£43.96
Office	A4 paper	£24.44
Bank	Unity Trust service charge	£7.00
Training	ICCM – Management of memorials workshop	£210.00
Maintenance, utilities & supplies	The Cumbria Clock Company – agreed work on village clock.	£1,710.00

26/240 Agenda items for next meeting – November 10, 2026 – Delabole Methodist Chapel.
To suggest items to be added to future agendas.