

**Annual Meeting of the Council – Tuesday, May 12, 2026 at 7pm
Location: St John’s Church, Delabole**

TO MEMBERS OF THE COUNCIL: H Ferguson, K Cann, J Chapman, A Pooley, A Stacey, A Pengelly, R Gardiner, P Homans and J Richards.

Dear Members,

I hereby give you notice that the Annual Meeting of Delabole Parish Council will be held on **Tuesday, May 12, 2026 at St John’s Church, Delabole.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 26/102 Election of chairman**
To elect a chairman for 2026/7.
- 26/103 Election of vice chairman**
To elect a vice chairman for 2026/7
- 26/104 To elect committee members and working group members.**
For the year 2026/7 – finance committee; planning working group; playing field working group; cemetery working group; Community Area Partnership representative; Neighbourhood Priorities Statement working group and footpath representative/s.
- 26/105 Councillors present**
To note councillors present.
- 26/106 Apologies for absence**
To receive apologies for absence with reasons.
- 26/107 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 26/108 To receive and approve minutes of the last meeting**
Councillors to receive and approve minutes from the Ordinary meeting on April 14, 2026 and from the Extra Ordinary meeting held on April 27, 2026.
- 26/109 Public participation (15 minutes allowed for this)**
To note views shared and questions posed to the parish council on issues on this agenda only.
- 26/110 County Councillor report**

To note any updates from County Councillor David Garrigan.

- 26/111 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 26/112 Consideration of planning applications**
PA26/01068 – Local Development Order – Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation. River Camel Catchment Area.

PA26/02753 – Works to trees in a Conservation Area (TCA) works include pollard/coppice 4 Alders and 1 Curly Hazel that has rotten base and has begun to crack again. Court Farm, Treligga (as this application is for works to trees in a Conservation Area, it will be decided under delegated authority – no parish council comments required).
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**
None.
- 26/113 Correspondence**
Neighbourhood Priorities Statement meeting information; glyphosate usage information from CALC; road closure information – Pengelly and Penmead Road on May 16; Public realm / weed treatment letter update; Planning News for Local Councils and Agents.
- 26/114 Standing Orders**
To review Standing Orders.
- 26/115 Financial Regulations**
To review Financial Regulations.
- 26/116 Policies**
To review council policies – Grant application Policy; ICO Publication Scheme; Health and Safety Policy; Communications Policy; Freedom of Information Policy; Unreasonable, Persistent and / or Vexatious Complainants Policy; Complaints Policy; CCTV Policy; and Privacy Policy.
- 26/117 ROSPA inspection report – playing fields**
To receive the 2026 report on the playing fields and to discuss actions needed.
- 26/118 Play equipment**
To confirm additions and cost of new playing field equipment.
- 26/119 Toilet roll holders**
To resolve to purchase new toilet roll holders for the public toilets.
- 26/120 Helland wind turbine meeting**
To receive a report of the meeting.
- 26/121 Speeding near the primary school**
To discuss response from Cornwall Highways.
- 26/122 Rendle Street car park**
To receive an update.
- 26/123 Playing field entrance**
To receive an update,

26/124

Finance

a. To **note** the balances of accounts as accurate for May 6, 2026.

Current account

£ 18,760.53

Reserves account

£120,000.00

b. To **note** the income received.

Name	Budget line	Payment method	Value
Cornall Council – First half of precept		BACS	£32,500

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – May	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (April) and Nest Pension.	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern	£1,600
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£TBC
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Source for Business – water cemetery	£TBC
Maintenance, utilities & supplies	Source for Business – water toilets	£TBC
Maintenance, utilities & supplies	British Gas – electricity toilets (April 2 to May 1)	£54.84
Office	Microsoft subscription	£84.99
Maintenance, utilities & supplies	ROSPA annual play area inspection	£147.60
Bank	Unity Trust service charge	£7.00
Hall hire	St John's Church, Delabole – room hire (April 27 and May 12)	£6.00
Office	Stinkyink printer ink	£105.78
Subs	ICO – Data Protection fee	£47.00
Office	New financial year stationery	£18.65

26/125

Agenda items for next meeting – June 9, 2026 – Delabole Fire Station at 7pm.

To discuss items to be added to future agendas.