

MINUTES – Ordinary Meeting **Tuesday, November 11, 2025**

- 25/258 Councillors present**
Cllrs H Ferguson (chair); K Cann (vice chair); A Stacey; P Homans; R Gardiner; J Chapman; A Pooley and A Pengelly. Also in attendance: Cllr Da Garrigan; S Cleave, clerk and one member of the public.
- 25/259 Apologies for absence**
Cllr Richards – unwell.
- 25/260 Declaration of Interests**
None.
- 25/261 To receive and approve minutes of the last meeting**
Councillors approved the minutes of the Ordinary meeting held on October 14, 2025.
Proposed: K Cann Seconded: A Pooley Votes: Unanimous
- 25/262 To note minutes of the Finance Committee meeting**
Councillors noted the minutes of the Finance Committee meeting on November 5, 2025.
- 25/263 Public participation (15 minutes allowed for this)**
One member of the public raised concern over the tree opposite Water Lane. On the congestion scheme plans, it says the tree will be pruned where they are extending the footway and putting in three parking bays. However, he said one of the workmen said the tree may need to be removed. The resident said if the tree was removed, he would lose some privacy. The clerk will write to the Cornwall Council team to ask what their intention is, and highlight that we do not want to lose any trees.
- 25/264 County Councillor report - Cllr David Garrigan**
Cllr Garrigan will update throughout the meeting.
- 25/265 Clerk's report**
The clerk's report was noted. She will contact members of the playing field working group to arrange dates members are available to meet with play equipment companies for an on-site consultation.
- 25/266 Consideration of planning applications**
PA25/07555 – Erection of a single storey outbuilding (double garage with storage room). St Anthony's Cottage, Poldark Road. Delabole.
Councillors raised no objection to the plans.
Proposed: P Homans Seconded: K Cann Votes: Seven in favour, one abstention

PA25/07891 – Works to trees in a Conservation Area to remove lowest heavy limb from Willows (G1) and then reduce remaining crown to shape and stabilise trees. Remove three lower branches from Sycamore (T1). Thin crown by approximately 20% and remove dead wood of Willow (T2). Treligga Farm, Treligga (as application is for works to trees in a Conservation Area, it will be decided under delegated authority – no requirement for parish council comments) – noted by councillors.

PA25/07944 – Works to trees within a Conservation Area (TCA) – G1 Ash – remove larger front limbs and one side branch of group of small Ash trees. The Old Wesleyan Chapel, Treligga (as application is for works to trees in a Conservation Area, it will be decided under delegated authority – no requirement for parish council comments) – noted by councillors.

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

The following decision was noted:

PA25/06425 – Part conversion of existing outbuilding to annexe accommodation. 10 Medrose Street, Delabole

APPROVED

25/267

Correspondence

The following correspondence was noted: Thank you letter from St Johns PCC; Rights of Way Improvement Plan – Town and Parish Council Focus Session information; Cornwall Community Flood Forum Annual Conference information; LGA virtual events information; Planning News for Local Councils and Agents.

25/268

Iron bars on gates

Councillors agreed the iron bars on the gates to the playing field are in bad condition. It was believed there was some money raised during the jubilee celebrations but councillors were unsure what happened to the funds. It was also suggested having a pedestrian gap in between any new gates. It was resolved to get some quotes for the gates and quotes for just replacement bars.

Proposed: K Cann

Seconded: A Stacey

Votes: Unanimous

23/269

Traffic warden

Councillors discussed the possible reinstatement of a traffic warden in the village. It was discussed at the recent meeting of the finance committee but it was noted that the warden couldn't book people because the yellow lines were not up to standard. The time the warden was in the village was also cut, and included travel time from the previous location. It was also noted that no money recovered through fines went back into the village. The clerk will go back to Cornwall Council with some questions and it will be placed on the December agenda.

25/270

Neighbourhood Policy Statement

Cllr Garrigan gave a presentation to councillors. It was resolved to register an interest (this would not commit the council).

Proposed: A Pooley

Seconded: A Pengelly

Votes: Unanimous

25/271

Rendle Street car park

Councillors discussed the worsening condition of the car park at Rendle Street. Cornwall Housing received planning permission for complete landscaping of the area (including maintaining the rights of way across the car park for one resident), but they have just filled holes with hardcore. It was resolved to write to Cornwall Housing / Cornwall Council.

Proposed: A Stacey

Seconded: P Homans

Votes: Unanimous

25/272

Community Emergency Plan

The clerk will look into this.

25/273

Toilet lease

The clerk has arranged for a solicitor to countersign the necessary forms for the transfer of the lease to take place.

- 25/274 Speedwatch**
A new location has been approved, and a new member has been added to the group.
- 25/275 Parking in Pengelly**
There are several problems with parking in Pengelly and Medrose. The yellow lines have been gone for so long, the problem has worsened. The clerk will put a piece in the Slate asking people to be mindful where they park, and consider the emergency services, disabled people and people with prams.
- 25/276 Finance Committee terms of reference**
The council adopted terms of reference for the Finance Committee.
Proposed: A Pooley Seconded: P Homans Votes: Unanimous
- 25/277 Speed indicator signs**
The speed indicator sign was recently moved from outside St John's Church to close to the old Post Office. Cllr Homans said it is slowing people down. Cllr Ferguson said it's been tricky to gauge with the traffic lights in place, but cars have been spotted speeding up past the sign and playing fields. It was agreed to leave the sign there for a bit longer, and review in the spring.
- 25/278 Speeding outside the school**
Cllr Homans said traffic goes past the school at 40mph-plus. It was noted that there will be a 'table' put outside the school as part of the congestion scheme. This was originally supposed to be done in the autumn, but Cllr Garrigan confirmed it will now not be done until February 16.
- 25/279 Pump track application**
This is ongoing.
- 25/280 South West Water**
Cllr Garrigan said he has written to planning and is in discussion with South West Water about the planning situation. He has written to the applicant of the development application at Rockhead to ask them to be patient. He said, as things stand, Delabole will be inundated with planning applications in 2030. It was proposed to write to SWW to see where they are with the sewage issue in Delabole.
Proposed: A Pooley Seconded: P Homans Votes: Unanimous
- 25/281 Assets**
It was resolved to approach a couple of solicitors to see if the council could have a free initial consultation to get advice about adopting roads.
Proposed: H Ferguson Seconded: A Stacey Votes: Unanimous
- 25/282 Grants**
It was resolved to give any money budgeted for grants that is left at the end of the financial year to groups in the parish.
Proposed: H Ferguson Seconded: A Stacey Votes: Unanimous
- 25/283 Chairman's allowance**
It was resolved to add a budget line for a chairman's allowance of £100.
Proposed: A Stacey Seconded: K Cann Votes: Unanimous
- 25/284 Budget**
This will be deferred until the December meeting.
- 25/285 Finance**
a. Balances of accounts as accurate for November 5, 2025:
Bank balance £125,640.79

b. Income received:

Name	Budget line	Payment method	Value
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c. To **note** and **authorise** the below payments.

Budget line	Payment – November	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (October)	As per contract
Office	Clerk mileage	£ 48.60
Grass cutting, weed spraying & footpaths	Growing Concern (October)	£1,848.00
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£114.50
Maintenance, utilities & supplies	British Gas – electricity toilets	£51.94
Bank	Unity Trust service charge	£6.00
Grants	Delabole Hospital Car Service (grant approved at October meeting)	£500.00
Maintenance, utilities & supplies	The Cumbria Clock Company – clock service (inc LED bulbs and to fit sync dial)	£282.00
Elections	Cornwall Council – May 2025 election recharges	£2,592.06
Office	Stamps	£ 6.96
Staff wages	HMRC underpayment (PAYE and NI)	£96.50
Maintenance, utilities & supplies	Western Supply materials	£36.01

Councillors approved the payments and accounts.

Proposed: A Pooley

Seconded: P Homans

Votes: Unanimous

25/286

Agenda items for next meeting – December 9, 2025 – Delabole Fire Station.

The meeting closed at 8.45pm.