

**MINUTES – Tuesday, September 9, 2025**

- 25/196 Councillors present**  
Cllrs H Ferguson (chair); K Cann (vice chair); J Chapman; A Pengelly; P Homans; J Richards and B Gardiner. Also in attendance: S Cleave, clerk.
- 25/197 Apologies for absence**  
Cllr Pooley – family engagement; Cllr Stacey – holiday Cllr Garrigan.
- 25/198 Declaration of Interests**  
Cllr Gardiner – PA25/06425 – neighbour.
- 25/199 To receive and approve minutes of the last meeting**  
Councillors approved the minutes of the Extra Ordinary meeting held on August 5, 2025.  
**Proposed: J Richards                      Seconded: A Pengelly                      Votes: Unanimous**
- 25/200 Public participation (15 minutes allowed for this)**  
None.
- 25/201 County Councillor report - Cllr David Garrigan**  
A written report from Cllr Garrigan was read in his absence.
- 25/202 Clerk's report**  
The clerk's report was noted. Councillors resolved to take the alleged breach of planning at Pengelly to planning enforcement.  
**Proposed: J Richards                      Seconded: A Pengelly                      Votes: Unanimous**
- 25/203 Consideration of planning applications**  
PA25/06425 – Part conversion of existing outbuilding to annexe accommodation. 10 Medrose Street, Delabole.  
Councillors proposed no objection to the plans.  
**Proposed: P Homans                      Seconded: J Chapman                      Votes: Six in favour, one abstention**
- b. To consider any other consultations received since publication of the agenda.**  
The following was noted: PA25/05183 – Notification for Prior Approval for a single storey pitched roof extension with roof windows with associated internal remodelling. 9 Penmead Road, Delabole.
- c. To note planning application decisions**  
The following was noted: PA25/03912 – Remove existing kitchen and porch and build two storey extension continuing existing roof over new. 16 Trebarwith Road, Delabole.
- APPROVED**
- 25/204 Correspondence**  
The following correspondence was noted: Cyber meeting in Camelford; Community Area Partnership draft minutes; Planning News for Local Councils and Agents; CRCC Community Roadshow information.
- 25/205 Former Church Rooms proposal**

A report was received and read regarding the former Church Rooms building. There are plans to submit a change of use application to residential in due course.

- 25/206      Speedwatch**  
Cllr Pengelly and Cllr Cann reported that the Speedwatch was going well. The group members have been out around four or five times. There has been a mixed response, with some abuse and also some thanking the group for their efforts. Around 10 per cent of vehicles are going over the speed limit – ranging from 24mph to 37mph. All those caught and their details registered will receive a letter from the police. The group hope to add other locations. The clerk will continue to advertise the group and appeal for new members.
- 25/207      Seaweed Farm**  
A report was read to councillors which stated that the marine licence for Penmayn has been suspended for 18 months.
- 25/208      School crossing**  
Cllr Homans will speak with the school and this will be placed on the October agenda.
- 25/209      Update on Marazion Town Council's vote of no confidence in planning department**  
Councillors received correspondence from Cornwall Council relating to Marazion Town Council's vote of no confidence in Cornwall Council's planning department. It was resolved to respond and include details on the parish council's recent experiences with a number of applications in the parish.  
**Proposed: K Cann                      Seconded: P Homans                      Votes: Unanimous**
- 25/210      Enhanced LMP grant invitation**  
The clerk will enquire if the available money would cover stiles, signs and noticeboards.
- 25/211      Correspondence regarding business**  
The council received correspondence about a business in the village. Councillors noted that it was on private land, and the clerk will advise them to contact Cornwall Council with any concerns.
- 25/212      Phosphate enquiries**  
Replies from South West Water on parish council enquiries were noted.
- 25/213      Play park safety checks**  
Cllr Homans and Cllr Richards volunteered to carry out weekly safety checks in the playing fields. The clerk will produce the forms.
- 25/214      Play area equipment meeting**  
A meeting was set for the playing field working to meet to discuss play area. They will report back to the October meeting.
- 25/215      Congestion scheme**  
An update was given from Cornwall Council following concerns raised at the last meeting. This stated that the build outs changed following local feedback from the parish consultations. Further discussions were also held with the Cornwall Councillor and the parish to agree how to proceed. The consultation period has ended and the decision was made. Cllr Gardiner said people in the village do not want the traffic management scheme. Cllr Cann said if the residents didn't go with what was offered, there was a risk that the village would have nothing. She said something had to be done to tackle traffic and off-road parking, and the scheme has not finished yet. It was felt that if anyone has an issue with the Cornwall Council scheme, that they approach Cornwall Council.

- 25/216 Planters**  
Cllr Homans showed planter drawings, which would each cost £200 plus VAT. It was resolved to see if the council could get a discounted price for the purchase of six. An order would be made and the clerk will make an application to the windfarm grant (if not successful, the funds would be taken from reserves).  
**Proposed: J Richards                      Seconded: H Ferguson                      Votes: Unanimous**
- 25/217 CCTV**  
The clerk will check with Red Oak Taverns about the possibility of placing CCTV on the outside of the building.
- 25/218 Benches**  
Following discussion about broken benches, it was resolved to move a bench by the hedge in the playing field to across from Workman's Club, and the clerk will ask Jack if he is able to get some wood and repair the bench on the Poldark/Treligga footpath. Benches in the playing field will be looked at at a later date.  
**Proposed: P Homans                      Seconded: J Richards                      Votes: Unanimous**
- 25/219 Average speed camera**  
Councillors said while an average speed camera through the village would be good, it would not meet the criteria. With regards to the flashing speed signs, the clerk will order five new bolts in order for the sign outside the church to be moved closer to the former Post Office. This location will be trialled over the winter. Cllr Chapman said since the sign has been outside the church, 27,730 vehicles have passed and just over 77% of these are going less than 30mph.  
**Proposed: K Cann                      Seconded: P Homans                      Votes: Unanimous**
- 25/220 Treligga gateway**  
Councillors resolved for the clerk to contact Cornwall Council planning enforcement about a new gateway that has been cut out of the hedge in Treligga.  
**Proposed: J Richards                      Seconded: P Homans                      Votes: Six in favour, one abstention**
- 25/221 Double yellow lines**  
Tit was noted that there is a gap along the High Street near the school and single lines have been painted instead of double. The clerk will report this.
- 25/222 Correspondence – animal welfare concerns**  
Councillors received correspondence about animal welfare concerns. The clerk will raise this with the brewery in the first instance and seek advice from Cornwall Council.  
**Proposed: B Gardiner                      Seconded: P Homans                      Votes: Unanimous**
- 25/223 Cornwall Air Ambulance**  
Councillors considered a request from Cornwall Air Ambulance for funding. It was resolved to grant £250.  
**Proposed: J Chapman                      Seconded: J Richards                      Votes: Unanimous**
- 25/224 AGAR**  
The report from BDO LLP on the annual return was noted.
- 25/225 Finance**  
a. The balances of accounts as accurate for September 3, 2025.  
**Bank balance                      £103,832.91**

b. The income received.

Name	Budget line	Payment method	Value
HMRC – VAT reclaim		BACS	£4,554.67

c. Below, the August and September payments.

<b>Budget line</b>	<b>Payment – August</b>	<b>Total</b>
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (July)	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (July)	£1,920.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£161.52
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Office	Stinkyink printer ink	£98.38
Training	CALC – Code of Conduct Cllr Pengelly	£30.00
Training	CALC – Code of Conduct Cllr Cann	£30.00
Training	CALC- Code of Conduct Cllr Homans; Cllr Richards and Cllr Gardiner	£99.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£25.00
Maintenance, utilities & supplies	British Gas – electricity toilets (July 2 to August 1)	£53.85
Bank	Unity Trust service charge	£6.00
Grants	St Johns PCC (as approved at the July meeting)	£700.00
Defibrillators	Duchy Defibrillators – annual monitoring fee (Bettle & Chisel defib)	£246.00
Defibrillators	Duchy Defibrillators – annual monitoring fee and mobile data connection (Chapel defib)	£390.00
Cemetery	Essential Law for Cemetery and Crematorium Managers book	£46.00

<b>Budget line</b>	<b>Payment – September</b>	<b>Total</b>
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (August and annual secondary payment)	As per contract
Office	Clerk mileage	£ 16.20
Grass cutting, weed spraying & footpaths	Growing Concern (August)	£1,920
Maintenance, utilities & supplies	EDF Energy – clock electricity	£91.93
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Audit	BDO LLP – external audit for AGAR	£378.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets (to note increase)	£114.50
Maintenance, utilities & supplies	British Gas – electricity toilets (August 2 to September 1)	£55.13
Bank	Unity Trust service charge	£6.00

Maintenance, utilities & supplies	Cornwall Council – dog waste bin emptying	£333.50
Maintenance, utilities & supplies	Initial – ladies toilet sanitary ware	£76.43

Councillors approved the payments and accounts.

**Proposed: P Homans**

**Seconded: K Cann**

**Votes: Unanimous**

**25/226**

**Play equipment funds**

Councillors resolved to allocate the latest VAT reclaim to the play park equipment fund.

**Proposed: K Cann**

**Seconded: A Pengelly**

**Votes: Unanimous**

**25/227**

**Agenda items for next meeting – October 14, 2025 – Delabole Methodist Chapel**

Play park equipment.

The meeting closed at 8.45pm