

Ordinary Meeting of the Council – Tuesday, September 9, 2025 at 7pm
Location: Delabole Fire Station

TO MEMBERS OF THE COUNCIL: H Ferguson (chairman), K Cann (vice chairman), J Chapman, A Pooley, A Stacey, A Pengelly, P Homans, J Richards and B Gardiner.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, September 9, 2025 at 7pm at Delabole Fire Station.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 25/196 Councillors present**
To note councillors present.
- 25/197 Apologies for absence**
To receive apologies for absence with reasons.
- 25/198 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 25/199 To receive and approve minutes of the last meeting**
Councillors to receive and approve minutes from the Ordinary meeting on July 8, 2025.
- 25/200 To receive and approve minutes of the last meeting**
Councillors to receive and approve minutes from the Extra Ordinary meeting on August 5, 2025.
- 25/201 Public participation (15 minutes allowed for this)**
To note views shared and questions posed to the parish council on issues on this agenda only.
- 25/202 County Councillor report - Cllr David Garrigan**
To note any updates from Cllr Garrigan – County Councillor.
- 25/203 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 25/204 Consideration of planning applications**
None.
- b. To consider any other consultations received since publication of the agenda.**

PA25/05183 – Notification for Prior Approval for a single storey pitched roof extension with roof windows with associated internal remodelling. 9 Penmead Road, Delabole.

c. To note planning application decisions

PA25/03912 – Remove existing kitchen and porch and build two storey extension continuing existing roof over new. 16 Trebarwith Road, Delabole.

APPROVED

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| 25/205 | Correspondence
Cyber meeting in Camelford; Community Area Partnership draft minutes; Planning News for Local Councils and Agents; CRCC Community Roadshow information. |
| 25/206 | Former Church Rooms proposal
To receive a report regarding plans for the old Church Rooms in High Street. |
| 25/207 | Speedwatch
To receive an update. |
| 25/208 | Seaweed Farm
To receive an update. |
| 25/209 | School crossing
To further discuss a school crossing patrol. |
| 25/210 | Update on Marazion Town Council's vote of no confidence in planning department
To receive correspondence from Cornwall Council. |
| 25/211 | Enhanced LMP grant invitation
To receive information from Cornwall Council. |
| 25/212 | Correspondence regarding business
To receive correspondence on the vintage shop. |
| 25/213 | Phosphate enquiries
To receive replies from South West Water on parish council enquiries. |
| 25/214` | Play park safety checks
To request councillor volunteer/s to carry out weekly play area safety checks. |
| 25/215 | Play area equipment meeting
To set a date for the playing field working group to meet to discuss play area equipment. |
| 25/216 | Congestion scheme
To discuss the scheme. |
| 25/217 | Planters
To discuss the purchase of planters. |
| 25/218 | CCTV
To discuss pole and lamp for playing field. |
| 25/219 | Benches
To discuss broken benches and their replacement. |
| 25/220 | Average speed camera
To discuss average speed camera request. |
| 25/221 | Treligga gateway
To discuss concerns regarding a new opening in hedge. |

- 25/222 Double yellow lines**
To discuss double yellow lines.
- 25/223 Correspondence – animal welfare concerns**
To discuss correspondence asking for parish council support.
- 25/224 Cornwall Air Ambulance**
To receive request for funding.
- 25/225 AGAR**
To receive the report from BDO LLP on the annual return.
- 25/226 Finance**
a. To **note** the balances of accounts as accurate for September 3, 2025.
Bank balance £103,832.91

b. To **note** the income received.

Name	Budget line	Payment method	Value
HMRC – VAT reclaim		BACS	£4,554.67

- c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – August	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (July)	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (July)	£1,920.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£161.52
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Office	Stinkyink printer ink	£98.38
Training	CALC – Code of Conduct Cllr Pengelly	£30.00
Training	CALC – Code of Conduct Cllr Cann	£30.00
Training	CALC- Code of Conduct Cllr Homans; Cllr Richards and Cllr Gardiner	£99.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£25.00
Maintenance, utilities & supplies	British Gas – electricity toilets (July 2 to August 1)	£53.85
Bank	Unity Trust service charge	£6.00
Grants	St Johns PCC (as approved at the July meeting)	£700.00
Defibrillators	Duchy Defibrillators – annual monitoring fee (Bettle & Chisel defib)	£246.00
Defibrillators	Duchy Defibrillators – annual monitoring fee and mobile data connection (Chapel defib)	£390.00
Cemetery	Essential Law for Cemetery and Crematorium Managers book	£46.00

Budget line	Payment – September	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (August and annual secondary payment)	As per contract
Office	Clerk mileage	£ 16.20
Grass cutting, weed spraying & footpaths	Growing Concern (August)	£1,920
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Audit	BDO LLP – external audit for AGAR	£378.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets (to note increase)	£114.50
Maintenance, utilities & supplies	British Gas – electricity toilets (August 2 to September 1)	£55.13
Bank	Unity Trust service charge	£6.00
Maintenance, utilities & supplies	Cornwall Council – dog waste bin emptying	£333.50

25/227

Play equipment funds

To resolve to allocate the latest VAT reclaim to the play park equipment fund.

25/228

Agenda items for next meeting – October 14, 2025 – Delabole Methodist Chapel

To discuss items to be added to future agendas.