

MINUTES – Tuesday, July 8, 2025

- 25/158 Councillors present**
Cllrs H Ferguson (chair); K Cann (vice chair); A Pooley; J Chapman; A Pengelly; A Stacey; P Homans; J Richards and B Gardiner. Also in attendance: Cllr D Garrigan; S Cleave, clerk, and two members of the public.
- 25/159 Apologies for absence**
None.
- 25/160 Declaration of Interests**
Cllr Ferguson – agenda item 25/165.
- 25/161 To receive and approve minutes of the last meeting**
Councillors approved the minutes of the Ordinary meeting held on June 10, 2025.
Proposed: K Cann Seconded: A Pooley Votes: Eight in favour, one abstention
- 25/162 Public participation (15 minutes allowed for this)**
One member of the public noted the accident that recently occurred at the Trethern junction, past the windmills. He said another occurred ten days prior. He said something needed to be done on that junction. The clerk will write to Cornwall Council Highways.
- 25/163 County Councillor report - Cllr David Garrigan**
Cllr Garrigan said there have been reports of drivers racing up the hill on the A39 from Knightsmill to Helstone. A Highways review was carried out a few years ago, and traffic calming measures have been put in place. He has asked for some police enforcement. The Cornwall Council car parks (including Trebarwith and Camelford) have been saved from privatisation. Bad news about the Camelford bypass, which has been scrapped. One positive is that there is now an opportunity for community backed funding. There are proposals to extend the Camel Trail from Wenfordbridge to Camelford. This would mean investment in the trail and businesses, and hopefully a boost for Camelford. The SPF funding (was £47-million) for infrastructure and growth has been withdrawn. Any local businesses that may be affected by this are asked to contact Cllr Garrigan.
- 25/164 Clerk's report**
The clerk's report was noted. There are still a few outstanding points she will chase. The clerk asked councillors to consider instructing Drew Memorials to carry out topple tests of the headstones in the cemetery. Councillors agreed.
Proposed: A Pooley Seconded: J Chapman Votes: Unanimous
A letter had been received asking the council to give their support for funding for the start of chair yoga in the area. Councillors agreed to offer their support.
Proposed: H Ferguson Seconded: J Chapman Votes: Unanimous
- 25/165 Consideration of planning applications**
PA25/03912 – Remove existing kitchen and porch and build two storey extension continuing existing roof over new. 16 Trebarwith Road, Delabole. Councillors raised no objection to the plans.
Proposed: K Cann Seconded: J Chapman Votes: Eight in favour, one abstention

PA25/03865 - Proposed residential development providing 5 residential dwellings. Land west of 15 Rockhead, Delabole.

As the application had been received by the clerk in the last few days, she will ask Cornwall Planning if the council can have an extension to the next meeting. If not, councillors proposed delegation to respond by email.

Proposed: K Cann Seconded: A Stacey Votes: Unanimous

b. To consider any other consultations received since publication of the agenda.

None.

c. To note planning application decisions

The following was noted:

PA25/02942 – Reserved Matters application for Access, Appearance, Landscaping, Layout and Scale, following Outline Consent PA24/08887 dated 03.02.25. Land at Tregragon Farm, Delabole **APPROVED**

25/166

Correspondence

The following correspondence was noted: St Breward to Camelford trail engagement events information; Community Area Partnership AGM information; Forest for Cornwall summer newsletter; Trewalder road closure notice.

25/167

Vell Lane

Councillors received correspondence from a resident about a static van that has been sited at the campsite in Vell Lane. Councillors resolved to write to South West Water for an update on the upgrade of the treatment works.

Proposed: A Pooley Seconded: K Cann Votes: Unanimous

25/168

Location of speed signs

Cllr Homans said several people had said to him the sign should be the other side of the road and closer to the old post office. Cllr Chapman said he will take the latest readings and can move it, when the new bracket tool arrives.

Proposed: P Homans Seconded: J Richards Votes: Unanimous

25/169

Pump track

Councillors received new plans of the reduced price pump track. It was proposed to submit a new planning application.

Proposed: J Chapman Seconded: J Richards Votes: Unanimous

25/170

School crossing

Cllr Homans reported that he had visited the headteacher, and there is no money for the patrol. They have gone from 120 children to 80 and are down to three classes. Another meeting will be held in September, and the FODS (Friends of Delabole School) may do something. This will be placed on the September agenda.

25/171

No entry sign

It was resolved to ask for a no entry sign and white lines at the road from Poldark to the bottom of West Downs (so people cannot take a sharp left to go up West Downs).

Proposed: A Stacey Seconded: A Pengelly Votes: Unanimous

25/172

Directional sign

It was resolved to ask Highways for a new directional sign 'do not follow sat navs' on the road from the Poldark to Trebarwith Village.

Proposed: J Chapman Seconded: P Homans Votes: Unanimous

25/173

CCTV policy

Councillors resolved to adopt the CCTV policy.

Proposed: J Chapman Seconded: K Cann Votes: Unanimous

25/174

Nappy bin

After receiving correspondence from Initial about the toilets and possible need for a nappy bin, councillors resolved to have a nappy bin in the toilets.
Proposed: J Chapman Seconded: H Ferguson Votes: Six in favour, one against and two abstentions

- 25/175` Atlantic Road property**
Cllr Richards raised the condition of a garden in Atlantic Road, which he said the front lawn was being used as a scrap yard. The council resolved to pass on the concerns to Cornwall Council.
Proposed: J Richards Seconded: P Homans Votes: Unanimous
- 25/176 Planning query**
A query was raised about the possible commercial use of buildings off the High Street. The clerk will make enquiries into whether there was a change of use.
- 25/177 Congestion scheme**
Cllr Homans said people were still travelling 40/50mph past the school. The build outs were discussed, with comments raised that they were causing chaos. Cllr Ferguson said the scheme was not yet finished and no signs had yet been erected. The clerk had spoken with one of the Cornwall Council Highways team who said the build outs are the first part, and the table by the school, double yellow lines and other elements will be started in the August. Cllr Gardiner said he was disgusted with the parish council. However, it was pointed out that there had been two consultations - one in May 2024 and another in October after Highways took on the suggestions raised by members of the public in the first event. It was also noted that there were 15 objections. The clerk will get the facts and figures and it will be placed on the September agenda.
- 25/178 St Johns PCC application**
Councillors resolved to grant an application from St John's PCC for a grant towards grass cutting and maintenance of the churchyard - £700.
Proposed: P Homans Seconded: A Pooley Votes: Eight in favour, one abstention
- 25/179 Cemetery**
It was resolved for the clerk to make an enquiry about additional land for the cemetery.
Proposed: J Chapman Seconded: P Homans Votes: Unanimous
- 25/180 Speed watch**
New volunteers have joined, with a couple more showing interest. A date is being arranged for the first training session.
- 25/181 Play park**
Cllrs Chapman, Homans and Richards recently met at the playing field to look at the equipment and repairs needed. Cllr Homans said a few items need replacing. He had spoken to someone locally who can make swings and ither items. Cllr Chapman had ordered some more brochures. The clerk will get some quotes for new equipment.
Proposed: P Homans Seconded: A Stacey Votes: Unanimous
- 25/182 Planters**
Cllr Homans reported that he had spoken with Jonathon Thomas, who will collect the wood from Western Supply. He is also able to make the tiered planters. Cllr Homans will liaise with Mr Thomas and the clerk and report back.
- 25/183 Citizens Advice**
Councillors noted the local statistics, but resolved to not make a financial contribution at this time.
Proposed: K Cann Seconded: A Stacey Votes: Unanimous

25/184 Bank account
 It was resolved to set up an additional bank account for the council reserves.
Proposed: A Pooley Seconded: A Stacey Votes: Unanimous

25/185 Planning query
 Concern was raised over an extension at an address in Pengelly. It was proposed to check with the planning department of Cornwall Council whether planning permission had been sought.
Proposed: A Pengelly Seconded: H Ferguson Votes: Unanimous

25/186 Marazion Town Council update
 Councillors noted an update from Marazion Town Council regarding their proposed vote of no confidence in the planning committee of Cornwall Council.

25/187 Finance
 a. Councillors noted the balances of accounts as accurate for July 1, 2025.
Bank balance £103,548.57

b. Councillors noted the income received.

Name	Budget line	Payment method	Value
Grantscape – grant for play equipment project		BACS	£10,000

c. Councillors noted the below payments. The bank reconciliation was signed by Cllr Pooley.

Budget line	Payment – July	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (June)	As per contract
Office	Clerk mileage (including grant funding workshop)	£ 56.70
Grass cutting, weed spraying & footpaths	Growing Concern (June)	£4,248.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£84.32
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Direct365 – toilet rolls	£130.43
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£25.00
Maintenance, utilities & supplies	British Gas – electricity toilets (June 2 to July 1)	£53.81
Training	CALC – Code of Conduct training – Cllrs Pooley, Chapman, Ferguson and Stacey	£120.00
Training	Clerk elections training (part share)	£10.50
Bank	Unity Trust service charge	£6.00
Hall hire	St John's Church July meeting	£15.00
Admin	Etsy – name badges	£41.90
Cemetery	ICCM Essential Law for Cemetery and Crematorium Managers book	£46.00
Maintenance, utilities & supplies	Blue roll for toilet manager (Amazon)	£9.79
Maintenance, utilities & supplies	Western Supply – concrete postmix	£7.14

Councillors approved the payments and accounts.

Proposed: A Stacey

Seconded: K Cann

Votes: Unanimous

Councillors resolved that a VAT reclaim of £8,201.56 be earmarked towards the play park project.

Proposed: A Pooley

Seconded: J Richards

Votes: Unanimous

25/188

Agenda items for next meeting – September 9, 2025 – Delabole Fire Station.

As above.

The meeting closed at 8.40pm

DRAFT