

Ordinary Meeting of the Council – Tuesday, July 8, 2025 at 7pm
Location: St John's Church, Delabole

TO MEMBERS OF THE COUNCIL: H Ferguson (chairman), K Cann (vice chairman), J Chapman, A Pooley, A Stacey, A Pengelly, P Homans, J Richards and B Gardiner.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, July 8, 2025 at 7pm at St John's Church, Delabole.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave
Parish Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 25/158 Councillors present**
To note councillors present.
- 25/159 Apologies for absence**
To receive apologies for absence with reasons.
- 25/160 Declaration of Interests**
a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)
c. To declare any gifts received for the value of £50 or more.
- 25/161 To receive and approve minutes of the last meeting**
Councillors to receive and approve minutes from the Ordinary meeting on June 10, 2025.
- 25/162 Public participation (15 minutes allowed for this)**
To note views shared and questions posed to the parish council on issues on this agenda only.
- 25/163 County Councillor report - Cllr David Garrigan**
To note any updates from Cllr Garrigan – County Councillor.
- 25/164 Clerk's report**
To note information from the clerk on actions since the last meeting.
- 25/165 Consideration of planning applications**
PA25/03912 – Remove existing kitchen and porch and build two storey extension continuing existing roof over new. 16 Trebarwith Road, Delabole.
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**

- 25/166 Correspondence**
St Breward to Camelford trail engagement events information; Community Area Partnership AGM information; Forest for Cornwall summer newsletter; Trewalder road closure notice.
- 25/167 Vell Lane**
To note correspondence from resident about a static van.
- 25/168 Location of speed signs**
To discuss the location of the speed signs.
- 25/169 Pump track**
To receive new plans and to discuss a new planning application and how to progress.
- 25/170 School crossing**
To further discuss a school crossing patrol.
- 25/171 No entry sign**
To discuss asking for a no entry sign for the bottom of West Downs (towards Poldark).
- 25/172 Directional sign**
To discuss asking Highways for a new directional sign 'do not follow sat navs' on the road from the Poldark to Trebarwith Village.
- 25/173 CCTV policy**
To adopt a CCTV policy.
- 25/174 Nappy bin**
To receive correspondence from Initial about the toilets and possible need for a nappy bin.
- 25/175` Atlantic Road property**
To discuss the condition of a garden in Atlantic Road.
- 25/176 Planning query**
To discuss possible development off the High Street.
- 25/177 Congestion scheme**
To discuss the scheme and build outs.
- 25/178 St Johns PCC application**
To consider an application from St John's PCC for a grant towards upkeep.
- 25/179 Cemetery**
To discuss additional land for the cemetery.
- 25/180 Speed watch**
To receive an update on the speed watch.
- 25/181 Play park**
To receive a report from the park sub committee about repairs and play equipment.
- 25/182 Planters**
To receive an update from Cllr Homans.
- 25/183 Citizens Advice**

To receive local statistics from Citizens Advice Cornwall and to consider a request for funding.

25/184 Bank account

To resolve to set up an additional bank account for the council reserves.

25/185 Planning query

To discuss extension of property in Pengelly.

25/186 Marazion Town Council update

To receive an update from Marazion Town Council regarding their proposed vote of no confidence in the planning committee of Cornwall Council.

25/187 Finance

a. To **note** the balances of accounts as accurate for July 1, 2025.

Bank balance £103,548.57

b. To **note** the income received.

Name	Budget line	Payment method	Value
Grantscape – grant for play equipment project		BACS	£10,000

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – July	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (June)	As per contract
Office	Clerk mileage (including grant funding workshop)	£ 56.70
Grass cutting, weed spraying & footpaths	Growing Concern (June)	£TBC
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£5.89
Maintenance, utilities & supplies	Direct365 – toilet rolls	£130.43
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£25.00
Maintenance, utilities & supplies	British Gas – electricity toilets (June 2 to July 1)	£53.81
Training	CALC – Code of Conduct training – Cllrs Pooley, Chapman, Ferguson and Stacey	£120.00
Training	Clerk elections training (part share)	£10.50
Bank	Unity Trust service charge	£6.00
Hall hire	St John's Church July meeting	£15.00
Admin	Etsy – name badges	£41.90
Cemetery	ICCM Essential Law for Cemetery and Crematorium Managers book	£46.00
Maintenance, utilities & supplies	Blue roll for toilet manager (Amazon)	£9.79

25/188 Agenda items for next meeting – September 9, 2025 – Delabole Fire Station.

To discuss items to be added to future agendas.