

**MINUTES – Tuesday, June 10, 2025**

- 25/133 Councillors present**  
Cllrs K Cann (vice chair); A Pengelly; J Richards; P Homans; A Pooley; B Gardiner and J Chapman. Also in attendance: Cllr D Garrigan; S Cleave, clerk and two members of the public.
- 25/134 Apologies for absence**  
Cllr Ferguson – family engagement; Cllr Stacey – holiday.
- 25/135 Declaration of Interests**  
None.
- 25/136 To receive and approve minutes of the last meeting**  
One amendment was proposed – it was Cllr Pengelly who was voted onto the planning working group and not Cllr Pooley.  
**Proposed: P Homans                      Seconded: A Pooley                      Votes: Unanimous**  
  
Councillors approved the minutes from the Annual meeting held on May 13, 2025 (with the one amendment).  
**Proposed: P Homans                      Seconded: A Pengelly                      Votes: Unanimous**
- 25/137 Public participation (15 minutes allowed for this)**  
One resident raised concern about the parking problems in the village, particularly at the top of Pengelly. She said parking on double yellow lines and close to the pedestrian crossing is an accident waiting to happen. Also, at Penmead, people park on the corner and on both sides of the road. It was noted that the parish council had paid for a traffic warden but stopped, as without proper lines it was unenforceable. The resident said she was going to put something in the Slate about the problem. The council would discuss later in the agenda.
- 25/138 County Councillor report - Cllr David Garrigan**  
Cllr Garrigan spoke about the village traffic calming measures, and said the date of July was mooted as a start date. He was however aware of the carnival being held that month, so would make some enquiries to confirm. He said the A39 would be closed on June 18 and 19 near Mewtons in order for gulleys to be jetted to look at the flooding issue there. Cllr Garrigan said the County Hall administration has been split 50/50, made up of five Lib Dems and five Independents. The first full cabinet meeting will be held next week. Cllr Homans said a parishioner was concerned about Cllr Garrigan's report in the Slate, as they did not recall him to be on the parish council. Cllr Garrigan confirmed he was and that he stood as a Labour candidate.
- 25/139 Clerk's report**  
The clerk's report was noted. She expanded on the issue of spam emails being received on councillors' gov.uk emails. Cllr Gardiner and Cllr Richards will receive their council documents on their private email. Cllr Garrigan said Cornwall Council offer county councillors some training on identifying phishing emails. He advised the clerk to look into this. Cllr Richards asked Cllr Garrigan not to speak on parish council matters after he had finished his report during the above agenda item.
- 25/140 Consideration of planning applications**  
None.

**b. To consider any other consultations received since publication of the agenda.**

None.

**c. To note planning application decisions**

The following decisions were noted:

PA25/01710 – Enlargement of one window opening on the east elevation at ground floor and restoration works to the existing roof. Caradoc, Tregardock.

**APPROVED**

PA25/01711 – Listed Building Consent for the enlargement of one window opening on the east elevation at ground floor and restoration works to the existing roof. Caradoc, Tregardock.

**APPROVED**

**25/141**

**Correspondence**

The following correspondence was noted: Trewalder road closure intention; Cornwall Council affordable housing newsletter.

**25/142**

**Seaweed Farm**

No update, but former parish councillor Peter Cook has agreed to keep the parish council updated with any news.

**25/143**

**Fitness class request**

The parish council received a letter from Ben Spicer, who is interested in holding fitness classes in the playing field. Councillors felt this was a good idea. The clerk will respond and ask Ben to fill out a form and provide a copy of his insurance.

**Proposed: J Chapman**

**Seconded: P Homans**

**Votes: Unanimous**

**25/144**

**Pengelly junction**

Councillors continued the discussion about the junction. It was agreed to write to Highways about the issue, and request that the lines are painted. The clerk will submit a piece for the Slate and will write to the school to urge the parents to use the crossing and to park safely.

**Proposed: J Richards**

**Seconded: A Pengelly**

**Votes: Unanimous**

**25/145**

**Speeding tractors**

Cllr Homans said when he was previously on St Teath Parish Council, the clerk wrote to Mark Quinn about speeding tractors going through the village and he was very keen to help if number plates were taken. He suggested that the council do this again, with a letter also being sent to Andrew Kempthorne and the school bus companies. He said recently a lady and her dog were forced to jump out of the way when a speeding vehicle went through the village.

**Proposed: K Cann**

**Seconded: P Homans**

**Votes: Unanimous**

**25/146**

**Carnival event**

Councillors approved the application from Delabole Carnival to hold the annual event in the playing fields next month.

**Proposed: A Pooley**

**Seconded: J Chapman**

**Votes: Unanimous**

**25/147**

**Playing field grant**

The clerk reported that the parish council had been successful in obtaining a grant to towards the new playing field equipment from the Delabole Community Windfarm Fund. She will write a letter of thanks.

**25/148**

**Land at Higher Medrose**

Councillors noted correspondence from Cornwall Council about land at Higher Medrose which informed the council that the unsold land will go to auction.

**25/149**

**Footpath update**

Councillors received information and before and after photos of the work carried out on the footpath near to the Poldark. Councillors agreed that Cornwall Council had done a great job.

**25/150 Vell Lane stile**  
Cllr Richards reported that when you attempt to go over the stile, there is no room for your foot, and if it is wet, there is a chance someone could slip. Cllr Cann said there should be minimum standards for stiles. The clerk will report to Cornwall Council footpaths department.

**25/151 School crossing**  
Cllr Homans said a contribution towards a school crossing patrol should be something to consider again. He said mums are worried about crossing the road. The parish council used to make a contribution, which stopped following the retirement of the last school crossing patrol. Cllr Homans said he would speak with the head and report back to the next meeting.

**25/152 Overgrown hedges - Pengelly**  
A complaint had been received about overgrown hedges at a property in Pengelly. The clerk will write a letter to ask for them to be cut back.  
**Proposed: K Cann                      Seconded: J Chapman                      Votes: Unanimous**

**25/153 Directional signs**  
This will be placed on the July agenda. It was noted that a sign has been put up by a resident, but prior to this there was an official sign saying 'do not follow sat nav.' The clerk will speak with Highways and bring back to the July meeting.

**25/154 Location of boat**  
Correspondence had been received regarding a boat parked in the turning circle of a residential area. It was proposed for the clerk to write to Highways and to contact the fire brigade to see if it causes an obstruction to other properties.  
**Proposed: K Cann                      Seconded: J Chapman                      Votes: Unanimous**

**25/155 AGAR**  
1. The end of financial year finances were agreed and the bank reconciliation was signed.  
2. The internal audit was noted.  
3. The Annual Governance Statement was reviewed and signed.  
**Proposed: K Cann                      Seconded: A Pooley                      Votes: Unanimous**  
4. The Accounting Statements were reviewed and signed.  
**Proposed: K Cann                      Seconded: P Homans                      Votes: Unanimous**  
5. The Notice of Public Rights was noted.  
6. The Conflict of Interests with BDO was signed.  
**Proposed: A Pengelly                      Seconded: A Pooley                      Votes: Unanimous**

**25/156 Finance**  
a. Councillors noted the balances of accounts as accurate for June 4, 2025.  
Cllr Pooley signed the June bank reconciliation.

**Bank balance    £97,949.55**

b. Councillors noted the income received.

Name	Budget line	Payment method	Value
None.			

c. Councillors noted the below payments.

<b>Budget line</b>	<b>Payment – June</b>	<b>Total</b>
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (May)	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (May)	£1,920.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£89.97
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£11.78
Maintenance, utilities & supplies	Glasdon – dog poo bin	£330.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£24.00
Maintenance, utilities & supplies	Source for Business – water toilets	£25.00
Maintenance, utilities & supplies	British Gas – electricity toilets ((May 2 to June 1)	£57.04
Audit	Linda Coles – internal audit	£225.00
Bank	Unity Trust service charge	£6.00
Hall hire	Delabole Methodist Chapel – June meeting	£18.00

Councillors approved the payments and accounts.

**Proposed: K Cann**

**Seconded: J Chapman**

**Votes: Unanimous**

**25/157**

**Agenda items for next meeting – July 8, 2025 – St John's Church, Delabole.**  
Park project (zip wire); extra land for cemetery; Speedwatch.

The meeting closed at 8.20pm.