

**Ordinary Meeting of the Council – Tuesday, June 10, 2025 at 7pm**

**Location: Delabole Methodist Chapel**

**TO MEMBERS OF THE COUNCIL:** H Ferguson (chairman), K Cann (vice chairman), J Chapman, A Pooley, A Stacey, A Pengelly, P Homans, J Richards and B Gardiner.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, June 10, 2025 at 7pm at Delabole Methodist Chapel.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

**Parish Clerk**

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

**AGENDA**

- 25/133 Councillors present**  
To note councillors present.
- 25/134 Apologies for absence**  
To receive apologies for absence with reasons.
- 25/135 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 25/136 To receive and approve minutes of the last meeting**  
Councillors to receive and approve minutes from the Annual meeting on May 13, 2025.
- 25/137 Public participation (15 minutes allowed for this)**  
To note views shared and questions posed to the parish council on issues on this agenda only.
- 25/138 County Councillor report - Cllr David Garrigan**  
To note any updates from Cllr Garrigan – County Councillor.
- 25/139 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 25/140 Consideration of planning applications**  
None.
- b. To consider any other consultations received since publication of the agenda.**  
None.
- c. To note planning application decisions**

PA25/01710 – Enlargement of one window opening on the east elevation at ground floor and restoration works to the existing roof. Caradoc, Tregardock.  
**APPROVED**

PA25/01711 – Listed Building Consent for the enlargement of one window opening on the east elevation at ground floor and restoration works to the existing roof. Caradoc, Tregardock.  
**APPROVED**

- 25/141 Correspondence**  
Trewalder road closure intention; Cornwall Council affordable housing newsletter.
- 25/142 Seaweed Farm**  
To receive an update on the Seaweed Farm.
- 25/143 Fitness class request**  
To consider a request for fitness classes to be held in the playing fields.
- 25/144 Pengelly junction**  
To receive correspondence about the junction at the top of Pengelly.
- 25/145 Speeding tractors**  
To discuss tractors speeding through the village.
- 25/146 Carnival event**  
To receive an event form for this year's carnival.
- 25/147 Playing field grant**  
To receive an update from the Delabole Community Windfarm Fund.
- 25/148 Land at Higher Medrose**  
To receive correspondence from Cornwall Council about land at Higher Medrose.
- 25/149 Footpath update**  
To receive an update on the works to footpath near the Poldark.
- 25/150 Vell Lane stile**  
To discuss the condition of the stile at Vell Lane.
- 25/151 School crossing**  
To discuss the need for a school crossing patrol.
- 25/152 Overgrown hedges - Pengelly**  
To discuss overgrown hedges in Pengelly.
- 25/153 Directional signs**  
To discuss directional signs from Poldark and Trebarwith Village.
- 25/154 Location of boat**  
To discuss correspondence regarding a boat in a residential area.
- 25/155 AGAR**  
  1. The end of financial year finances were agreed and the bank reconciliation was signed.
  2. The internal audit was noted.
  3. The Annual Governance Statement was reviewed and signed.
  4. The Accounting Statements were reviewed and signed.
  5. The Notice of Public Rights was noted.
  6. The Conflict of Interests with BDO was signed.

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**Finance**

a. To **note** the balances of accounts as accurate for June 4, 2025.

**Bank balance****£97,949.55**

b. To **note** the income received.

Name	Budget line	Payment method	Value
None.			

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – June	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (May)	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (May)	£1,920.00
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£ 79.24
Office	3 mobile phone	£11.78
Maintenance, utilities & supplies	Glasdon – dog poo bin	£330.00
Maintenance, utilities & supplies	Source for Business – water cemetery	£TBC
Maintenance, utilities & supplies	Source for Business – water toilets	£TBC
Maintenance, utilities & supplies	British Gas – electricity toilets ((May 2 to June 1)	£57.04
Audit	Linda Coles – internal audit	£225.00
Bank	Unity Trust service charge	£6.00
Hall hire	Delabole Methodist Chapel – June meeting	£15.00

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**Agenda items for next meeting – July 8, 2025 – St John's Church, Delabole.**

To discuss items to be added to future agendas.